

CITY OF MARINE ON ST. CROIX
CITY COUNCIL MEETING
THURSDAY, JULY 9, 2020
VILLAGE HALL 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Citizens Considerations
 - . Good Neighbor Award Presentation
 - . Charitable Gambling Permit Request – Brookside Bar and Grill
 - . Mike Tibbetts – School Integration Proposal
 - . Marla Update
 - . Remodel Update
 - Planning Commission
 - . June Meeting Update
 - . STR Public Hearing Date
5. Council Committee Reports –
 - a) Public Safety- Miller/Anderson
 - b) Roads –Pardun/ Roden
 - . Judd Street Approval of Plans & Specs and Approval to Go Out for Bid
 - . Engineering Report
 - c) Personnel/Building Inspector – Pardun
 - d) Parks & Recreation- Miller/Anderson
 - . Millsite Update
 - . Urban Forest Update
 - e) Cemetery – Mills
 - f) Water Systems –Mills/Pardun
 - g) City Properties – Mills/Pardun
 - h) Holidays/Events – Roden/Anderson
 - . Marine Mills Day Music Contract and Outdoor Permit Approval
6. EDA
7. Citizen Committee Reports
 - a) Green Step Cities – Roden
 - b) Communication Infrastructure – Anderson
8. Consent Calendar
 - a) Minutes of 6/11/20
 - b) Treasurer’s Report 7/20
 - c) List of Bills to be paid for 7/9/20
 - d) Planning Commission Minutes
 - e) Zoning Administrator’s Report
 - f) Public Works Maintenance Report
9. Old/New Business
 - . CARES Funding
 - . Set Budget Meeting Dates
 - . Long/Short Term Goals
9. Mayor Notes/Clerk’s Report
10. Adjournment

CITY OF MARINE ON ST. CROIX

Long and Short Term Goals/Projects

June 2020

Public Safety

Recruitment and retention

Roads

Washington County CIP Hwy 4 –

Recreation

Gateway Trail

Urban Forestry Program (Tree City USA)

Finance/Budget

Hall/Restoration

Village Hall Improvements (Lights, Bathrooms, etc)

Cemetery

CIP -New land expansion

Village Center

Signage for businesses and services

Public Bathrooms

Stormwater/ Water Resources / Watershed

Third Street

Wastewater and Water Systems

I & I mitigation

Drain field expansion/ long term planning

Capital Improvement Plan

Communication Infrastructure

Telecom/ISP

Comprehensive Plan

Possible Amendments

LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

- 1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
- 2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:
 Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Forest Lake Area Athletic Association License Number: 04354
 Chief Executive Officer (CEO) Allan Hauge Daytime Phone: 651-270-1229
 Gambling Manager: Dana Arntzen Daytime Phone: 651-895-5015

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Brookside Bar and Grill
 List any previous names for this location:
N/A N/A N/A
 Street address where premises is located: 140 Judd St. Marine on St. Croix
(Do not use a P.O. box number or mailing address.)

City: Marine on St. Croix OR Township: _____ County: Washington County Zip Code: 55044

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**
 A lease is not required if only a raffle will be conducted.
 Is any other organization conducting gambling at this site? Yes No Don't know
 Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.
 Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: MIDWESTONE BANK Bank Account Number: 4137741
 Bank Street Address: 11650 LAKE ST. SO. City: FOREST LAKE State: MN Zip Code: 55025

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number): 682 LAKE ST. N. City: FOREST LAKE State: MN Zip Code: 55025
 _____ City: _____ State: MN Zip Code: _____
 _____ City: _____ State: MN Zip Code: _____

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p>Local unit of government must sign.</p>	<p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

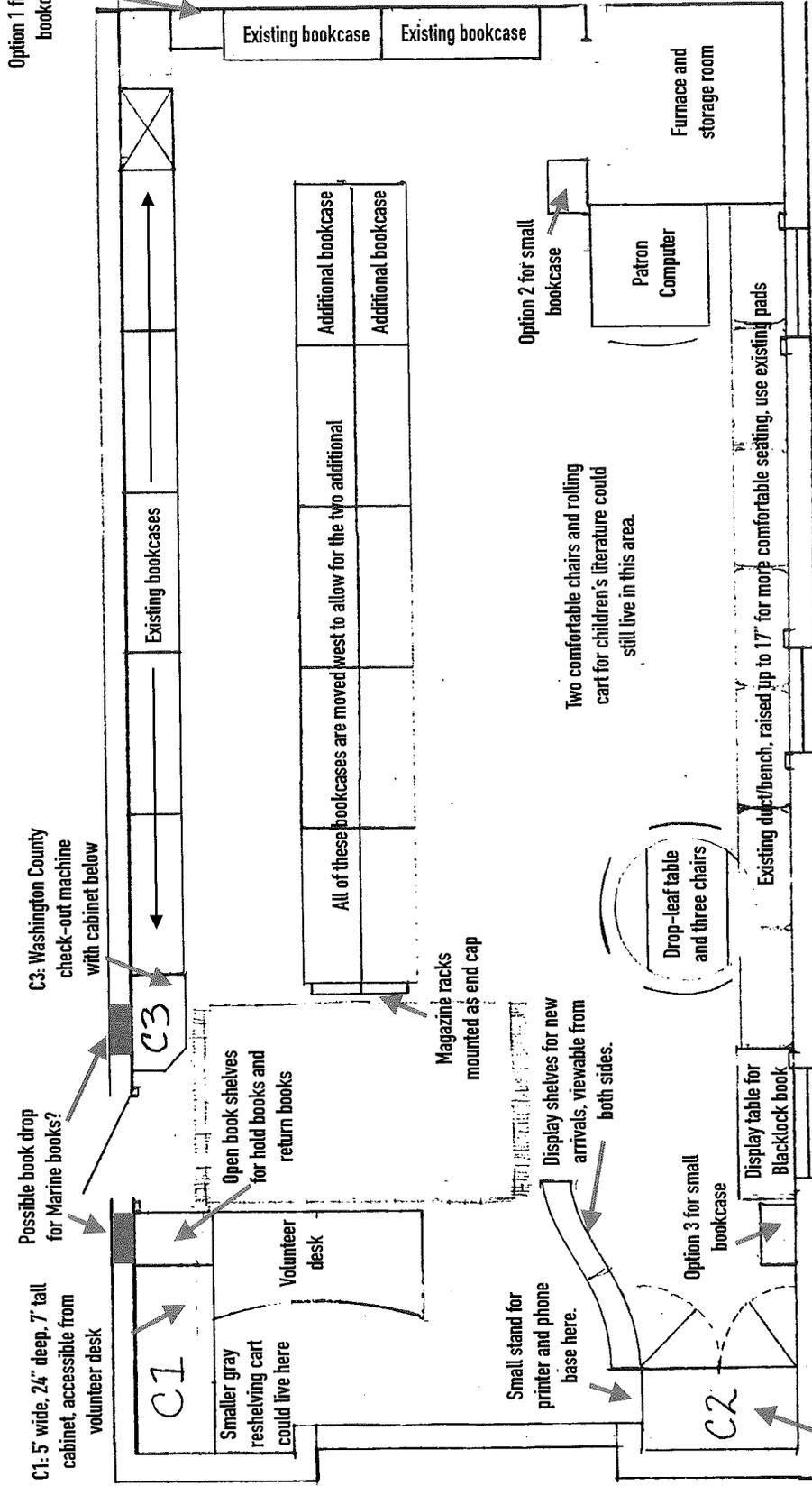
ACKNOWLEDGMENT AND OATH

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. | <ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial. |
|--|---|

<p>Signature of Chief Executive Officer (designee may not sign)</p>	<p>06.29.2020</p> <p>Date</p>
--	--------------------------------------

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
--	--	--

Option 1 for small bookcase



Option 2 for small bookcase

Two comfortable chairs and rolling cart for children's literature could still live in this area.

C1: 5' wide, 24" deep, 7' tall cabinet, accessible from volunteer desk

Smaller gray reshelving cart could live here

Volunteer desk

Open book shelves for hold books and return books

C3: Washington County check-out machine with cabinet below

Possible book drop for Marine books?

Magazine racks mounted as end cap

Display shelves for new arrivals, viewable from both sides.

Small stand for printer and phone base here.

Option 3 for small bookcase

Display table for Blacklock book

Drop-leaf table and three chairs

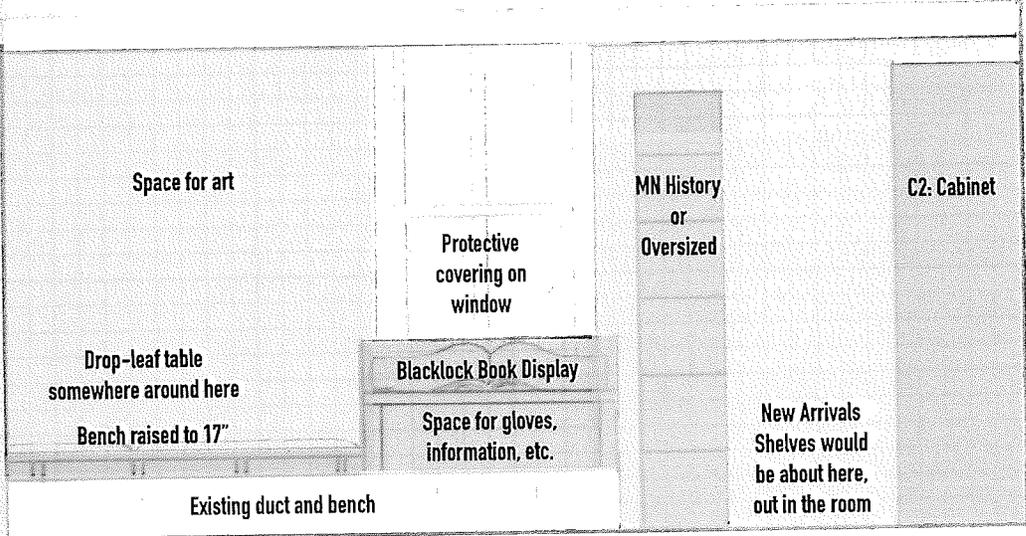
Existing duct/bench, raised up to 17" for more comfortable seating, use existing pads

Furnace and storage room

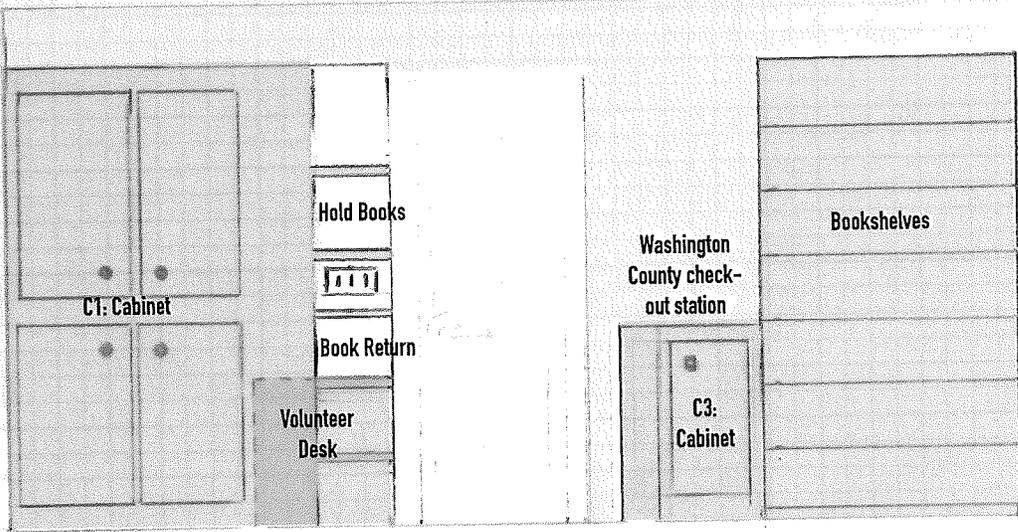
C2: 4' wide, 24" deep, 7' tall cabinet, or could be another bookcase if a higher priority

Lower half of window treated with UV protection and frosted coating to protect book and hide garbage cans from view

Southwest corner



Northwest corner





The City of Marine on St. Croix

Engineering Updates 7/9/2020



Engineering *italics = old information*

- **Local Road Improvement Program (LRIP) – Village Center Revitalization Project**
 - *Project information has been submitted to the State Historic Preservation Office (SHPO) for consultation on historic/archaeologic review SHPO response was received on November 14th. They are requiring an archaeological survey of the project area (this requirement was expected and has been completed), and an architectural/history assessment and analysis of effects for the proposed project (this requirement was not expected and requires the services of an architectural historian). The first phase of the assessment/analysis includes an assessment/identification of the contributing elements and character-defining features of the historic district and the second phase includes assessing the current integrity of the historic district and an assessment of effects the proposed project may have.*
 - *The first phase has been completed and was submitted along with the archaeological survey and draft construction plans to MnDOT Cultural Resources Unit (CRU) on March 4th, who must review it due to the LRIP grant. MnDOT CRU began their review on March 31st, and have offered to take the lead on the submittal to SHPO. We have been coordinating with MnDOT CRU (including making requested revisions to the various reports we submitted), the Corps, and MPCA over the past month to define agency roles and responsibilities related to the SHPO submittal. We received a delegation letter from MPCA on May 8th.*
 - *Minor site grading is necessary on the Marine Mills site to maintain ADA accessibility of the trail. This grading will require an additional archaeological survey because the property is a known archaeological site. The survey was completed on May 13th and no significant archaeological resources were found. A report of the survey was submitted to MnDOT CRU on May 27th for review. MnDOT CRU has completed their review and have found the project to have “no adverse effect” to the Historic District. Their findings letter and project documentation were submitted to SHPO on June 11th.*
 - *We plan to meet on site, or hold a conference call, with SHPO, MnDOT CRU, and the Architectural Historian to discuss the submittal and effects findings and answer any questions SHPO may have. MnDOT CRU discussed the submittal with SHPO prior to sending it. We are waiting on direction from CRU to see if another call is needed.*
 - *At this point the architectural historian and MnDOT CRU believe the project will have “no adverse effect”. If SHPO agrees, we could have concurrence by early-mid July. If they don’t, a memorandum of agreement and mitigation steps (potentially a 6-month process) may be required.*
 - *Coordination with Private Utility companies affected by the project is continuing. Xcel Electric relocated power poles the week of February 24th.*
 - *Design plan was submitted for State Aid review on May 20th. Comments were received on June 4th. Plans were revised and resubmitted to State Aid on June 19th. Minor additional comments have been received from State Aid and have been incorporated into the plans. Plans are ready for State Aid approval as soon as we can get the County Engineer signature (LRIP Sponsor).*
 - *Due to the water quality/storm sewer work on TH 95, the City will be required to execute a Cooperative Agreement with MnDOT that outlines operation and maintenance responsibilities of the water quality/storm sewer features. The City will own these features, and the Watershed will be maintaining them for the first two years. MnDOT will draft the agreement after they receive final signed plans.*

- *DNR permit application for Judd St arch culvert work and stormwater BMP outlets was submitted on March 3rd application fee was received by DNR on March 25th, DNR permit approval was granted on May 29th. The permit has restrictions for no work in Mill Stream from September 1 to April 1 for fish spawning and migration. We have contacted DNR Fisheries Area Manager and have secured an exception to complete the Judd Arch Culvert work in September/October/November during stream low flow periods.*
- *Wetland delineation for the Parker St BMP was completed by the Watershed the week of April 13th, proposed grading needed to be revised to minimize wetland impacts and was completed early this week. The Corps permit application for wetland impacts and arch culvert rehab was submitted on May 12th. (60-90 day review timeframe). Impacts are minimal and shouldn't require any mitigation. The Corps is already informed of the project and will be able to turn around their findings relatively quickly once SHPO approval is obtained.*

- **Washington County's first Bicycle and Pedestrian Plan**

- *Our first TAC meeting was held on Wednesday, August 14th, 2019.*
- *Second TAC Meeting was held on Monday, December 16, 2019. To recap, the meeting included a project update and review of the existing conditions report. The project consultant also presented preliminary ideas on how the future county bicycle and pedestrian network may be laid out. Moving forward, we plan to hold two more TAC meetings (February and April 2020). We have also decided to schedule our next round of pop-up events for March/April and open houses in May/June. In the meantime, we will continue to provide project updates online and online engagement activities. We plan to launch an online survey after the holidays.*
- *TAC Meeting #3 was held virtually on March 25, 2020. The planning consultant used this time to present draft materials, which included a revised Future Network map and a methodology for prioritizing future projects.*
- *Current online survey link has been shared with City Councils and Communities and is posted on the City's website. The purpose of this survey is to gain even further insight into specific preferences and barriers that residents face. This information will assist in fine-tuning a network plan and future recommendations, as well as help to prioritize future opportunities.*
- **Project Manager, Emily Jorgensen, 651-430-4338**
 - emily.jorgensen@co.washington.mn.us
 - <https://www.co.washington.mn.us/bikepedplan>

- **MnDOT Maintenance Project – TH 95**

- **Project has been completed.**

	Actual Budget 2019	Actual 2019 thru 10/31/19	Budget 2020	Actual 2020 thru 6/30/20	From 2019 to 2020	FUND NAME
1						
2						
3						
4						6.2650%
5						LEVY INCREASE ^^^^^^^^^
6						
7						
8						
55						
56						
57						<u>FIRE AND RESCUE INCOME</u>
58						
59						
60						<u>RUN CALLS</u>
61						MISCELLANEOUS (COUNTY GRANT)
62	15,000.00		15,000.00		0.00%	2% STATE AID-FIREMAN'S RELIEF
63	33,376.31		34,377.60		3.00%	MAY FIRE CONTRACT-
64					0.00%	PS-STREET DANCE
65					0.00%	PSF-FUNDRAISER PROCEEDS
66		5,293.02		5,305.21	0.00%	REIMBURSEMENT
67	200.00	125.00	200.00	35.00	0.00%	BURN PERMITS
68	350.00	867.59	1,100.00	574.00	214.29%	INTEREST
69				2,086.66	0.00%	RELIEF FUNDS
70		4,153.00		300.00	0.00%	DONATIONS
71		1,900.00		2,150.00	0.00%	DEDICATED
72	48,926.31	12,338.61	50,677.60	10,450.87	3.58%	SAFETY INCOME TOTAL
73						
74						<u>FIRE AND RESCUE EXPENSE</u>
75						
76						TRAINING EXPENSE
77	6,000.00	2,985.00	6,000.00	2,512.00	0.00%	ELECTRICITY & HEAT
78	3,000.00	2,025.29	3,000.00	1,403.80	0.00%	FUEL-VEHICLES
79	1,200.00	815.01	1,200.00	297.06	0.00%	TELEPHONE
80	900.00	743.58	900.00	468.30	0.00%	PHYSICAL EXAMS & HEPATITIS
81	2,500.00		2,500.00		0.00%	MEETING EXPENSE
82	500.00		500.00		0.00%	FIREMEN'S RELIEF
83	34,311.44		35,169.22	2,000.00	2.50%	2% STATE AID - FIREMAN'S RELIEF
84	15,000.00		15,000.00		0.00%	800 MHZ RADIOS
85	10,000.00	6,061.20	10,000.00	4,000.80	0.00%	REPAIRS/MAINTENANCE-BLDG/EQUIPMENT
86	3,500.00	3,090.35	3,500.00	1,067.50	0.00%	VEHICLE REPAIRS
87	8,000.00	4,814.12	8,000.00	7,150.43	0.00%	MATERIALS AND SUPPLIES
88	8,000.00	7,166.66	8,000.00	3,656.43	0.00%	STREET DANCE
89		1,170.20		250.00	0.00%	NOTICES IN PAPER
90	50.00		50.00		0.00%	NEW EQUIPMENT
91	11,000.00	6,853.52	8,000.00		-27.27%	

	Actual	Budget	Actual	Budget	Actual	From 2019	FUND NAME
	2019	2019	thru 10/31/19	2020	thru 6/30/20	to 2020	
1							
2							
3							
4							
5	Actual		Actual		Actual		6.2650%
6	Budget	Budget	Budget	Budget	Budget		LEVY INCREASE ^^^^^^^^^
7	2019	2019	thru 10/31/19	2020	thru 6/30/20	to 2020	
8							
144							PARKS, ARTS, & RECREATION
145	600.00	600.00	521.73	600.00	1,654.46	0.00%	FIREWORK DONATIONS
146			226.00				DONATIONS
147	5,000.00	5,000.00	6,990.00	5,000.00		0.00%	MILLSITE GRANT
148						0.00%	RENTAL FEES
149	200.00	200.00		200.00		0.00%	FEES (OSCEOLA TRAIN REIMB)
150						0.00%	URBAN FOREST GRANT
151	800.00	800.00	492.26	800.00	167.51	0.00%	INTEREST
152	6,600.00	6,600.00	8,229.99	6,600.00	1,821.97	0.00%	PARKS & REC TOTAL
153							
154							
155							PARKS, ARTS, & RECREATION
156	1,200.00	1,300.00	1,377.71	1,300.00	790.73	8.33%	ELECTRICITY
157	12,500.00	12,500.00	13,897.96	12,500.00	34.21	0.00%	HOLIDAYS-FIREWORKS-4th of July
158	1,000.00	1,000.00	4,716.20	1,000.00		0.00%	REPAIRS
159	2,500.00	2,500.00	1,750.00	2,500.00	85.00	0.00%	SERVICES-TREE MAINTENANCE
160	1,200.00	1,200.00	1,456.03	1,200.00	1,023.06	0.00%	MATERIALS & SUPPLIES
161	300.00	300.00		300.00		0.00%	LOG CABIN MAINTENANCE
162	450.00	450.00	345.96	450.00	234.84	0.00%	ALARM CONTRACT-MUSEUM
163	3,500.00	3,500.00	1,026.73	3,500.00	1,335.79	0.00%	ICERINK/WARMING HSE LABOR & TEL
164	2,800.00	2,800.00	1,963.08	2,800.00	1,034.69	0.00%	P&R - POTTIES
165	1,000.00	1,000.00	232.36	1,000.00	775.00	0.00%	TRAIL MAINTENANCE
166	5,000.00	5,000.00	6,209.48	5,000.00	1,591.40	0.00%	MILLSITE GRANT
167	500.00	500.00	556.72	500.00	139.60	0.00%	FUEL-VEHICLE
168			978.40		785.24	0.00%	URBAN FOREST TASK FORCE
169						0.00%	MUSEUM INTERN
170	31,950.00	32,050.00	34,510.53	32,050.00	7,829.56	0.31%	TOTAL EXPENSES

1								
2								
3								
4								
5	Actual	Actual	Actual	6.2650%				
6	Budget	2019	2020	LEVY INCREASE	^^^^^^^^^^^^			
7	2019	thru 10/31/19	Budget	From 2019	to 2020			FUND NAME
8				thru 6/30/20				
208				11,071.76				SERVICES
209				196.65				ALARM
210								EQUIPMENT REPAIR
211				989.65				PHONE/INTERNET
212				517.50				LEGAL
213				27,233.55				MARINE SCHOOL EXPENSES TOTAL
214								

1									
2									
3									
4									
5	Actual	Actual	Actual	Actual	Actual	6.2650%			
6	Budget	2019	Budget	2020	From 2019	LEVY INCREASE ^^^^^^^^^^^			
7	2019	thru 10/31/19	2020	thru 6/30/20	to 2020	FUND NAME			
8									
215						GARBAGE & REFUSE INCOME			
216									
217	60,975.00	42,540.50	60,975.00	26,566.18	0.00%	BILLING			
218	25,500.00	22,997.72	25,500.00	16,807.44	0.00%	RECYCLING/COMPOSTING			
219	16,000.00	12,445.83	16,000.00	8,943.63	0.00%	G&R-COUNTY SOLID WASTE TAX			
220	70.00	89.70	70.00	63.81	0.00%	COUNTY TRANSIT			
221	5,500.00	3,804.54	5,500.00	2,574.94	0.00%	SALES TAX/SOLID WASTE SURCHARGE			
222	108,045.00	81,878.29	108,045.00	54,956.00	0.00%	GARBAGE AND REFUSE INCOME TOTAL			
223									
224						GARBAGE & REFUSE EXPENSE			
225	5,500.00	4,864.00	5,500.00	3,048.00	0.00%	SALES TAX			
226	16,000.00	14,585.50	16,000.00	7,128.13	0.00%	COUNTY ENVIRONMENTAL TAX			
227	65,400.00	73,625.21	65,400.00	53,985.91	0.00%	HAULER			
228	500.00	533.75	500.00	415.43	0.00%	FORMS & MAILING			
229	4,000.00	5,790.41	4,900.00	1,078.83	22.50%	COMPOSTING			
230									
231	91,400.00	99,398.87	92,300.00	65,656.30	0.98%	TOTAL EXPENSES			
232									
233									

	Actual Budget 2019	Actual 2019 thru 10/31/19	Budget 2020	Actual 2020 thru 6/30/20	From 2019 to 2020	FUND NAME
1						
2						
3						
4						
5	Actual Budget 2019	Actual 2019 thru 10/31/19	Budget 2020	Actual 2020 thru 6/30/20		6.2650%
6						LEVY INCREASE ^^^^^^^^^
7						
8						
234						WASTEWATER INCOME
235						
236	126,741.30	97,412.87	133,078.36	57,518.42	5.00%	OPERATION & MAINT.
237	2,000.00	717.72	1,000.00	474.86	-50.00%	INTEREST
238	1,500.00	1,173.78	1,500.00	999.67	0.00%	LATE CHARGE
239		6,566.16			0.00%	REIMBURSEMENT
240	17,000.00		0.00		-100.00%	GENERATOR CARRYOVER
241					0.00%	PINE CONE TRAIL PROJECT (BOND PAYMENT)
242	147,241.30	105,870.53	135,578.36	58,992.95	-7.92%	WASTEWATER TOTAL INCOME
243						
244						WASTEWATER EXPENSES
245	500.00	0.00	1,000.00		100.00%	EMERGENCY PUMPING
246	7,000.00	5,613.91	7,000.00	3,306.05	0.00%	ELECTRICITY
247	2,200.00	1,944.40	2,200.00	706.32	0.00%	FUEL-VEHICLE
248	2,000.00		2,000.00		0.00%	JETTING/LINE CLEANING
249	200.00	580.00	200.00	1,339.00	0.00%	SERVICES - LEGAL AND OTHER
250	0.00					SITE MAINTENANCE
251	200.00	128.50	200.00		0.00%	REPAIRS-BLDG&VEH
252	4,326.00		4,454.00		2.96%	ADMINISTRATIVE LABOR (LJP)
253	25,000.00	25,275.00	27,000.00		8.00%	SEWER PUMPING
254	9,500.00	15,958.86	9,500.00	202.79	0.00%	EQUIP. REPAIR
255	4,000.00	3,990.21	4,000.00	4,201.54	0.00%	MATERIALS & SUPPLIES
256	1,000.00	973.41	1,000.00	544.87	0.00%	TELEPHONE-PAGER & DIALER
257	5,000.00		5,000.00		0.00%	NEW EQUIPMENT
258	1,000.00	1,844.00	1,000.00	528.25	0.00%	LICENSE/PERMITS
259	3,000.00	2,120.00	3,000.00	1,527.20	0.00%	WATER TESTS
260	1,000.00	1,412.05	1,000.00	498.12	0.00%	TRAINING
261	14,708.00		15,134.24		2.90%	PW SUPERVISOR AND PART TIME
262	40,000.00		25,000.00		-37.50%	RESERVE FUND
263	17,000.00		17,000.00		0.00%	GENERATOR
264	3,000.00	5,877.55	3,000.00		0.00%	ENGINEERING SERVICES
265	6,500.00		6,500.00		0.00%	PANEL REPLACEMENT
266						PINE CONE TRAIL PROJECT
267						
268	147,134.00	70,187.89	135,188.24	12,854.14	-8.12%	WASTEWATER EXPENSES
269						
270						

CITY OF MARINE ON ST. CROIX

TREASURER'S REPORT

CHECKING	527,882.38		<u>DEPOSITS</u>
FIRE & RESCUE-DEDICATED	277,323.00		
FIRE & RESCUE-VEHICLE REPLCMNT	209,171.50		
FIRE & RESCUE- EQUIPMENT	51,897.89	CEM - Lot Purchase	1050.00
FIRE & RESCUE- VILLAGE WATER	16,577.01	G&R - Garbage	822.12
FIRE & RESCUE-800MHZ RADIOS	10,480.01	G&R - Compost	53.75
		G&R - County Tax	232.16
GEN-CITY OFFICE/RECORDS	4,206.85	G&R - Commercial Tax	
GEN - LAND ACQUISITION	40,124.00	G&R - Residential tax	
GEN-STORMWATER	77,446.39	G&R - Recycling	356.42
.		GEN - Bldg Fees	578.50
WASTEWATER-RESERVE	238364.12	GEN - Cable	596.31
JM WATER - RESERVE	17,058.06	P&R - Fireworks	604.46
JM-WELLHEAD PRTCTN	5,197.36	GEN - Interest	73.64
		RDS - Transit Tax	1.40
ROADS-EQUIPMENT	31,147.57	GEN -Levy	
ROADS-ALLEYS/STREETS	320,536.13	WTR - Billing	
ROADS-PICKUP RPLCMNT	15,223.25	PS - Training Reimb	3285.21
		WWT - Sewer	1753.82
HLL- VILLAGE HALL	23,398.31	WWT - LC	215.23
		WWT - Interest	78.34
PARKS & REC-RED BRIDGE	29,814.03	CEM - Interest	4.07
PARKS & REC- VC SIGNAGE	15,667.68	WTR - Interest	7.32
PARKS & REC-BLDG MAINTENANCE	17,243.25	HLL - Interest	1.92
PARKS & REC-BIKE TRAIL	0.00	P&R -Interest	27.73
		PS - Interest	94.70
CEM-PERPETUAL CARE	90,000.00	RDS - Interest	120.59
CEM-PERPETUAL CARE-SAVINGS	76,573.20	GEN - Animal	6.00
CEM-IMPROVEMENTS	12,389.70	PS - Donations	300.00
		GEN - Fines	
P&R - COMMUNITY EVENTS	21,918.30	Total	10263.69
CITATION CABLE-SECURITY	2,500.00		
BALANCE 6/30/20	<u>2,132,139.99</u>		

Report by Lynette Peterson,
Clerk/Treasurer



CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING

Thursday, June 11, 2020

The meeting was called to order by Mayor Mills at 7:00pm. Anderson, Roden, Miller, Pardun and Mills present.

Citizens Present: Brent Peterson, Wendy Ward, Mike Tibbetts, Scott Spisak, John Goodfellow .
Via Zoom – Todd Mestad, Larry Martin, Jim Maher, Ryan Goodman, Leslie MacKenzie, Mike Hinz,

Approval of Agenda – Miller moved and Anderson seconded to accept the agenda as amended. Motion passed unanimously.

Citizen Considerations –

Brent Peterson – Washington County Historical Society – Mr. Peterson was in attendance on behalf of the Washington County Historical Society. The Society has reached capacity and needed to expand in order to continue serving the County. The County has purchased a new building to be used as the new museum and this requires funding from sources from around the County. They are requesting a total of \$15,000 from each community. Anderson questioned how much Scandia and St. Mary's Point have contributed. Mr. Peterson stated both communities donated \$5,000 for this year. Anderson discussed the Stonehouse Museum and the lack of volunteers and questioned if the Historical Society would be willing to help the City down the road to help maintain that building. Mr. Peterson has had conversations with members of the Civic Club regarding this subject and would be open to continuing those discussions. Anderson thought \$3,000 per year for 5 years sounded reasonable, and agreed to bring it to the table during the August budget talks.

Marla – River Radio is temporarily on hold for the summer, but summer programming will still be moving forward.

Planning Commission – Chairman Mroska reported that the STR draft is very close to being complete and the plan is to hold the public hearing sometime in July. The concern is whether the meeting should be held in person due to the Covid concerns and questioned whether Zoom could be an option. Anderson and Pardun both would like to see the hearing held in person because there tends to be connectivity issues with Zoom and they would like to make sure everyone is heard. The Elementary School was given as an option. Chairman Mroska would like to have the City Attorney attend the meeting to help answer questions. The Council thought that was a great idea. Pardun questioned why the draft ordinance had changed since the workshop where there was a consensus to most of the draft. Roden stated the group considered the workshop consensus were guidelines and that committee reconsidered a few of the items. Miller stated he believes there were only a few specific action items that were to go back to the committee and City Attorney for clarification. Anderson is also concerned with some of the items that were changed in the draft, including the number of STR's per district and number of days allowed for renting. Pardun's concern is that any workshop held by either the Council or Planning Commission is meant to come to a consensus that stands. Further discussion was held on the consensus from the workshop and

what was agreed upon. Pardun does not want there to be any ill feelings between the Council and Commission due to a misunderstanding. He believes the latest draft is the final from the Commission but does not reflect what the Council would like to see. The Council will send their comments on the draft to the City Clerk to distribute to Commission in hopes that they consider the Council's comments when putting the final draft together. Anderson also requested a list of which items were changed due to the City Attorney's opinion. Anderson also commended the Chairman on the work done thus far.

The Commission is also continuing to work on updating the Zoning Codes and the wireless communications ordinance. Anderson will be proposing a survey for residents on behalf of the communications committee and would like the Commission to review and comment and would like to be the liaison between the Council and the Commission on this issue. He would like to see a draft ordinance by the end of this year. Scott Spisak believes most of the current wireless communications ordinance is obsolete and needs to re-written.

Public Safety – Covid-19 Signage – there have been social distancing signs ordered and placed around town.

Covid-19 Policy – Governor Waltz recently passed an executive order requiring all essential businesses to adopt a Covid-19 Preparedness Plan. Clerk Peterson presented a draft plan to the Council.

Anderson moved and Miller seconded to accept the Covid-19 Preparedness Policy as drafted. Motion passed unanimously.

Anderson updated the Council on the Sex Offender Ordinance requirements. The City's ordinance would focus on Level 3 offenders with a conviction of possession of child pornography and nonfamilial sexual contact with a minor (under 16 years of age) for designated offenses.

Miller thanked Chief Malmgren and Councilman Anderson for their work on the Covid-19 issue.

Roads – Ryan Goodman reviewed the Engineering report.

Wendy Ward questioned the purchase of the sweeper if the item was not budgeted for and does not believe this was a wise purchase by the City. She believes that money could have been used for many other important items. Pardun explained that \$25,000 used to pay for the sweeper was specifically taken from the roads budget for equipment purchases, and therefore that money would not be used for General budget items. The decision was made quickly, however this piece of equipment is in excellent condition and a new sweeper is typically \$100,000. Anderson believes this purchase will save the City money in the long run and was a good purchase.

Personnel - No Report

Parks & Rec

Utility Box Project – Fitzie Heimdahl has submitted additional possibilities for the utility box project. He would like to pursue additional grants for additional wraps and is looking for Council support to move forward.

Anderson moved and Miller seconded to allow the three additional utility boxes proposed by Fitzie Heimdahl be approved and to allow Mr. Heimdahl to move forward with pursuing additional grant opportunities. Motion passed unanimously.

River Wake Task Force – Miller reviewed the request from the May meeting to create a task force to address the wake issue on the St. Croix River. John Goodfellow was in attendance and presented a power point presentation on the goal of the task force, which is mostly education and awareness. Anderson would like any signage used to be simple, easy to read and has a very clear message, which makes the enforcement easier. Mr. Goodfellow outlined the scope as focusing on wake related issues, but also high speed boat traffic, noise levels, overfishing and unauthorized uses. Anderson believes that if the task force is successful with the signage and being the eyes and ears for the City, then he would deem this effort successful. Pardun noted there are no proposed members presented to Council. Miller stated the names will be presented for approval at the July meeting, and also that the task force will be done at the end of this boating season.

Migrating Bird Project – Anderson will work with Ms. Nienaber on selecting the plants and native grasses for the project.

Master Mill Stream Plan – Anderson would like to create a comprehensive plan for the Mill Stream waterway and also discussion of dedicated park land and future improvements. This would be a long-range conversation and plan.

Millsite – The number of visitors is up and the volunteers are continuing with the ongoing maintenance.

Urban Forest – No May meeting.

Cemetery – Several years ago the City engineer platted out the new addition at the maintenance shop property. Currently there are 105 cemetery lots remaining in the current location, however those remaining are sporadic and there are no longer groups of lots together. City staff would like to begin the process of moving forward with the expansion. Anderson is in support of moving forward with the plan.

Water Systems- No Report.

Holidays/Events – Roden proposed holding a July 4th parade, similar to what was done for Memorial Day. There would be no candy throwing, etc. but still a chance for the community to acknowledge the day and involve the community. Anderson would not be opposed, but believes

there is a lot of planning involved in a short amount of time and he will be out of town and therefore cannot help to plan. There has been talk of a citizen run parade that would happen with or without the City. Mayor Mills thought if someone from the Council wanted to help then that would be fine.

Anderson reported on the Founders Day event. The tables will be set 6 ft apart and held in Burriss Park and will be held on August 23rd. The Riverside Hitmen have agreed to play this event at a reduced cost to the City.

Anderson also scheduled Hollywood Pyrotechnics for New Years Eve. Miller would like to save the money and skip it this year. After further discussion, the consensus of the Council was to not have fireworks at all this year.

City Properties – Anderson questioned if there is any plan for playground equipment upkeep to make sure the equipment is safe. Pardun stated there is none at this time, but he will discuss with Public Works.

Citizen Committee Reports.

EDA –Wendy Ward questioned if the EDA has looked at the financial impact on the City due to Covid-19. Anderson does not believe there has been a major impact on the business with the exception of the Brookside and they seem to be doing okay and the General Store has been busier than usual. There has been no impact on the proposed charter school or their timeline.

Green Step Cities – The committee is working on scheduling a workshop to discuss how to move forward.

Communications Infrastructure – Anderson reported there will be a suggested survey created by the committee and that will be presented to the Planning Commission for comment and review. Once the ordinance amendment is complete, RFP's will be solicited for the cell tower. AT&T has submitted a letter of support for the tower. Valorie Bruggeman, on behalf of AT&T, questioned the timeline for the tower approval and believes it is in the best interest of the City and its residents to get this done as quickly as possible due to public safety concerns. Anderson stated there is a process that needs to happen and that the City is working diligently to complete that process however it will take some time.

The website is moving forward with design and content and should be ready for some public comment by July with the hope of having it live by the end of the year.

Miller requested City staff look into trademarking the City logo.

Consent Calendar – *Miller moved and Pardun seconded to approve the Minutes of 5/14/20, Treasurer's Report of 5/20, List of Bills for 6/11/20, Zoning Administrators Report, Public*

Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.

Old/New Business – Clerk Peterson presented a request to approve the Do Not Waive tort liability clause for the City insurance. By doing this, the City is protected against a lawsuit by capping the amount a person can collect from the City.

Miller moved and Anderson seconded to approve the Do Not Waive the tort liability clause. Motion passed unanimously.

Good Neighbor Award – Megan Lapos, Marine resident, organized a Free Recycling day for the purpose of getting the community together to gather items they no longer use. Anderson believes this was an excellent way to bring the community together during unprecedented times and would like to present Mrs. Lapos with some kind of Good Neighbor award at the July meeting to thank her for her efforts.

Anderson moved and Miller seconded to present Megan Lapos with a Good Neighbor Award. Motion passed unanimously.

Valorie Dowell submitted a letter to the Council regarding the possibility of reducing the speed limit within the City limits along Highway 95. The Council stated this issue has been discussed with MnDOT multiple times. The City was told that if a speed study is done, there is a chance that the 45 mph speed limit could be increased as the limit is set based upon the average speed of the drivers. Other measures have been taken to attempt to decrease the speed. For instance, the electronic speed sign was placed just north of town prior to the change from 55mph to 45 mph, the City contracts with Washington County several times per summer to have a Deputy patrol that stretch of the highway during the weekends and upgrading the crosswalk at Maple Street.

Pardun noted that the residents using the Zoom option could not hear much of the meeting. Mayor Mills will try to figure out a way to fix that issue for the July meeting.

Long and Short Term Goals – No Change

Mayor Notes/Clerk's Report – None

Adjournment - Miller moved and Pardun seconded to adjourn at 9:05pm.

Minutes taken by Lynette Peterson, City Clerk

July 2020 List of Bills

7/8/2020

Payable To	Total Check	Code	Breakdown	
			Amount	
Lynette Peterson	\$4,556.27	GEN		June Salary
Suzanne Dammann	\$1,050.67	GEN		07/01/2020 - 07/15/2020
Suzanne Dammann	\$1,050.67	GEN		07/16/2020 - 07/31/2020
Tom Boesel	\$2,252.61	GEN		07/01/2020 - 07/15/2020
Tom Boesel	\$2,252.61	GEN		07/16/2020 - 07/31/2020
Jason Crotty	\$2,048.38	GEN		07/01/2020 - 07/15/2020
Jason Crotty	\$2,048.38	GEN		07/16/2020 - 07/31/2020
Richard Johnson	\$193.93	G&R		July Salary - Compost Site
	\$258.58	G&R		July Salary - Compost Site
Edward Jones	\$100.00	GEN		Employee IRA Contribution
Security State Bank	\$5,295.04	GEN		Fed Withholdings June
Minnesota Revenue	\$896.41	GEN		MN Withholding June
PERA		GEN		07/01/2020 - 07/15/2020
PERA		GEN		07/16/2020 - 07/31/2020
Advanced Disposal	\$9,371.37	G&R		June Services
Air Compressors Plus, LLC	\$293.40	PS		Vehicle Repairs
All Hands on Deck	\$455.00	PS	\$215.00	Cleaning
		HLL	\$240.00	Cleaning
Bolton & Menk, Inc	\$8,651.00	RDS	\$8,591.00	Capital
		GEN	\$60.00	Engineering
Capital One	\$1,686.53	GEN	\$127.48	Services
		GEN	\$706.92	Supplies
		GEN	\$217.45	City Office - CAP
		HLL	\$32.13	Cleaning
		RDS	\$7.49	Services
		HLL	\$313.28	Repairs
		PS	\$26.29	Fuel
		RDS	\$232.60	Uniforms
		P&R	\$23.56	Museum
		C.D. Fuhr Welding	\$450.00	WWT
Companion Animal Control	\$75.00	GEN		Animal - June
Commercial Asphalt Company	\$550.32	RDS		Road Repair Material
Croix Valley Inspections Inc.	\$7,625.71	GEN		Building Inspector
Designer Logo Screen Printing	\$142.43	RDS		Uniforms
Federated Co-ops	\$352.12	WWT	\$111.28	Fuel
		P&R	\$53.22	Fuel
		CEM	\$53.22	Fuel
		SCHOOL	\$53.22	Fuel
		RDS	\$81.17	Fuel
Field Engineering, Inc.	\$50.00	WWT		services
Frontier	\$795.63	GEN	\$303.04	Telephone
		WWT	\$90.22	Telephone
		RDS	\$106.56	Telephone
		PS	\$98.86	Telephone
		SCHOOL	\$196.95	Telephone

Gopher State One Call	\$28.35	GEN		Services
Grainger	\$1,834.00	WWT		Materials/Supplies
Guardian Pest Solutions	\$127.48	HLL	\$35.35	Services
		RDS	\$40.71	Services
		SCHOOL	\$51.42	Services
League of Minnesota Cities	\$23,496.00	GEN		Workers Comp
Lincoln National Life Insurance	\$184.46	GEN		Life Insurance
MacQueen Equipment	\$25,000.00	RDS		New Equipment - Sweeper
Marine General Store	\$93.99	PS	\$73.70	Materials/Supplies
		GEN	\$9.03	Materials/Supplies
		RDS	\$11.26	Materials/Supplies
Menards	\$86.71	WWT	\$55.72	Materials/Supplies
		HLL	\$30.99	Materials/Supplies
Metro Sales, Inc.	\$212.00	GEN		Copier Services
Midcontinent		GEN		Internet
		RDS		Internet
MN Dept. of Labor & Industry	\$39.90	GEN		Building Surcharge
Minnesota Revenue	\$1,911.00	G&R		Sales & Use Tax
NCPERS	\$64.00	GEN		Employee Insurance
On Site Sanitation	\$272.00	G&R	\$68.00	Porta Potties
		P&R	\$136.00	Porta Potties
		CEM	\$68.00	Porta Potties
Pace Analytical	\$140.00	WWT		Water Tests
Premium Waters Inc	\$34.99	RDS	\$34.99	Materials/Supplies
Safe-Fast	\$129.00	WWT	\$79.00	Equipment Repair
		PS	\$50.00	Equipment Repair
Sentry Systems	\$88.85	RDS	\$34.95	Alarm
		SCHOOL	\$53.90	Alarm
SunnyLink Systems	\$323.64	GEN		Website
Summit Companies	\$361.10	HLL	\$72.22	Services
		PS	\$72.22	Services
		P&R	\$72.22	Museum
		RDS	\$72.22	Services
		SCHOOL	\$72.22	Services
T-Mobile	\$54.31	RDS		Cell Phones
Tri-State Bobcat	\$98.88	RDS		Equipment Repair
U.S Bank	\$125.00	GEN		Copier
Vital Systems	\$51.55	GEN		Services
Wash. Co. Public Health & Env.	\$5,404.35	G&R		Environmental Charge 2nd Qtr
Wash. Co. Public Safety Radio	\$2,000.40	PS		Radio 800MHZ 2nd Qtr
Xcel Energy	\$3,175.21	HLL	\$151.91	Electricity and Gas
		PS	\$172.51	"
		P&R	\$36.32	"
		RDS	\$201.74	"
		WWT	\$681.57	"
		WAT	\$239.51	"
		CEM	\$12.06	"
		GEN	\$1,679.59	School
Xcel Energy		RDS		Street Lights

TOTAL	\$117,839.23
-------	--------------