

CITY OF MARINE ON ST. CROIX
CITY COUNCIL MEETING
THURSDAY, NOVEMBER 14, 2019
VILLAGE HALL 7:00 PM

1. Call to Order
2. Approval of Agenda
3. Pledge of Allegiance
4. Citizens Considerations
 - . Maggie Strom – Liquor License Inquiry
 - . Dale Mulfinger – Log Cabin Update
 - . Civic Club/Restoration Society – Stonehouse Museum Discussion
 - . Cheryl Arcand – Gazebo “Magical Forest” Proposal
5. Planning Commission
 - . October Meeting Update
 - . STR Moratorium Extension
6. Council Committee Reports –
 - a) Fire and Rescue- Miller/Anderson
 - b) Roads –Pardun/ Roden
 - . Engineering Report
 - c) Personnel/Building Inspector – Pardun
 - d) Parks & Recreation- Miller/Anderson
 - . Trail Plan
 - e) Finance/LRP– Pardun
 - . TNT Tuesday, December 3, 6:30pm
 - f) Cemetery – Mills
 - g) Hall/Restoration – Mills
 - h) Stormwater/Watershed – Pardun
 - i) Wastewater and Water Systems –Mills/Pardun
7. Citizen Committee Reports
 - a) Village Center –Miller/Roden
 - b) MarLa – Miller
 - c) Millsite – Roden/Anderson
 - d) Green Step Cities – Roden
 - e) Holidays – Roden/Anderson
 - f) School Property – Pardun/Miller
 - . Proposed Rental Agreement
 - g) Communication Infrastructure – Anderson
 - . Cell Tower RFP Update
 - h) Urban Forest – Anderson/Miller
8. Consent Calendar
 - a) Minutes of 10/11/19, 11/6/19
 - b) Treasurer’s Report 10/19
 - c) List of Bills to be paid for 11/14/19
 - d) Planning Commission Minutes
 - e) Zoning Administrator’s Report
 - f) Public Works Maintenance Report
9. Old/New Business
 - .Long/Short Term Goals
 - . Village Center Signage
 - . Watershed Board Nominee – Leslie McKenzie
 - . Citizen of the Year Nomination
10. Mayor Notes/Clerk’s Report

11. Adjournment

CITY OF MARINE ON ST. CROIX
Long and Short Term Goals/Projects
November 2019

Public Safety

Recruitment and retention

Roads

Washington County CIP Hwy 4 –

Recreation

Bike trail
Gateway Trail
Burris Park

Finance/Budget

Hall/Restoration

Village Hall Improvements (Lights, Bathrooms, etc)
Hall Usage Guidelines

Cemetery

CIP -New land expansion

Village Center

Signage for businesses and services
Public Bathrooms

Stormwater/ Water Resources / Watershed

Village Center Revitalization Project

Wastewater and Water Systems

I & I mitigation
Drain field expansion/ long term planning
Capital Improvement Plan

Comprehensive Plan

2018 Plan Update
Marine Elementary School – Usage Agreement

Communication Infrastructure

Telecom/ISP

November 2019 List of Bills

11/14/2019

Payable To	Total Check	Code	Breakdown Amount	
Lynette Peterson	\$4,432.74	GEN		November Salary
Suzanne Dammann	\$1,020.23	GEN		11/01/2019 - 11/30/2019
Suzanne Dammann	\$1,020.23	GEN		11/16/2019 - 11/30/2019
Tom Boesel	\$2,312.73	GEN		11/01/2019 - 11/15/2019
Tom Boesel	\$2,186.83	GEN		11/16/2019 - 11/30/2019
Jason Crotty	\$2,099.86	GEN		11/01/2019 - 11/15/2019
Jason Crotty	\$1,989.10	GEN		11/16/2019 - 11/30/2019
Richard Johnson	\$415.57	G&R		Compost Site
Edward Jones	\$100.00	GEN		Employee IRA Contribution
Security State Bank	\$5,258.02	GEN		Fed Withholdings November
Minnesota Revenue	\$957.84	GEN		MN Withholding November
PERA	\$1,914.83	GEN		11/01/2019 - 11/15/2019
PERA	\$1,033.63	GEN		11/16/2019 - 11/30/2019
Action Rental	\$409.00	WWT		Repairs
Advanced Disposal	\$7,382.89	G&R		October Services
All Hands on Deck	\$435.00	PS	\$215.00	Cleaning
		HLL	\$220.00	Cleaning
Bolton & Menk, Inc	\$20,890.00	RDS	\$20,530.00	CAP - Judd Street
		WWT	\$360.00	Services
Capital One	\$1,524.17	PS	\$242.02	Materials/Supplies
		G&R	\$75.00	Materials/Supplies
		WWT	\$75.00	Materials/Supplies
		WAT	\$75.00	Materials/Supplies
		GEN	\$434.06	Materials/Supplies
		HLL	\$23.51	Materials/Supplies
		GEN	\$9.16	School
		WAT	\$11.16	JM Equipment Repair
		RDS	\$7.49	Services
		PS	\$217.63	Repairs
		PS	\$122.02	Training
		PS	\$232.12	Fuel
CarQuest	\$39.59	P&R	\$33.16	Equipment Repair
		RDS	\$6.43	Materials/Supplies
Central Lakes College	\$1,370.00	PS		Training
CliftonLarsonAllen	\$2,500.00	GEN		Auditor
Culligan	\$6.30	HLL		Materials/Supplies
Dresser Trap Rock	\$71.00	RDS		Materials/Supplies
Designer Logo Screen Printing and E	\$246.87	RDS		Uniforms
Fastenal	\$833.19	WWT		Materials/Supplies
Federated Co-ops	\$384.38	RDS	\$111.73	Fuel
		WWT	\$272.65	Fuel
Frontier	\$758.09	GEN	\$307.08	Telephone
		WWT	\$96.59	Telephone
		RDS	\$81.83	Telephone
		PS	\$73.39	Telephone
		GEN	\$199.20	School - Telephone
Grainger	\$2,514.07	WWT		Materials/Supplies
Harold Onstad	\$600.00	CEM		Lot Buyback

Johnson/Turner Legal	\$1,487.50	GEN	\$1,355.00	Legal
		WWT	\$600.00	Legal
Klay Farnum	\$6.86	PS		Repairs
Lincoln National Life Insurance	\$149.15	GEN		Employee Insurance
Marine General Store	\$215.16	WWT	\$4.98	Materials/Supplies
		PS	\$155.35	Materials/Supplies
		PS	\$19.35	Art Fair
		HLL	\$12.25	Materials/Supplies
		RDS	\$23.23	Materials/Supplies
Menards - Forest Lake	\$215.89	WWT		Repairs
Menards - Stillwater	\$167.13	WWT	\$128.26	Materials/Supplies
		P&R	\$14.99	Materials/Supplies
		GEN	\$23.88	School
Midcontinent	\$315.00	GEN	\$190.00	Internet
		RDS	\$125.00	Internet
MN Pollution Control Agency	\$23.00	WWT		Training
My Alarm Center	\$117.42	P&R		Alarm
NCPERS	\$32.00	GEN		Employee Insurance
North 40 Resources	\$70.10	RDS		Materials/Supplies
Northern Technologies LLC	\$8,000.00	RDS		CAP - Judd Street
OPG3	\$614.00	GEN		Annual Laserfiche Renewal
On Site Sanitation	\$476.00	P&R		Porta Potties
Pace Analytical	\$455.00	WWT		Water Test
Patrick McCarthy	\$41.31	PS		Materials/Supplies
Patrick Myers	\$1,250.00	CEM		Burial
Pioneer Critical Power (Titan Energy)	\$368.06	WWT		Repairs
Pitney Bowes	\$37.98	GEN		Services
Premium Waters Inc	\$49.99	HLL	\$31.49	Materials/Supplies
		RDS	\$18.50	Materials/Supplies
Safe-Fast Inc	\$185.00	WWT		Materials/Supplies
Sentry Systems	\$88.85	GEN	\$78.85	School
		RDS	\$10.00	Alarm
Stryker	\$2,056.14	PS		Equipment Repair
Summit Companies	\$380.00	GEN		School - Ann. Fire Alarm Insp.
SunnyLink Systems	\$120.00	GEN		Services
T-Mobile	\$54.38	RDS		Telephone
U.S Bank	\$125.00	GEN		Copier Services
Vital Systems	\$50.95	GEN		Services
Washington County Public Safety	\$2,060.40	PS		Materials/Supplies - Radios
Xcel Energy	\$2,315.17	HLL	\$104.09	Electric
		PS	\$141.93	Electric
		P&R	\$22.27	Electric
		RDS	\$33.03	Electric
		WWT	\$485.30	Electric
		WAT	\$0.00	Electric
		CEM	\$0.00	Electric
		GEN	\$1,528.55	School
Xcel Energy	\$1,298.25	RDS		Streetlights (2 billing periods)
TOTAL	\$87,531.85			

CHAPTER 10 LIQUOR

LICENSING AND REGULATING LIQUOR SALES AND CONSUMPTION.

Section 10.01. ADOPTION OF STATE LAW BY REFERENCE

The provisions of the Minnesota Statutes, Chapter 340A, as they may be amended from time to time, relating to the definition of terms, licensing, consumption sales, conditions of bonds of licenses and all other matters pertaining to the retail selling, distribution and consumption of intoxicating liquor are adopted and made a part of this ordinance as if set out in full. It is the intention of the City Council that all future amendments to Minnesota Statutes Chapter 340A are hereby adopted by reference as if they had been in existence at the time this ordinance is adopted.

Section 10.02 MORE RESTRICTIVE THAN STATE LAW

The City Council is authorized by the provisions of Minnesota Statutes Section 340A.509 to impose and has imposed in this ordinance additional restrictions on the sale and possession of alcoholic beverages within its limits beyond those contained in Minnesota Statutes Chapter 340A.

Section 10.03. LICENSES.

- (1) General Requirement: No person, except a wholesaler or manufacturer, to the extent authorized under state license, shall, directly or indirectly, deal in, sell, exchange, barter, dispose of, or keep for sale in the City of Marine on St. Croix any intoxicating liquor without a license as provided by this ordinance.
- (2) Kinds: Licenses shall be of four kinds, "on sale 3.2 percent malt liquor", "on sale wine", "Sunday on sale" and combination "on sale-off sale".
- (3) Number: No more than one (1) of any kind of liquor license shall be issued by the City during any calendar year provided, however, that the City shall have discretion to issue an additional liquor license to one (1) particular location not previously issued. A license for an on-sale wine license and a 3.2% beer license shall comprise one license for purposes of this Ordinance.
- (4) Duration: Licenses shall be issued for one (1) year, except where circumstances require a shorter period, and shall expire on the last day of December in each year. No license is transferrable.
- (5) Residency: No license shall be issued to any person does not either reside within the City limits of Marine on St. Croix or within a one hundred (100) mile radius of the City limits for the past two (2) years.
- (6) Fitness: No license shall be issued to any person who is not a citizen of the United States and who is not of good moral character and repute nor to any

person who has been convicted of any willful violation of any law of the United States or the State of Minnesota or any ordinance with regard to the manufacture, sale, distribution or possession for sale of intoxicating liquor nor to any person whose license under this ordinance shall have been revoked for any such willful violation of such laws or ordinances.

- (7) Location: No license shall be issued for any premise outside the central business district of the city.
- (8) Experience: Owner of business desiring a license must have a minimum of five (5) years in substantive experience in restaurant and alcohol serving.
- (9) Delinquent Taxes and Charges: No license shall be issued for any premise on which taxes or assessments or other financial claims of the city are delinquent and unpaid.
- (10) Parking: A business applying for a license with inside seating capacity of more than seventy-five (75) must provide off street parking for all patrons.

Section 10.04. APPLICATION:

- (1) Form: Every person desiring a license shall file certified application therefore in writing with the Clerk of the City on a form prescribed by the Commissioner of Public Safety with such additional information as the council may require.
- (2) Insurance: No license may be issued, maintained or renewed unless the applicant demonstrates proof of financial responsibility with regard to liability imposed by the requirements of Minnesota Statutes regarding the sale of intoxicating liquors. This subdivision does not prohibit the city council from requiring higher insurance or bond coverage or a larger deposit of cash or securities than is required by the Minnesota Statutes and if higher than statutory minimum requirements are required by the city they may establish these requirements yearly as a condition of renewal by resolution.
- (3) Investigation: The Council shall investigate all representations set forth in the application. The Council shall hear all persons for or against the granting of an initial, renewal or modification of any license and shall grant or refuse such license in its discretion.

Section 10.05. LICENSE FEES: No license may be issued, maintained or renewed unless the annual fee is submitted either with the application for a license or with an application for license renewal. This license fee shall be set by the city council annually for the following year, by Resolution.

Section 10.06. HOURS: No sale of intoxicating liquor, 3.2 percent malt liquor or wine shall be made after 1:00 A.M. on Sunday nor until 8:00 A.M. on Monday nor between

the hours of 1:00 A.M. and 8:00 P.M. on the day of any statewide election. No "on sale" shall be made between the hours of 1:00 A.M. and 8:00 A.M. on any weekday. No "off sale" shall be made before 8:00 A.M. or after 10:00 P.M. on any day nor on New Year's Day, January 1; Thanksgiving Day or Christmas Day, December 25th. However, on the evenings preceding such days, if the sale of liquor is not otherwise prohibited on such evenings. "Off sales" may be made until 10:00 P.M. except that no "off sale" shall be made on December 24th after 8:00 P.M. Each license shall list the hours of operation approved by the City.

Section 10.07. INSPECTIONS: The premises from which the sale of intoxicating beverages is licensed shall be open to inspection by any peace officer, health inspector, or by any other properly designated officer or employee of the City, at any time during business hours.

Section 10.08. COMPLIANCE: Every licensee and the premises from which the sale of intoxicating liquor is made shall comply with all sanitary and health conditions imposed by law.

Section 10.09. SUSPENSION AND REVOCATION: The Council may revoke any liquor license for violation of any law or ordinance relating to the sale of intoxicating liquor, 3.2 percent malt liquor or wine or may suspend the license for a period not exceeding 60 days if revocation is mandatory. Before revocation or suspension, the license shall be granted a hearing on not less than ten (10) days notice, except where mandatory revocation is required by law.

Section 10.10. RESTRICTIONS ON PURCHASE AND CONSUMPTION: It shall be unlawful for any person or persons to mix or prepare liquor for consumption, or to permit the consumption thereof, in any public place of business where no "on sale" license is held, nor shall any person consume any intoxicating liquor upon a public highway, public park or other public place. License holders shall agree to ensure this ordinance is enforced any violation can result in the immediate suspension or revocation of the license. In the event of a violation, the licensee shall be granted a Public Hearing with not less than ten (10) days notice.

Section 10.11. PENALTY: Any person violating any provision of this ordinance is guilty of a misdemeanor.

Section 10.12. SETUPS/BYOB: A 'Consumption and Display' permit from the Department of Public Safety is required by any establishment not holding a liquor license where liquor will be consumed and/or displayed.

Marine Elementary School Gym Rental Agreement

RENTAL CONTRACT FOR MARINE ELEMENTARY GYM 550 Pine Street

The City of Marine on St. Croix and _____ (renter) have agreed to the following Rental Contract:

1. Full Rental Fees and Deposits:

- a. Marine residents \$300 plus \$750 deposit
- b. Non-residents \$650 plus \$1000 deposit
 - i. The deposit will be returned when it has been determined by the city public works person that all requirements of this Contract have been fulfilled.
 - ii. One-half of the deposit will be retained if any cigarette butts are found anywhere inside the facility
 - iii. The deposit and fees must be paid to the city clerk-treasurer one week in advance of the rental period. The funds will be deposited in the City account upon receipt.

2. Hourly Rental Fees and Deposits:

- a. Marine residents \$25/hour (Maximum of 2 hours) plus \$125 key deposit
- b. Non-residents \$50/hour (Maximum of 2 hours) plus \$125 key deposit
 - i. The key deposit will be return when the key is turned into the City Clerk

3. Cleaning Fee:

\$100 for both Marine Residents and Non-residents

4. Waiver of Rental Fees:

- Meetings conducted or sponsored by the City or other units of government (i.e Watershed, Washington County, etc)
- Local, State and National Elections and Caucuses
- Fire Department Fundraising Events
- Marine Restoration Society meetings and events
- Marine Resident Homeowner's Association Meetings
- Marine Basketball Team

5. **Waiver of Damage/Key Deposit and Cleaning Fee:** The damage and key deposit and cleaning fee shall be waived for any group or event qualifying for the waiver of rental fees. However, if the facility is not cleaned property (as determined by City Staff), the renter will be charged for the actual cost of hiring a cleaning crew and in the future will be charged the Cleaning fee. In addition, if the school building key is not returned, the renter will be charged to replace the key.

6. Occupancy: _____

7. Operating Rules:

- a. All backdrops, decorations, table ornaments and decorations used in the building must have the approval prior to the event taking place. This includes school events such as plays.
- b. Decorations, in addition to being required to be non-flammable, shall NOT be attached to any

wall or light fixture in the building by nails or staples. Tape, ribbon, or string is acceptable. The walls have been restored and painted and should be treated as one would one's own home.

- c. Candles may be used only if they are contained in a non-flammable votive or globe.
 - d. No glitter, confetti, rice, birdseed, silly string or bubbles/bubble machines inside building
 - e. There are approximately 160 metal folding chairs.
 - f. Lighting equipment may be used if the stage is being used or a performance is taking place. Special use rules apply.
 - g. Beverages are to be served in one designated location and proper care is to be taken to avoid spills. Coolers, kegs, beverage tubs, and ice buckets must have a protective, waterproof mat underneath them.
 - h. All FIRE EXITS must be unlocked while the building is in use.
 - i. Renters are responsible for the safety of those using the hall as well as for the customary good conduct of their guests. Juvenile groups shall be properly supervised by adults. This includes preparation and clean-up activities, and a responsible adult who shall sign and be responsible under this Agreement.
 - j. Responsible party must remain in the building for an hour after any event to guard against possible fire.
 - k. NO DANCING WAX MAY BE USED ON THE FLOOR.
 - l. No structural alterations, repairs, or painting will be allowed except by special permission of the city council.
 - m. There shall be no smoking anywhere in the building or on school grounds. Any cigarette butts found will result in the forfeiture of ½ the damage deposit.
 - n. Renter agrees to release, discharge, hold harmless and indemnify city for all damages or claims that arise or grow out of the rental period.
8. It is the renter's responsibility to return the hall to the city in the following condition:
- a. Wipe up all food and beverage spills immediately.
 - b. Sweep and mop the floors.
 - c. Collect trash and place in covered trash containers provided outside the building.
 - d. Collect recycling and remove from premises.
 - e. Place chairs in storage racks.
 - f. Turn heat off.
 - g. Lock entry door
9. **Keys:** Keys must be picked up prior to the scheduled event during regular office hours and returned the next business day following the event.
10. **Cancellations:** Rental fees are fully refundable if a written cancellation is received no less than 30 days prior to the event date.
11. **Residential/Non-resident Rates:** Resident rates are available to residents of City of Marine only. Residency will be verified at the time the rental agreement is signed. Residential rates apply to current residents only. Residents may not rent the hall for the resident rate on behalf of a non-resident.

Rental Date: _____ **City Clerk Initials/Date**

Dated: _____ **Signature of Renter**

Deposit Paid _____

Rental Fee Paid _____

Cleaning Fee Paid _____

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018	LEVY INCREASE	^^^^^^^^^^	-0.0509%		
7	thru 7/31/18	2019	thru 10/31/19	to 2019	FUND NAME				
8					GENERAL INCOME				
9									
10									
11	463,072.95	885,334.92	431,134.75	-0.05%	LEVY (FIRE CNTRACT ADDED BACK)				
12									
13	232.50	465.00	232.50	0.00%	PERA-AID				
14	50.00	1,750.00	1,675.00	0.00%	LICENSE, BEER, CIG				
15		5,500.00	424.12	0.00%	ASSMNT SEARCHES/INSURANCE DIV/Ag Credit				
16	22.00	100.00	54.00	-100.00%	ANIMAL				
17	126.65	1,000.00	1,838.74	-28.57%	FINES - Washington County				
18	298.25	750.00	735.94	0.00%	INTEREST-GENERAL				
19	3,874.85	6,000.00	4,860.07	-7.69%	CABLE FRANCHISE				
20	18,952.53	18,000.00	18,479.37	0.00%	FISCAL DISPARITY				
21	21,437.22	15,000.00	9,555.96	0.00%	BUILDING INSPECTION FEE				
22					ELECTION REIMBURSEMENT				
23	1,850.00	1,800.00	1,850.00	20.00%	PERMITS (MUSIC/BOAT)				
24			2,605.50		MISCELLANEOUS				
25	517,061.92	935,699.92	473,445.95	-0.14%	TOTAL INCOME				

1							
2							
3							
4							
5	Actual	Proposed	Actual	% Change			
6	2018	Budget	2019	From 2018	LEVY INCREASE	^^^^^^^^^^	FUND NAME
7	thru 7/31/18	2019	thru 10/31/19	to 2019			
8							
92	21,135.00	33,000.00	27,228.00	0.00%	COMPENSATION		
93	2,029.65	4,500.00	3,395.03	0.00%	DUES/SERVICES		
94							
95	293.98		957.75		ART FAIR		
96		0.00		%	MISCELLANEOUS		
97		2,000.00		0.00%	CHIEF OFFICER STIPEND		
98					DEDICATED - NEW EQUIPMENT		
99	44,739.21	143,461.44	67,305.71	0.63%	PUBLIC SAFETY EXPENSE		
100							

1										
2										
3										
4										
5	Actual	Proposed	Actual	% Change						
6	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^	FUND NAME				
7	thru 7/31/18	2019	thru 10/31/19	to 2019						
8										
122						CEMETERY INCOME				
123										
124	1,250.00	2,000.00	3,225.00	0.00%		BURIALS				
125	263.83	350.00	458.08	-20.00%		INTEREST INCOME				
126	1,450.00	2,000.00	1,450.00	0.00%		CEM LOT PURCHASE				
127	1,450.00	2,000.00	1,450.00	0.00%		PERPETUAL CARE PURCHASE				
128						MISC.				
129										
130	4,413.83	6,350.00	6,583.08	-1.33%		INCOME TOTAL				
131										
132						CEMETERY EXPENSES				
133	85.28	150.00	144.68	0.00%		ELECTRICITY (HAND PUMP)				
134	200.45	350.00	538.33	-22.22%		FUEL VEHICLES				
135	133.71	200.00		0.00%		REPAIR-NOT VEHICLES				
136		100.00		0.00%		REPAIRS-VEHICLES				
137		2,500.00		0.00%		TREE MAINTENANCE				
138	292.04	500.00	681.04	0.00%		MATERIALS & SUPPLIES				
139	100.00	150.00		0.00%		TOOLS & EQUIPMENT				
140	1,300.00	3,000.00	2,800.00	0.00%		GRAVE OPENING				
141	143.29	500.00	398.29	0.00%		POTTIES				
142	800.00					MISCELLANEOUS (LOT BUY BACK)				
143	3,054.77	7,450.00	4,562.34	-1.34%		EXPENSE TOTAL				
144										

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018					
7	thru 7/31/18	2019	thru 10/31/19	to 2019					FUND NAME
8									
145									
146	235.11	600.00	521.73	0.00%					PARKS, ARTS, & RECREATION
147			226.00						FIREWORK DONATIONS
148		5,000.00	6,990.00	0.00%					DONATIONS
149	100.00								MILLSITE GRANT
150				0.00%					RENTAL FEES
151									FEES (MUSEUM INTERN REIMBURSEMENT)
152	711.35	800.00	492.26	25.00%					URBAN FOREST GRANT
153	1,046.46	6,400.00	8,229.99	-18.67%					INTEREST
154									PARKS & REC TOTAL
155									
156									PARKS, ARTS, & RECREATION
157	720.67	1,200.00	1,377.71	0.00%					ELECTRICITY
158	12,346.95	12,500.00	13,897.86	4.55%					HOLIDAYS-FIREWORKS-4th of July
159	93.57	1,000.00	4,716.20	0.00%					REPAIRS
160	617.80	2,500.00	1,750.00	13.64%					SERVICES-TREE MAINTENANCE
161	870.46	1,200.00	1,456.03	-29.41%					MATERIALS & SUPPLIES
162		300.00		0.00%					LOG CABIN MAINTENANCE
163	222.24	450.00	345.96	0.00%					ALARM CONTRACT-MUSEUM
164	1,612.85	3,500.00	1,026.73	-16.67%					ICERINK/WARMING HSE LABOR & TEL
165	2,419.87	2,800.00	1,963.08	12.00%					P&R - POTTIES
166		1,000.00	232.36	0.00%					TRAIL MAINTENANCE
167	1,553.23	5,000.00	6,209.48	0.00%					MILLSITE GRANT
168	219.49	500.00	556.72	0.00%					FUEL-VEHICLE
169									175th CELEBRATION
170	153.71		978.40						URBAN FOREST TASK FORCE
171				0.00%					MUSEUM INTERN
172	20,830.84	31,950.00	34,510.53	-6.45%					TOTAL EXPENSES

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018					FUND NAME
7	thru 7/31/18	2019	thru 10/31/19	to 2019					
8									
173									LEVY INCREASE ^^^^^^^^^^
174									-0.0509%
175		2,700.00	1,770.67	118.75%					ROADS INCOME
176			519.07						INTEREST
177									MISCELLANEOUS
178	0.00	2,700.00	2,289.74	118.75%					SALE OF PICK UP TRUCK
179									ROADS INCOME TOTAL
180									ROADS EXPENSES
181	7,367.47	11,500.00	10,395.44	4.17%					ELECTRICITY-STREETLIGHTS
182	3,305.70	4,000.00	4,580.08	0.00%					FUEL VEHICLES
183	2,498.21	3,500.00	3,272.89	0.00%					REPAIRS-VEHICLE & EQUIPMENT
184		200.00	344.36	0.00%					SERVICES-LEGAL
185		2,500.00		0.00%					SERVICES-TREE MAINTENANCE
186	1,789.22	3,500.00	2,641.47	74.07%					TELEPHONE/BROADBAND
187	409.38	1,500.00	714.25	0.00%					UNIFORMS
188	2,973.55	6,000.00	2,011.95	0.00%					MATERIALS & SUPPLIES-SIGNS INCLUDED
189	2,741.35	4,000.00	9,893.85	14.29%					ROAD REPAIR MATERIAL
190	1,215.32	1,500.00	606.26	0.00%					TOOLS & EQUIPMENT
191	162.91	750.00	140.00	0.00%					MISC.EXPENSE-LICENSE
192	2,835.00	4,000.00	1,687.50	30.00%					SWEEPING
193	3,859.81	5,000.00	6,079.05	0.00%					SALT AND SAND
194	3,342.14	5,000.00	2,698.58	0.00%					SERVICES - ENGINEERING
195	651.07	2,000.00	883.66	0.00%					REPAIRS-BLDG-MAINT./ALARM
196		2,500.00							EXTRA SHERIFF PATROL
197	33,151.13	57,450.00	45,949.34	6.33%					ROADS EXPENSE TOTAL
198									

1								
2								
3								
4								
5	Actual	Proposed	Actual	% Change				
6	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^			
7	thru 7/31/18	2019	thru 10/31/19	to 2019	FUND NAME			
8								
199					GARBAGE & REFUSE INCOME			
200								
201	60,975.00	60,975.00	42,540.50	0.00%	BILLING			
202	16,919.68	25,500.00	22,997.72	0.00%	RECYCLING/COMPOSTING			
203	9,232.45	16,000.00	12,445.83	0.00%	G&R-COUNTY SOLID WASTE TAX			
204	63.06	70.00	89.70	0.00%	COUNTY TRANSIT			
205	2,816.31	5,500.00	3,804.54	0.00%	SALES TAX/SOLID WASTE SURCHARGE			
206	57,019.30	108,045.00	81,878.29	0.06%	GARBAGE AND REFUSE INCOME TOTAL			
207								
208					GARBAGE & REFUSE EXPENSE			
209	3,601.00	5,500.00	4,864.00	0.00%	SALES TAX			
210	11,640.38	16,000.00	14,585.50	0.00%	COUNTY ENVIRONMENTAL TAX			
211	48,806.96	65,400.00	73,625.21	0.00%	HAULER			
212	269.63	500.00	533.75	0.00%	FORMS & MAILING			
213	1,199.99	4,000.00	5,790.41	0.00%	COMPOSTING			
214								
215	65,517.96	91,400.00	99,398.87	0.00%	TOTAL EXPENSES			
216								
217								

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018	FUND NAME				
7	thru 7/31/18	2019	thru 10/31/19	to 2019					
8									
255					JACKSON MEADOW WATER INCOME				
256	6,322.12	12,747.00	8,636.16	5.14%	OPERATION & MAINT.- HOMEOWNERS				
257		2,499.00	950.00	5.15%	OPERATION & MAINT. - EMPTY LOTS				
258	2.42	250.00	67.02	25.00%	INTEREST				
259	70.46	100.00	65.79	0.00%	LATE CHARGE				
260				0.00%	JM HOA CONTRIBUTION				
261	1,000.00			0.00%	REBATE (INS. PMT)				
262	7,395.00	15,596.00	9,718.97	5.38%	WATER TOTAL INCOME				
263									
264									
265					JACKSON MEADOW WATER EXPENSES				
266	2,207.68	3,200.00	2,606.96	6.67%	ELECTRICITY				
267		200.00		0.00%	FUEL-VEHICLE				
268	424.63	400.00	212.56	0.00%	SERVICES - LEGAL AND OTHER				
269	2,500.00	250.00		0.00%	REPAIRS-BLDG				
270		525.00		3.00%	ADMINISTRATIVE LABOR (LJP)				
271	169.18	1,200.00	3,051.87	0.00%	EQUIP. REPAIR (MAINTENANCE)				
272	125.00	1,000.00	572.06	0.00%	MATERIALS & SUPPLIES - CHEMICALS				
273		500.00		0.00%	NEW EQUIPMENT				
274	46.00	50.00	149.72	0.00%	LICENSE/PERMITS				
275		2,000.00		0.00%	GENERATOR (GOAL \$20,000)				
276		500.00		0.00%	TRAINING				
277		2,101.00		3.05%	PW SUPERVISOR AND PART TIME				
278		3,600.00		10.64%	RESERVE FUND				
279				0.00%	RESERVE FOR WELLHEAD PROTECTION PLAN				
280	5,472.49	15,526.00	6,593.17	5.41%	WATER EXPENSES				
281									
282									

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018	LEVY INCREASE	LEVY INCREASE	FUND NAME		
7	thru 7/31/18	2019	thru 10/31/19	to 2019	^^^^^^^^^^	^^^^^^^^^^			
8									
320									
321	277,314.32	443,591.09	429,958.55	-1.83%	GENERAL				
322	18,809.87	22,410.00	19,190.05	7.03%	HALL				
323	44,739.21	143,461.44	67,305.71	0.63%	PUBLIC SAFETY				
324	33,151.13	57,450.00	45,949.34	6.33%	ROADS				
325	3,054.77	7,450.00	4,562.34	-1.34%	CEMETERY				
326	65,517.96	91,400.00	99,398.87	0.00%	GARBAGE & REFUSE				
327	20,830.84	31,950.00	34,510.53	-6.45%	PARKS & RECREATION				
328	19,377.89	147,134.00	70,187.89	-10.57%	WASTEWATER				
329	5,472.49	15,526.00	6,593.17	5.41%	JM WATER				
330					ADJUSTMENT				
331	488,268.48	960,372.53	777,656.45	-1.97%	TOTAL FUND EXPENSES				
332	263,047.20	305,500.00	219,800.62	12.54%	REPLACEMENT/CAPITAL FUND				
333					ADJUSTMENT				
334	751,315.68	1,265,872.53	997,457.07	1.40%	TOTAL EXPENSES PLUS REPLACEMENT				
335									
336									

CITY OF MARINE ON ST. CROIX

TREASURER'S REPORT

CHECKING	726,408.23		<u>DEPOSITS</u>
FIRE & RESCUE-DEDICATED	254,379.02		
FIRE & RESCUE-VEHICLE REPLCMNT	208,615.31		
FIRE & RESCUE- EQUIPMENT	51,759.89		
FIRE & RESCUE- VILLAGE WATER	16,532.93	G&R - Garbage	4853.00
FIRE & RESCUE-800MHZ RADIOS	10,452.15	G&R - Compost	417.57
GEN-CITY OFFICE/RECORDS	4,204.03	G&R - County Tax	1512.55
GEN - LAND ACQUISITION	40,017.32	G&R - Commercial Tax	134.33
GEN-STORMWATER	77,240.46	G&R - Residential tax	339.64
.		G&R - Recycling	2410.75
WASTEWATER-RESERVE	237730.32	GEN - Bldg Fees	
JM WATER - RESERVE	17,012.69	G&R - Cable	
JM-WELLHEAD PRTCTN	5,183.54	CEM - Burial	
		GEN - Interest	85.42
ROADS-EQUIPMENT	31,064.75	RDS - Transit Tax	10.75
ROADS-ALLEYS/STREETS	319,683.81	GEN - Fines	133.32
ROADS-PICKUP RPLCMNT	15,182.78	WTR - Billing	1692.03
		WTR - LC	40.24
HLL- VILLAGE HALL	23,382.75	WWT - Sewer	10329.27
		WWT - LC	27.54
PARKS & REC-RED BRIDGE	29,734.76	WWT - Interest	80.74
PARKS & REC- VC SIGNAGE	15,626.02	CEM - Interest	101.74
PARKS & REC-BLDG MAINTENANCE	17,197.41	WTR - Interest	7.54
PARKS & REC-BIKE TRAIL	0.00	HLL - Interest	1.99
		P&R -Interest	188.58
CEM-PERPETUAL CARE	90,000.00	PS - Interest	97.59
CEM-PERPETUAL CARE-SAVINGS	75,822.68	RDS - Interest	124.28
CEM-IMPROVEMENTS	12,356.75	P&R - Millsite	
		P&R- Misc	
P&R - COMMUNITY EVENTS	21,257.06	GEN - Ag Credit	364.14
CITATION CABLE-SECURITY	2,500.00	Total	22953.01
BALANCE 9/30/19	<u>2,303,344.66</u>	Report by Lynette Peterson, Clerk/Treasurer	

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING
Thursday, October 10, 2019

The meeting was called to order by Mayor Mills at 7:00pm. Pardun, Anderson Miller, Roden and Mills present.

Citizens Present: Ryan Goodman, Win Miller, Matt Miller, Linda Tibbetts, Andy Creager, Larry Martin, Larry Roden, Dan Malmgren, Larry/Mary Whitaker, Gerry Mroska, Jim Maher, Mike Tibbetts, Suzanne Lindgren, Tom Simonet, Dorothy Deetz, Peter Foster

Approval of the Agenda –

Miller moved and Pardun seconded to approve the agenda as presented. Motion passed unanimously.

Citizens Considerations –

Win Miller – Mr. Miller was in attendance to advise the Council that a group is being formed to discuss creating a new Charter School. He will present more information as it is available.

Andy Creager – Mr. Creager noted that there is a group that will be hosting a New Year's Eve party and would like to request the hall rental fee is waived. Any remaining proceeds will be donated the City for the fireworks fund.

Anderson moved Roden seconded to approve the hall rental fee for Andy Creager. Motion passed unanimously.

Brookside Bar E Pull tab request – The Bayport Legion is requesting to place electronic pull tabs at the Brookside.

Anderson moved and Miller seconded to approve the installation of e pull tabs at the Brookside Bar and Grill as requested and operated by the Bayport Legion. Motion passed unanimously.

Tom Simmonet – Mr. Simmonet was in attendance on behalf of the Washington County Historical Society to report on a new facility that Washington County will be building in order to expand what the Historical Society can offer the public. The plan includes offering a State of the Art archives and research library, climate controlled storage facility, educational programming and new display areas to highlight smaller exhibits.

The County is reaching out to all of the communities in the County to ask for a monetary donation of between \$1,000 - \$2,000 over a 5 year period. Anderson noted that the City has already set its maximum levy amount for 2020, however it could certainly consider a donation beginning in 2021. Anderson would also like to see the County reach out to the City to get ideas from its residents

Planning Commission - Chairman Mroska was in attendance to report on the September meeting. There was a pre-application request from Scott Iwen for an accessory building and CUP for a bathroom in an accessory. Laurie Schmidt presented a proposal for a PUD, which is still in the very preliminary stages. The STR workshop will be held on November 6th at 6:00 pm.

Fire and Rescue – Chief Malmgren reported the Fire Prevention open house will be this week.

Roads – Ryan Goodman reported the second open house for the Judd St revitalization project will be on October 24th. A workshop will be held at Washington County on November 13th on water and the County will be providing free water testing. Mike Tibbetts questioned if the soil boring results are available to residents. The results just came back and the Engineer will get those to the Clerk.

Personnel/Building Inspector - No Report.

Recreation – Last month a plan was mentioned for a single track for bikes, and that is a very preliminary plan and no proposal has been brought forth to the Council for review.

Finance – The Truth in Taxation meeting will be held on December 3rd at 6:30pm.

Cemetery – Northern Bedrock completed their second project.

Hall/Restoration – Roden is concerned about parking downtown during hall rental events, and is concerned that it takes away from business parking. She would like to see a reminder added to the contract that renters please be aware of business parking during the event.

Stormwater/Watershed - There are two openings on the Watershed Board. Currently there are no Marine residents serving on the Board.

Wastewater and Water Systems- Jason Crotty noted the MDH is requiring a variance in order to reduce the amount of fluoride in the water system. Five broken force mains were discovered during the routine pumping process.

Bolton Menk completed a study done on the wastewater system and whether additional connections can be added. Pardun would like to have a workshop to discuss how to move forward and cost analysis prior to moving forward. As part of this process, a resolution was presented to amend the connection fee.

Mike Tibbetts questioned at what capacity the system is running. The Council doesn't know the answer to that yet, which is the purpose of the workshop.

Pardun moved and Miller seconded to approve Resolution 20191010-01, amending the connection fee for the wastewater system. Motion passed unanimously.

Citizen Committee Reports

Village Center - No Report

MarLa - Jim Maher reported on upcoming events. This Saturday is the Sound of Simon, which is a fundraiser. Documentary night also begins this month. The board is also requesting approval from the Council to present the bequest request to the County Board.

Miller moved and Anderson seconded Marla to move forward with presenting the bequest withdraw to the Washington County Board in the amount of \$6,000. Motion passed unanimously.

Millsite – Clean up was done around the area and the cages were removed from the around the trees.

Green Step Cities - Roden reported the committee reviewed the list of projects and is prioritizing that list and creating a timeline for those projects.

Holidays – Businesses are discussing the possibility of placing trees in Burris park again for small business Sunday. Roden will discuss at the November meeting.

School Property – Pardun reported that the school property committee is looking at existing charter schools and see if they may be interested in using the Marine school building. The Folk School will be hosting an open house this Saturday from 10-3pm.

Communication Infrastructure – Anderson reported there was talk around town about the City moving forward with a cell tower and he would like to make it clear that there is currently no application in front of the City for a cell tower. Anderson is anticipating two proposals in the future, one from Powder Ridge and one from Vinco for the compost site, however nothing has been submitted.

Urban Forest – Peter Foster, resident, reported the committee will be planting the trees from the gravel bed on October 19th. The committee is looking for community volunteers.

Consent Calendar – *Miller moved and Pardun seconded to approve the Minutes of 9/12/19, Treasurer's Report of 9/19, List of Bills for 10/10/19, Zoning Administrators Report-none, Public Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.*

Old/New Business –

Deer Stand Exemption William O'Brien – Miller moved and Pardun seconded to approve the deer stand exemption for William O'Brien for Nov. 9 and 10. Motion passed unanimously.

Election Polling Location Resolution – Pardun moved and Miller seconded to approve Resolution 19101-02 establishing the polling locations for the City of Marine. Motion passed unanimously.

Miller reported there is a ceremony honoring Vice President Mondale at the William O'Brien State Park.

.Long/Short Term Goals – No Changes

Mayor Notes/Clerk's Report – There will a meeting with the Civic Club on October 12th in the Council Chambers.

Adjournment . Miller moved and Anderson seconded to adjourn at 7:54pm.

Minutes taken by Lynette Peterson, City Clerk