CITY OF MARINE ON ST. CROIX
CITY COUNCIL MEETING
THURSDAY, JUNE 13, 2019
VILLAGE HALL 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Citizens Considerations
   . Wade Johnson/Jim Shaver Carnelian Marine Watershed
4. Planning Commission
   . May Meeting Update
5. Council Committee Reports –
   a) Fire and Rescue- Miller/Anderson
      . Streetdance – June 15th
   b) Roads –Pardun/ Roden
      . Engineering Report
      . Contractor Payment Approval
      . Draft Wastewater Report
   c) Personnel/Building Inspector – Pardun
      . Assistant Clerk Position
   d) Parks & Recreation- Miller/Anderson
   e) Finance/LRP– Pardun
      . Auditor Update
   f) Cemetery – Mills
   g) Wastewater and Water Systems –Mills/Pardun
6. Citizen Committee Reports
   a) Village Center –Miller/Roden
   b) MarLa – Miller
   c) .Hall/Restoration – Mills
   d) Stormwater/Watershed – Pardun
   e) Millsite – Roden/Anderson
   f) Green Step Cities – Roden
   g) Holidays – Roden/Anderson
      .Fireworks Update
   h) School Property – Pardun/Miller
   i) Communication Infrastructure – Anderson
7. Consent Calendar
   a) Minutes of 5/9/19
   b) Treasurer's Report 5/19
   c) List of Bills to be paid for 6/13/19
   d) Planning Commission Minutes
   e) Zoning Administrator's Report
   f) Public Works Maintenance Report
8. Old/New Business
   . Waive Torte Liability
   .Long/Short Term Goals
9. Mayor Notes/Clerk's Report
10. Adjournment

CITY OF MARINE ON ST. CROIX

Long and Short Term Goals/Projects

June 2019

Public Safety

Recruitment and retention

Roads

Washington County CIP Hwy 4 –

Recreation

Bike trail
Gateway Trail
Urban Forestry Program (Tree City USA)

Finance/Budget

Hall/Restoration

Village Hall Improvements (Lights, Bathrooms, etc)
Hall Usage Guidelines

Cemetery

CIP -New land expansion

Village Center

Signage for businesses and services
Public Bathrooms

Stormwater/ Water Resources / Watershed

Third Street

Wastewater and Water Systems

I & I mitigation
Drain field expansion/ long term planning
Capital Improvement Plan

Comprehensive Plan

2018 Plan Update
Marine Elementary School

Communication Infrastructure

Telecom/ISP

The City of Marine on St. Croix

Engineering Updates 6/13/2019

Engineering *italics = old information*

- **CSAH 4 Activity**
  - *Project Engineer: Frank Ticknor, frank.ticknor@co.washington.mn.us or 651-430-4319*
  - *Meeting was held on October 3, 2018 at Washington County Public Works, that included the Watershed District, Washington County Staff, and City representatives to discuss the outstanding items. Some items will still be completed this season, additional items will be explored to review alternatives for potential solutions, and boulevard restoration will be revisited by the County in the spring with plans to redo areas as identified by the City.*
  - *Meeting is scheduled with Washington County, Watershed District, and City representatives for January 7, 2019 to continued discussion on outstanding project items.*
  - *In our January meeting, the county agreed to reseed areas along Broadway Avenue that did not fully establish from the recent roadway work. The county plans to spray weed killer for broadleaf weeds, bring in topsoil, install seed, and install a hydraulic matrix, which includes mulch and fertilizer along Broadway Avenue. The City agreed to water these areas for the first month after installation. We also discussed mailing an educational letter to the adjacent property owners to inform them of this work and how to best maintain the boulevards.*
  - *The County is exploring their Capital Improvement Plan and to hopefully programmed a in their CIP for a future project that would include expanding the basin next to the mill pond on the south side of Broadway Avenue. This would increase the capacity of the basin and improve treatment of storm water.*

- **2018 Street Improvements**
  - *Project walk-thru identifying any outstanding items was completed on April 19, 2019 with the Contractor, City Representatives, and Engineer.*
  - *Contractor started and completed majority of the items the week of April 22nd and a few things completed on April 29th. Few minor touch up items remain that will be addressed the week of May 6, 2019.*
  - Punch list items have been addressed, will continue to review restoration growth. Contractor's Request for Payment No. 6 and Change Order No. 3 will be on the Council agenda as a separate business item.

- **Comprehensive Plan Discussion Meeting**
  - *The plan was submitted to the Met Council on April 11th.*
  - *We submitted supplemental items at the Council's request on April 30th.*
  - *The Council's letter of completeness is due on May 21st.*
  - The Met Council has called our submittal complete and scheduled it for review. The first committee meeting is scheduled for July 1, 2019, followed by the full Met Council meeting on July 10, 2019. Recommended someone from the City attend one or both meetings, which are planned to start at 4:00pm. See attached letter from Met Council.

- **Local Road Improvement Program (LRIP) – Village Center Revitalization Project**
  - Project Management Team Meeting #1 was held on April 11th, 2nd PMT meeting was held on May 9th, 3rd PMT meeting is scheduled for June 13th.
  - Project has developed preliminary concepts based project requirements and feedback from PMT members, Watershed District, and City Staff. Associated concepts elevation reviews have been completed, which will allow further analysis and discussion on stormwater and preliminary construction cost estimates.
  - Public Open House dates will be discussed at next PMT Meeting along with the City Council, but anticipate holding the first Public Open House end of July or first week of August.

- **Wastewater System Study – Drainfield, Lift Stations, Forcemain**
  - Draft Report of the Wastewater System Capacity Study will be presented at the June 13th City Council Meeting.

- **Legislature Updates**
  - Legislature and Governor agree on status quo transportation funding packaged. No Small Cities Assistance Account or gas tax increase.
  - Tax bill restores 2002 LGA levels and includes several other provisions that affect cities.
  - Broadband funding approved includes $40 million for grants. The funding means that for the first time since 2017, the 120 cities considered unserved and many cities considered underserved will have the opportunity to benefit from state resources to expand broadband access. The grants awarded through the Office of Broadband Development via a competitive process can provide up to 50 percent of a project's infrastructure costs. Costs covered by the grant include those associated with project planning, permits, construction plant and labor, installation, and engineering. The application period will be announced once the bill is signed by the governor and usually runs from July through September.
  - Cities will be able to apply for grants for planning, tree removal, and tree replacement related to emerald ash borer infestations on public property.

May 9, 2019

Jane Kansier, Senior Urban Planner
Bolton & Menk
12224 Nicollet Avenue
Burnsville, MN 55337

RE: City of Marine on St. Croix 2040 Comprehensive Plan – Complete for Review
Metropolitan Council Review File No. 22256-1
Metropolitan Council District 12, Francisco J. Gonzalez

Dear Ms. Kansier:

Thank you for sending additional information regarding the City of Marine on St. Croix's Comprehensive Plan (Plan). The Metropolitan Council originally received the City's 2040 Plan on April 11, 2019. The Council received supplemental information on April 30, 2019. Council staff now finds the Plan complete for review. In accordance with state law, the Council has 120 days, or by August 28, 2019, to complete its formal review of the Plan.

Review of the 2040 Plan is scheduled as follows:

1. Community Development Committee (CDC) on Monday, July 1, 2019
2. Metropolitan Council on Wednesday, July 10, 2019

The Plan will be reviewed by the CDC and then the Metropolitan Council for final review. A copy of the draft report will be forwarded to you for your information when the report is mailed out to the CDC. You and any other City representatives are invited to attend the CDC meeting in order to answer questions and help Council members understand the matter from the community's perspective. If you have any questions about this review, please contact Corrin Wendell, Sector Representative, at 651-602-1832.

Sincerely,

Angela R. Torres

Angela R. Torres, AICP, Manager
Local Planning Assistance

CC: Francisco J. Gonzalez, Metropolitan Council District 12
Corrin Wendell, AICP, Sector Representative/Principal Reviewer
Raya Esmaeili, AICP, Reviews Coordinator

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BOLTON & MENK
Real People. Real Solutions.

2035 County Road D East
Maplewood, MN 55109-5314

Ph: (651) 704-9970
Fax: (651) 704-9971
Bolton-Menk.com

May 29, 2019

Honorable Mayor and Council
City of Marine on St. Croix
121 Judd Street
Marine on St. Croix, MN 55047

RE: 2018 Street and Trail Improvements
Contractor's Request for Payment No. 6 and Change Order No. 3
Project No.: N13.114574

Dear Mayor and Council:

Enclosed please find Contractor's Request for Payment No. 6 and Change Order No. 3, for the 2018 Street and Trail Improvements Project for the services provided on the above referenced project.

This Contractor's Request also includes Change Order No. 3 in which widening of bituminous shoulder at Holmes Street and Berkey Street for snow plowing and removal.

1. Prepare area for bituminous widening, 40' x 1.5'
2. Grade area for minor swale for Rip Rap, 20 LF
3. Add Fabric Material, 15 SY
4. Place 6"-12" Rip Rap, 2 Ton
5. Add Bituminous Material to top of Rip Rap, 50 SF

The Contractor's Request for Payment No. 6 is for the amount of $16,999.58, which also includes the Change Order No. 3 in the amount of $1,475.00. **At this time we recommend the City make a payment in the amount of $16,999.58** to T.A Schifsky & Sons, Inc. for the work performed. This request includes withholding 2% retainage.

Please call me at (612) 597-7140 if there are any questions or concerns regarding this Contractor's Payment request.

Sincerely,

Bolton & Menk, Inc.

Ryan J. Goodman

Ryan J. Goodman, P.E.
City Engineer

Enclosures: Contractor's Request No. 6 and Change Order No. 3

Bolton & Menk is an equal opportunity employer.

Partial Pay Estimate No.: 6

2018 STREET AND TRAIL IMPROVEMENTS
MARINE ON ST. CROIX
BMI PROJECT NO. N13.114574
WORK COMPLETED THROUGH MAY 17, 2019

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
BASE BID:											
1	MOBILIZATION	$25,000.00	1.00	LS	$25,000.00	1.00	LS	$25,000.00	1.00	LS	$25,000.00
2	TRAFFIC CONTROL	$12,000.00	1.00	LS	$12,000.00	1.00	LS	$12,000.00	1.00	LS	$12,000.00
3	CLEARING AND GRUBBING	$2,500.00	1.00	LS	$2,500.00	0.50	LS	$1,250.00	0.50	LS	$1,250.00
4	REMOVE GUARDRAIL	$15.00	55.00	LF	$825.00	0.00	LF	$0.00	0.00	LF	$0.00
5	DITCH GRADING	$8.00	515.00	LF	$4,120.00	200.00	LF	$1,600.00	200.00	LF	$1,600.00
6	REMOVE SIGN / DELINEATOR	$35.00	24.00	EA	$840.00	13.00	EA	$455.00	13.00	EA	$455.00
7	REMOVE STORM CULVERT	$12.00	178.00	LF	$2,136.00	178.00	LF	$2,136.00	178.00	LF	$2,136.00
8	REMOVE AND REPLACE NAME STREET SIGN	$325.00	5.00	EA	$1,625.00	5.00	EA	$1,625.00	5.00	EA	$1,625.00
9	REMOVE AND REPLACE PAVER WALK	$25.00	60.00	SF	$1,500.00	0.00	SF	$0.00	0.00	SF	$0.00
10	REMOVE AND REPLACE FENCE	$25.00	65.00	LF	$1,625.00	0.00	LF	$0.00	0.00	LF	$0.00
11	SALVAGE AND REINSTALL MAILBOX	$125.00	21.00	EA	$2,625.00	21.00	EA	$2,625.00	21.00	EA	$2,625.00
12	REMOVE AND REPLACE WOOD TIMBERS	$60.00	15.00	LF	$900.00	0.00	LF	$0.00	0.00	LF	$0.00
13	SAWING BITUMINOUS PAVEMENT	$3.00	495.00	LF	$1,485.00	590.00	LF	$1,770.00	590.00	LF	$1,770.00
14	SAWING CONCRETE PAVEMENT	$10.00	22.00	LF	$220.00	40.00	LF	$400.00	40.00	LF	$400.00
15	REMOVE BITUMINOUS PAVEMENT	$3.00	6590.00	SY	$19,770.00	5928.00	SY	$17,784.00	5,928.00	SY	$17,784.00
16	REMOVE BITUMINOUS PAVEMENT -TRAIL	$4.00	2390.00	SY	$9,560.00	2554.00	SY	$10,216.00	2,554.00	SY	$10,216.00
17	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	$5.00	390.00	SY	$1,950.00	476.30	SY	$2,381.50	476.30	SY	$2,381.50
18	REMOVE CONCRETE DRIVEWAY PAVEMENT	$25.00	26.00	SY	$650.00	0.00	SY	$0.00	0.00	SY	$0.00
19	SUBGRADE PREPARATION	$0.01	10240.00	SY	$102.40	10797.78	SY	$107.98	10,797.78	SY	$107.98
20	COMMON EXCAVATION - STREET	$15.00	1780.00	CY	$26,700.00	2180.00	CY	$32,700.00	2,180.00	CY	$32,700.00
21	COMMON EXCAVATION -TRAIL	$22.00	500.00	CY	$11,000.00	610.80	CY	$13,437.60	610.80	CY	$13,437.60
22	SUBGRADE EXCAVATION	$25.00	170.00	CY	$4,250.00	260.00	CY	$6,500.00	260.00	CY	$6,500.00
23	GEOTEXTILE FABRIC, TYPE V, NON-WOVEN	$1.75	7560.00	SY	$13,230.00	7933.78	SY	$13,884.12	7,933.78	SY	$13,884.12
24	AGGREGATE BASE, CLASS 5 - STREET	$14.00	3940.00	TN	$55,160.00	3444.44	TN	$48,222.16	3,444.44	TN	$48,222.16
25	AGGREGATE BASE, CLASS 5 - TRAIL	$18.00	1090.00	TN	$19,620.00	1108.71	TN	$19,956.78	1,108.71	TN	$19,956.78
26	TYPE SP 9.5 WEARING COURSE MIX (2,B)	$58.84	680.00	TN	$40,011.20	659.49	TN	$38,804.39	659.49	TN	$38,804.39
27	TYPE SP 9.5 WEARING COURSE MIX (2,B)-TRAIL	$66.84	460.00	TN	$30,746.40	495.00	TN	$33,085.80	495.00	TN	$33,085.80
28	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	$56.69	890.00	TN	$50,454.10	843.89	TN	$47,840.12	843.89	TN	$47,840.12
29	BITUMINOUS MATERIAL FOR TACK COAT	$3.00	490.00	GAL	$1,470.00	350.00	GAL	$1,050.00	350.00	GAL	$1,050.00
30	BITUMINOUS DRIVEWAY PAVEMENT (3" THICK)	$28.00	370.00	SY	$10,360.00	395.00	SY	$11,060.00	395.00	SY	$11,060.00
31	CONCRETE DRIVEWAY PAVEMENT (6" THICK)	$58.95	30.00	SY	$1,768.50	29.11	SY	$1,716.03	29.11	SY	$1,716.03
32	AGGREATE SURFACING, 3/4" MINUS TRAP ROCK	$35.00	100.00	TN	$3,500.00	88.00	TN	$3,080.00	88.00	TN	$3,080.00
33	SURMOUNTABLE CONCRETE CURB AND GUTTER	$19.55	980.00	LF	$19,159.00	995.00	LF	$19,452.25	995.00	LF	$19,452.25
34	CONCRETE SPILLWAY	$4.25	3.00	EA	$12.75	3.00	EA	$12.75	3.00	EA	$12.75
35	CONCRETE PEDESTRIAN RAMP	$10.30	25.00	SF	$257.50	224.00	SF	$2,307.20	224.00	SF	$2,307.20
36	TRUNCATED DOMES	$65.00	36.00	SF	$2,340.00	48.00	SF	$3,120.00	48.00	SF	$3,120.00
37	REMOVE & REPLACE MANHOLE FRAME & CONCRETE RINGS	$950.00	8.00	EA	$7,600.00	8.00	EA	$7,600.00	8.00	EA	$7,600.00
38	EXTERNAL CHIMNEY SEAL	$195.00	8.00	EA	$1,560.00	8.00	EA	$1,560.00	8.00	EA	$1,560.00
39	12" RC PIPE, CLASS 5	$42.00	155.00	LF	$6,510.00	178.00	LF	$7,476.00	178.00	LF	$7,476.00
40	12" RC PIPE APRON, CLASS 5	$830.00	3.00	EA	$2,490.00	3.00	EA	$2,490.00	3.00	EA	$2,490.00
41	12" STORM SEWER PIPE	$30.00	288.00	LF	$8,640.00	288.00	LF	$8,640.00	288.00	LF	$8,640.00
42	27" CATCH BASIN	$1,560.00	2.00	EA	$3,120.00	4.00	EA	$6,240.00	4.00	EA	$6,240.00
43	4' DIA CATCH BASIN MANHOLE	$2,670.00	3.00	EA	$8,010.00	3.00	EA	$8,010.00	3.00	EA	$8,010.00
44	4' DIA STORM MANHOLE	$2,698.00	1.00	EA	$2,698.00	1.00	EA	$2,698.00	1.00	EA	$2,698.00
45	12" CMP, CULVERT	$34.00	28.00	LF	$952.00	32.00	LF	$1,088.00	32.00	LF	$1,088.00
46	12" CMP APRON	$200.00	2.00	EA	$400.00	2.00	EA	$400.00	2.00	EA	$400.00

Partial Pay Estimate No.: 6

2018 STREET AND TRAIL IMPROVEMENTS
MARINE ON ST. CROIX
BMI PROJECT NO. N13.114574
WORK COMPLETED THROUGH MAY 17, 2019

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
8	5' DIA CATCH BASIN MANHOLE	$6,400.00	1.00	EA	$6,400.00	1.00	EA	$6,400.00	1.00	EA	$6,400.00
9	12" RC PIPE, CLASS 5	$42.00	287.00	LF	$12,054.00	287.00	LF	$12,054.00	287.00	LF	$12,054.00
10	REMOVE AND REPLACE EXISTING SAN. MH CONE SECTION	$3,304.00	1.00	EA	$3,304.00	0.75	EA	$2,478.00	0.75	EA	$2,478.00
	TOTAL CHANGE ORDER 1				**$8,748.00**			**$7,922.00**			**$7,922.00**
CHANGE ORDER 2:											
1	LIMESTONE STEPS	$4,859.26	1.00	LS	$4,859.26	1.00	LS	$4,859.26	1.00	LS	$4,859.26
2	BERM GRADING	$1,883.41	1.00	LS	$1,883.41	1.00	LS	$1,883.41	1.00	LS	$1,883.41
	TOTAL CHANGE ORDER 2				**$6,742.67**			**$6,742.67**			**$6,742.67**
CHANGE ORDER 3:											
1	BITUMINOUS WIDENING BERKEY AND HOLMES	$1,475.00	1.00	LS	$1,475.00	0.00	LS	$0.00	1.00	LS	$1,475.00
	TOTAL CHANGE ORDER 3				**$1,475.00**			**$0.00**			**$1,475**
	TOTAL BASE BID + ALTERNATE 1 + ALTERNATE 2 + CHANGE ORDERS 1-3:				**$524,971.24**			**$518,469.24**			**$519,944.24**

Owner	Marine on St Croix
Engineer	Ryan Goodman
Contractor	T.A. Schifsky & Sons, Inc
Contractor's Bonding Co.	

CHANGE ORDER NO. 3

PROJECT: 2018 Street and Trail Improvements Project

BMI PROJECT NO.: N13.114574

OWNER: City of Marine on St Croix **DATE:** 5/20/2019

CONTRACTOR: T.A. Schifsky & Sons, Inc.

DESCRIPTION:

Widening of bituminous shoulder at Holmes St and Berkey St for snow plowing and removal.
1) Prepare area for bituminous widening, 40' x 1.5'
2) Grade area for minor swale for Rip Rap, 20 LF
3) Add Fabric Material, 15 SY
4) Place 6"-12" Rip Rap, 2 Ton
5) Add Bituminous Material to top of Rip Rap, 50 SF

Item No.	Description	Estimated Quantity	Unit	Unit Price	Change in Contract Amount
1	Bituminous widening at Holmes St and Berkey St	1	LS	$1,475.00	$ 1,475.00
				Subtotal	$ 1,475.00

Original Contract Amount	$508,005.57
Change Order No. 1	$8,748.00
Change Order No. 2	$6,742.67
Change Order No. 3	$1,475.00
New Contract Amount	$524,971.24

APPROVED:

Bolton & Menk, Inc.: _____
Name Title Date

T.A. Schifsky & Sons, Inc.: Jonathan Hager PM 5/28/19
Name Title Date

City of Marine on St Croix: _____
Name Title Date

Partial Pay Estimate No.: 6

2018 STREET AND TRAIL IMPROVEMENTS
MARINE ON ST. CROIX
BMI PROJECT NO. N13.114574
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47	15" CMP, CULVERT	$36.00	74.00	LF	$2,664.00	74.00	LF	$2,664.00	74.00	LF	$2,664.00
48	15" CMP APRON	$225.00	4.00	EA	$900.00	4.00	EA	$900.00	4.00	EA	$900.00
49	15" CMP ARCH, CULVERT	$38.00	20.00	LF	$760.00	20.00	LF	$760.00	20.00	LF	$760.00
50	15" CMP ARCH, APRON	$245.00	2.00	EA	$490.00	2.00	EA	$490.00	2.00	EA	$490.00
51	24" RC PIPE CULVERT, CLASS 4	$76.00	32.00	LF	$2,432.00	32.00	LF	$2,432.00	32.00	LF	$2,432.00
52	24" RC PIPE APRON, CLASS 4	$1,395.00	2.00	EA	$2,790.00	2.00	EA	$2,790.00	2.00	EA	$2,790.00
53	SANITARY SEWER SERVICE REPAIR	$1,260.00	3.00	EA	$3,780.00	1.00	EA	$1,260.00	1.00	EA	$1,260.00
54	INSULATION (4" THICK)	$40.00	10.00	SY	$400.00	5.00	SY	$200.00	5.00	SY	$200.00
55	RANDOM RIP RAP CLASS 3	$120.00	22.00	CY	$2,640.00	17.00	CY	$2,040.00	17.00	CY	$2,040.00
56	ROCK DITCH CHECK	$150.00	3.00	EA	$450.00	3.00	EA	$450.00	3.00	EA	$450.00
57	SEDIMENT CONTROL LOGS	$3.00	580.00	LF	$1,740.00	1760.00	LF	$5,280.00	1,760.00	LF	$5,280.00
58	SILT FENCE	$3.00	1605.00	LF	$4,815.00	0.00	LF	$0.00	0.00	LF	$0.00
59	STABILIZED CONSTRUCTION EXIT	$750.00	2.00	EA	$1,500.00	2.00	EA	$1,500.00	2.00	EA	$1,500.00
60	INLET PROTECTION	$120.00	10.00	EA	$1,200.00	8.00	EA	$960.00	8.00	EA	$960.00
61	TOPSOIL BORROW	$25.00	565.00	CY	$14,125.00	553.99	CY	$13,849.75	553.99	CY	$13,849.75
62	SEED MIXTURE 25-151	$4.50	320.00	LB	$1,440.00	1.00	LB	$4.50	1.00	LB	$4.50
63	SEED MIXTURE 35-241	$13.69	13.00	LB	$177.97	0.00	LB	$0.00	0.00	LB	$0.00
64	HYDRAULIC MULCH MATRIX	$2.10	5620.00	SY	$11,802.00	4899.00	SY	$10,287.90	4,899.00	SY	$10,287.90
65	EROSION CONTROL BLANKET, CATEGORY 3	$1.50	405.00	SY	$607.50	1568.00	SY	$2,352.00	1,568.00	SY	$2,352.00
66	DELINEATORS	$115.00	15.00	EA	$1,725.00	15.00	EA	$1,725.00	15.00	EA	$1,725.00
67	SIGN PANELS, TYPE C	$55.00	6.25	SF	$343.75	6.25	SF	$343.75	6.25	SF	$343.75
	TOTAL BASE BID				**$478,235.07**			**$472,070.58**			**$472,070.58**
ALTERNATE 1: ALLEY GRAVELING:											
1	AGGREGATE SURFACING, CLASS 5	$20.00	90.00	TN	$1,800.00	85.00	TN	$1,700.00	85.00	TN	$1,700.00
2	FINISH GRADING	$1.50	500.00	SY	$750.00	620.00	SY	$930.00	620.00	SY	$930.00
	TOTAL ALTERNATE 1: ALLEY GRAVELING				**$2,550.00**			**$2,630.00**			**$2,630.00**
ALTERNATE 2: CEMETARY ROAD:											
1	SAWING BITUMINOUS PAVEMENT	$3.00	50.00	LF	$150.00	35.00	LF	$105.00	35.00	LF	$105.00
2	REMOVE BITUMINOUS PAVEMENT	$3.00	1530.00	SY	$4,590.00	1530.00	SY	$4,590.00	1,530.00	SY	$4,590.00
3	AGGREGATE BASE, CLASS 5 - STREET	$18.00	100.00	TN	$1,800.00	240.12	TN	$4,322.16	240.12	TN	$4,322.16
4	TYPE SP 9.5 WEARING COURSE MIX (2,B)	$58.84	300.00	TN	$17,652.00	309.03	TN	$18,183.33	309.03	TN	$18,183.33
5	TOPSOIL BORROW	$30.00	60.00	CY	$1,800.00	60.00	CY	$1,800.00	60.00	CY	$1,800.00
6	SEED MIXTURE 25-151	$4.50	35.00	LB	$157.50	23.00	LB	$103.50	23.00	LB	$103.50
7	HYDRAULIC MULCH MATRIX	$2.10	510.00	SY	$1,071.00	0.00	SY	$0.00	0.00	SY	$0.00
	TOTAL ALTERNATE 2: CEMETARY ROAD				**$27,220.50**			**$29,103.99**			**$29,103.99**
	TOTAL BASE BID + ALTERNATE 1 + ALTERNATE 2:				**$508,005.57**			**$503,804.57**			**$503,804.57**
CHANGE ORDER 1:											
1	REMOVE AND REPLACE PAVER WALK	$25.00	-33.00	SF	-$825.00	-33.00	SF	-$825.00	-33.00	SF	-$825.00
2	REMOVE AND REPLACE FENCE	$25.00	-65.00	LF	-$1,625.00	-65.00	LF	-$1,625.00	-65.00	LF	-$1,625.00
3	REMOVE AND REPLACE WOOD TIMBERS	$60.00	-15.00	LF	-$900.00	-15.00	LF	-$900.00	-15.00	LF	-$900.00
4	12" STORM SEWER PIPE	$30.00	-288.00	LF	-$8,640.00	-288.00	LF	-$8,640.00	-288.00	LF	-$8,640.00
5	4' DIA CATCH BASIN MANHOLE	$2,670.00	-2.00	EA	-$5,340.00	-2.00	EA	-$5,340.00	-2.00	EA	-$5,340.00
6	COMMON EXCAVATION-STREET	$15.00	80.00	CY	$1,200.00	80.00	CY	$1,200.00	80.00	CY	$1,200.00
7	27" CATCH BASIN	$1,560.00	2.00	EA	$3,120.00	2.00	EA	$3,120.00	2.00	EA	$3,120.00

Date: 5/24/2019

CONTRACTOR'S PAY REQUEST
2018 Street and Trail Improvements
Marine on St. Croix
BMI Project No. N13.114574

Pay Request No. *6*

For Period Ending: *5/17/2019*

Original Contract Amount	$508,005.57
Approved Change Orders	$16,965.67
Revised Contract Amount	$524,971.24
Completed Work to Date	$519,944.24
Stored Materials on Hand	$0.00
Sub-Total	$519,944.24
Retained Percentage 2%	($10,398.88)
Deduction	$0.00
Liquidated Damages	$0.00
Total	$509,545.36
Total Amount Paid on Previous Estimates	$492,545.78
Amount Due Contractor This Pay Request	$16,999.58

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Approved for Payment:
T.A. Schifsky & Sons, Inc.
2370 E Hwy 36
North St. Paul, MN 55109

Jonathan Hager — Signature
5/28/19 — Date

Jonathan Hager - PM
Printed Name and Title

Checked and Approved as to Quantities and Amount:
Bolton & Menk, Inc.
2035 County Road D East
Maplewood, MN 55109

Signature — Date

Printed Name and Title

Approved for Payment:
Marine on St. Croix

Name — Title — Date

BOLTON & MENK

Real People. Real Solutions.

June 6, 2018

Wastewater System Capacity Study

Marine on St. Croix, Minnesota

N13.118428

Submitted by:
Bolton & Menk, Inc.
2035 County Road D East
Maplewood, MN 55109
P: 651-704-9970
F: 651-704-9971

DRAFT

DRAFT

EXECUTIVE SUMMARY

The City of Marine on St. Croix is considering the connection of some 25 existing homes and an existing charter school to their centralized wastewater collection and treatment system. This study was performed to determine the capacities of the system and to make recommendations regarding the proposed connections. Within the collection system it is recommended that the pumps for the City's main lift station, P1, be upsized from 60-gpm capacity to 100 or 120-gpm capacity. This recommendation is regardless of whether the additional connections are made. No other lift station or forcemain improvements would be needed in order to handle the additional flows.

It was determined that the capacity of the drainfield treatment system is adequate to handle the proposed additional flows, though they could marginally shorten its lifespan. It is highly recommended that the City implement a strategy for reducing inflow and infiltration flows to the system, as this will increase capacity and lifespan of both the collection and treatment systems.

INTRODUCTION

The City of Marine on St. Croix, Minnesota's wastewater system was constructed primarily in 1983-1984 and comprises two types of connections. A number of homes and institutions have their own individual sewage treatment systems (ISTS), while the rest connect to a centralized collection system via septic tank effluent pumping (STEP) systems. Within this collection system are multiple lift stations which convey the wastewater to the main lift station (P1). Lift Station P1 pumps nearly all of the wastewater flow from the collection system to the treatment facility, located north of the City. The only flow not pumped through P1 comes from the Stuga Townhomes straight east of the drainfield. This development has its own lift station which pumps to the drainfield, but the flow from Stuga makes up an insignificant portion of the total flow to the treatment system.

The centralized wastewater facility is a large subsurface sewage treatment (SSTS), or drainfield, system comprised of 20 individual cells. The City operates four cells at any given time while resting the others, and switches flow to a new bank of cells every six months.

Currently the City is considering the connection of approximately 25 additional homes to the central wastewater system, most of which already exist but have had their own individual treatment systems up to this point. The City is also in the process of acquiring a charter school which is already connected to the system but has been largely unoccupied since 2016. The purpose of this study is to determine if the existing collection and treatment systems have the capacity to handle this additional flow, or if improvements/expansions are required.

For reference throughout the rest of this report, Figure 1, below, shows a map of Marine on St. Croix and the locations of the lift stations and wastewater treatment facility within the City.

DRAFT

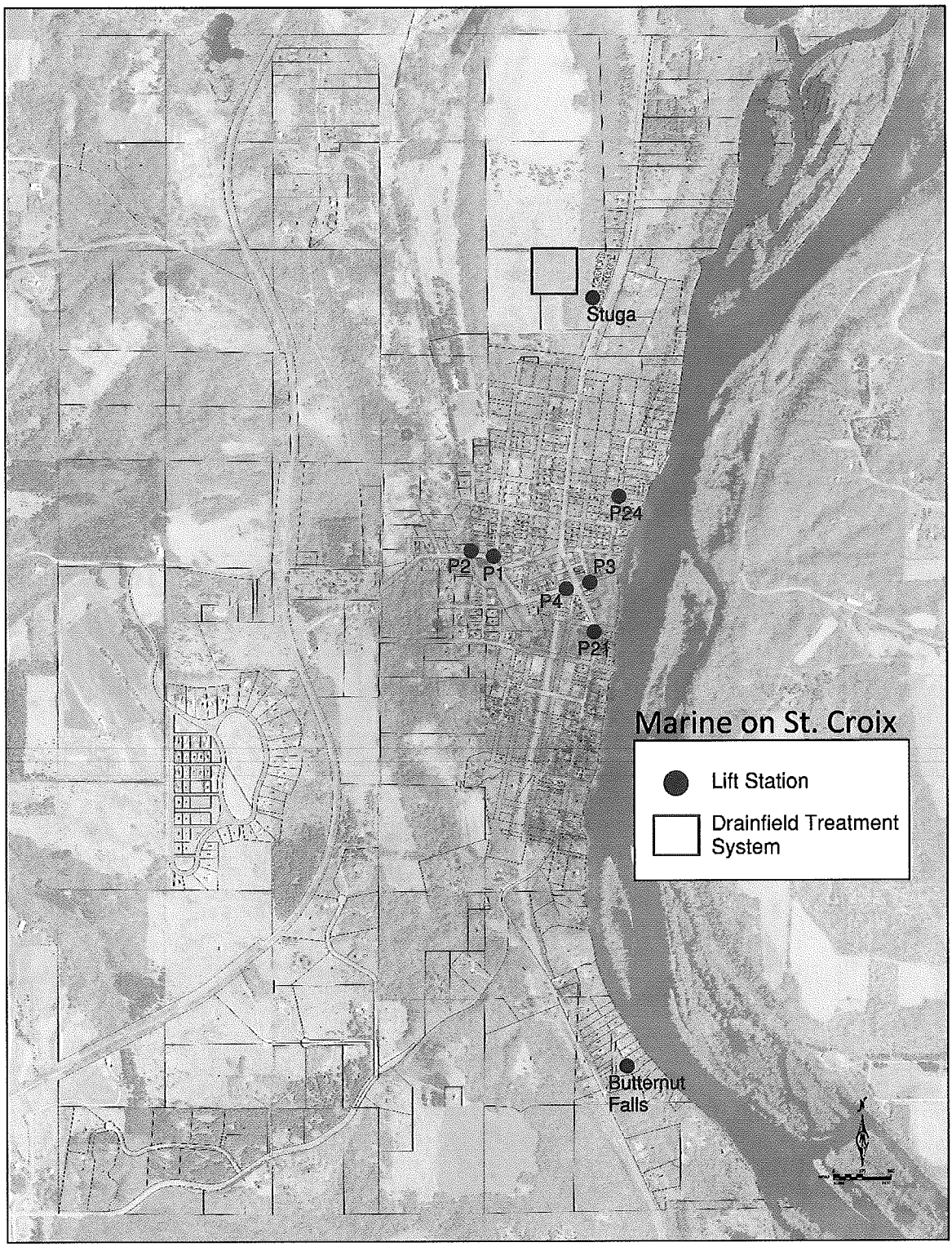


Figure 1. Marine on St. Croix Wastewater System

PART 1 – COLLECTION SYSTEM CAPACITIES

The collection system was analyzed to determine the capacity of both the lift stations and forcemains (FMs), and to determine how much of that capacity is currently in use with respect to the proposed additional flows. Table 1 summarizes the basic sizes and capacities associated with the existing lift station and forcemains. Structure capacity indicates the largest recommended pump size for installation in the existing structure, and is based on 10 States Standards for lift station design. It takes into account the station operating depths listed in existing plan sheets and a worst-case scenario with 10 pump starts per hour. Pump capacities for each station were determined using a combination of recent drawdown tests, flow meter readings, and data from existing plans.

Table 1 – Lift Station & Forcemain Details

Lift Station	Structure Ø	Structure Capacity	Pump Capacity[1]	FM Size	FM Capacity[2]
P1	10 ft.	200 gpm	60 gpm	4"	400 gpm
P2	4 ft.	30 gpm	28 gpm	1.5"	80 gpm
P3	8 ft.	65 gpm	61 gpm	2"	150 gpm
P4	6 ft.	250 gpm	79 gpm	4"	400 gpm
P21	6 ft.	70.7 gpm	120 gpm*	1.5"	80 gpm
P24	4 ft.	30 gpm	20 gpm	2"	150 gpm
Butternut Falls	5 ft.	195 gpm	45 gpm*	3"	220 gpm
Stuga	4 ft.	--	8.7 gpm	--	--

[1]For single pump. Assumes that stations were designed for one pump running during normal operation
[2]Assumes 10 ft./sec velocity in pipes 3" and larger and 15 ft./sec velocity in smaller pipes, based on 10 States Standards
*Drawdown or existing plan data was not available so some assumptions were made

Just because the pump size in an existing station exceeds its capacity listed above of the structure or forcemain does not mean that either of those pieces is in immediate need of replacement. The structure design capacity is based on extreme scenarios with the station running at maximum capacity, which rarely happens. For example, based on recent runtime data Station P21 runs an average of less than two hours per day, and during peak days around four hours. Forcemain capacity is based on flow velocity in the pipe and the main purpose of defining capacity is to limit energy waste due to excessive headloss. For an existing station such as P21, assuming that no major problems in operating abilities have been noted by City staff and pump capacity is not a concern, the other parameters should be taken into consideration but do not indicate that urgent action is required.

Figure 2, below, is a graphical representation of how flow moves through Marine on St. Croix's lift stations and forcemains in the collection system. Also represented are locations within the system that additional connections are being proposed. This information was used to determine how certain lift stations within the system would be affected by the various sources of new flow. The

stations and forcemains that would need to process additional flow if the proposed connections are performed include P1, P2, and P21.

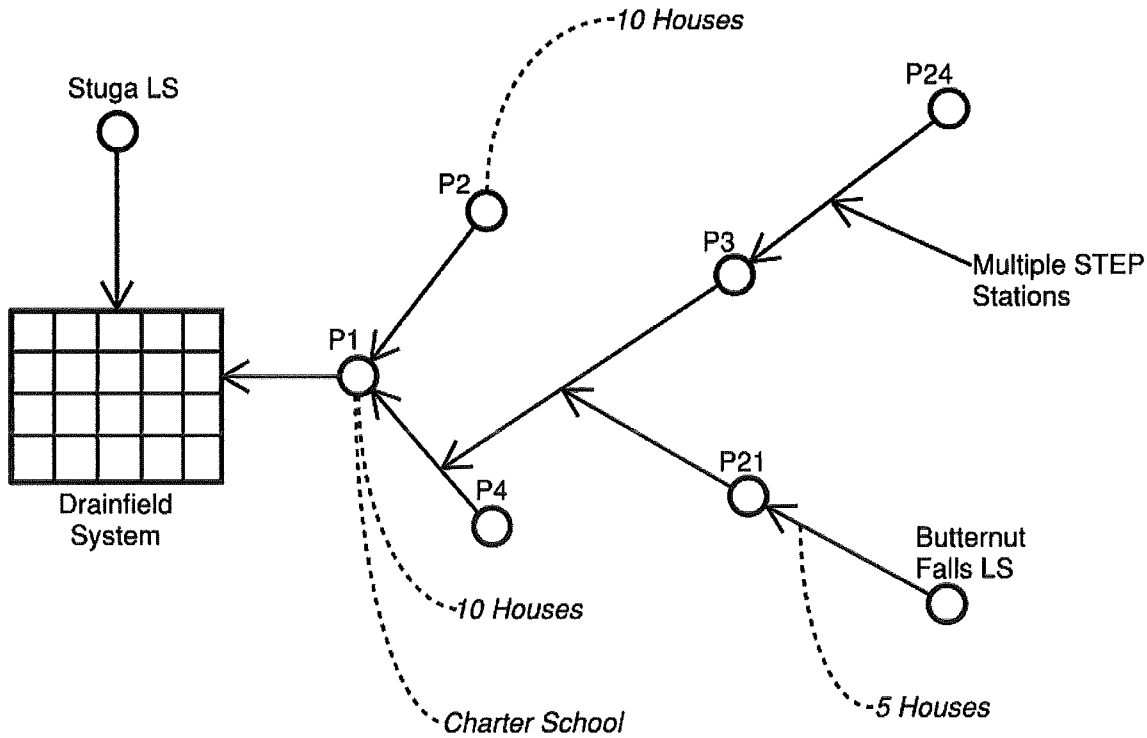


Figure 2. Wastewater Collection System with Proposed Flows

In order to determine the impact of the proposed new connections on the system, flows from these sources were estimated. For new households to be added to the system, an average of 2.3 persons per household was used, based on US Census data for Marine on St. Croix. An average daily flow of 100 gallons per person per day was used, based on 10 States Standards for wastewater. Ideally this accounts for flow from water use in the dwellings, as well as inflow and infiltration (I/I). For the charter school which is to be reoccupied, it is known that there will be approximately 250 people in the building during school days. Based on US standards, a flow of 10 gallons/occupant/day was used for a total of 2,500 gallons per day. Table 2 displays the average and peak day flows for the last two years, based on hourly runtime data and the pump capacities listed in Table 1. Table 2 also includes the estimated average and peak day flows with the proposed new connections included.

Table 2 – Affected Lift Station Flows, Runtimes, & Capacities			
	2016-2018	Including Proposed Connections	Pump/Structure/ Forcemain Capacity
P1			
Avg. Day Flow (gpm)	25	31	60/200/400
Max. Day Flow (gpm)	60	65.5	
Avg. Day Runtime (hrs.)	10.0	12.3	N/A
Max. Day Runtime (hrs.)	24.0	26.3	
P2			
Avg. Day Flow (gpm)	2	4	28/30/80
Max. Day Flow (gpm)	5	6.5	
Avg. Day Runtime (hrs.)	1.9	3.2	N/A
Max. Day Runtime (hrs.)	4.2	5.6	
P21			
Avg. Day Flow (gpm)	9.5	10.5	120/70/80
Max. Day Flow (gpm)	20	21	
Avg. Day Runtime (hrs.)	1.9	2.0	N/A
Max. Day Runtime (hrs.)	4.1	4.2	

†Includes new estimated flows from additional houses and charter school

*Some extreme daily runtimes were excluded if they were determined to be due to human error or a system occurrence unrelated to influent flow conditions

Based on the information in Table 2, Lift Stations P2 and P21 would have the capacity to handle the additional flow without issue. However, Lift Station P1, which pumps the majority of the City's wastewater to the treatment facility, already runs on average 10 hours per day. On maximum days the station runs continuously and sometimes with more than one of the station's three pumps operating. In the past two years there have been over 30 days when P1 ran for 15 hours or more. Because P1 is the City's main lift station, it would need to handle all flow from the proposed new connections. Whether or not new connections to the system are ultimately allowed, it would be advisable for the City to consider upsizing the pumps in Lift Station P1 from 60-gpm capacity to 100 or 120-gpm. Upsizing the pumps would increase the capacity in much of the collection system and reduce the possibility of an unplanned discharge of raw wastewater due to extreme flows or an incident within the infrastructure, such as a pump failure. Per Tables 1 & 2, both the structure and forcemain for P1 have the capacity to accommodate larger pumps.

PART 2 – TREATMENT FACILITY CAPACITY

Capacity of the existing drainfield treatment system was analyzed as well as the effect that the proposed new connections would have on this capacity. For this analysis, flow data from January

2010-February 2019 was used to determine average, maximum, and total flows treated by the facility.

Considered first is the system's capacity for daily influent flow. The treatment facility was constructed in 1986 to treat 49,500 gallons per day average wet weather (AWW) flow and 41,100 gallons per day of average annual (AA) flow. A study of the treatment system was performed in 2010 which analyzed the treatment system as a whole, including flow data from 2000-2009. The average daily flows have stayed extremely consistent, with values for both the 2000-2009 period and the 2010-early 2019 period nearly identical at 29,000 gallons per day. As stated in Part 1 of this report, it's conservatively estimated that the proposed connections would result in an increased daily flow of 8,250 gallons. Table 3 communicates the effects that the proposed connections would have on average day and monthly peak day flows. While the additional flows move totals closer to the intended design capacity, they do not cause it to be surpassed.

Table 3 – Treatment System Daily Flows	
2010-2019 Avg. Daily Flow (gal.)	29,000
2010-2019 Monthly Peak Day Flow (gal.)*	40,000
Projected Avg. Daily Flow (gal.)†	37,250
Projected Monthly Peak Day Flow (gal.)*†	48,250

*Represents average of monthly peak day flows 2010-2019. Some actual peak day flows have been higher
†Includes flow from additional proposed connections

The State Disposal System (SDS) permit for the Marine on St. Croix Treatment Facility includes flow limits of 49,500 gallons per day for Calendar Month Average and 74,000 gallons per day for Daily Maximum. Based on the data analyzed, the first limit has never been exceeded, while the latter was exceeded on four occasions in the 2010-2019 time period. These exceedances presumably happened during extreme precipitation events, and were mainly the result of inflow and infiltration (I/I) from a combination of clear water leaking into pipes and structures through cracks and cross-connections such as roof drains or foundation sump pumps being directly connected to the sanitary system. The City is currently looking into options for reducing the percentage of wastewater originating from I/I, including inspection of the City-owned portion of the system, as well as inspection of private properties in order to detect improper cross-connections. It is highly encouraged that the City follow through with these plans, as reducing I/I flow will increase the capacity and lengthen the lifespan of both the collection and treatment systems.

Considered second is the ultimate capacity of the drainfield treatment system. Unlike a traditional mechanical treatment plant, a drainfield's lifespan is difficult to predict with any precision, due to the variability and lack of measurability of the factors involved. As wastewater is allowed to percolate into the soils surrounding the drainfield trenches, the accumulation of biosolids and cell matter from the wastewater and its digestion inevitably plugs up pore spaces between the soil particles until the water can no longer drain away and instead is pushed towards the surface. When this will occur

depends on a wide range of factors, including the amount and characteristics of the wastewater, the varying soil conditions in the area, how well the system is maintained, etc. When the lifespan of the drainfield is exceeded the drainfield must be abandoned and a new system constructed in a different location.

The 2010 system evaluation estimated that the drainfield had approximately 131,000,000 gallons of total capacity remaining, and that the system would require replacement in 2023. Based on flow data over the past decade, approximately 96,700,000 of this capacity has been consumed, leaving 34,300,000 gallons. At current daily flow rates this equates to approximately 3.2 years of life left, meaning the system would require replacement in 2022. If the proposed connections were to be allowed, conservatively this would reduce the life of the system to 2.5 years, meaning replacement towards the end of 2021 instead. This does not represent a significant difference.

As was stated in the 2010 evaluation, the remaining lifespan of the drainfield calculated above represents a worst-case scenario and was based on the assumed flows and lifespan of the system when it was constructed. It is highly likely that the system's capacity is larger and that it will continue to operate beyond the dates stated above. The City has been diligent in rotating flow between the facility's cell banks which allows the others to rest, meaning that the life of the system should be maximized. At present time, no aboveground discharge has been noted and there have been no permit violations in the groundwater wells surrounding the facility. The dates stated above serve more to remind the City of the approximate timeframe that they must be planning and preparing for with regards to the eventual replacement of this treatment system. The City has already begun planning for this replacement, and a site adjacent to the existing system has been identified. If a capital improvement plan for Marine on St. Croix's wastewater system is drafted in the near future, replacement of the treatment system should be included and a specific year identified. In the meantime, the City should continue to maintain the existing system and to monitor it closely for signs of deterioration.

In summary, it appears that the existing treatment system has the capacity to handle the proposed connections. Also, it is recommended that the City prioritize work to reduce I/I flows into the system, as this reduction in I/I could offset some or most of the proposed flows into the system.

CLA (CliftonLarsonAllen LLP)
220 South Sixth Street, Suite 300
Minneapolis, MN 55402-1436
612-376-4500 | fax 612-376-4850
CLAconnect.com

May 31, 2019

Ms. Lynette Peterson
City of Marine on St. Croix
121 Judd St.
Marine on St. Croix, MN 55047

Dear Ms. Peterson:

Thank you for inviting us to propose our services to you. We gladly welcome the opportunity to share our approach to continuing to help City of Marine on St. Croix ("the City") meet your needs for assurance and compliance services. The enclosed proposal responds to your request for auditing services for the fiscal year ending December 31, 2018.

At CliftonLarsonAllen LLP (CLA), our greatest strengths correspond to your most critical needs; we possess the full spectrum of resources needed to most effectively help the City's management team meet their goals – all at a very competitive rate. We believe we are the most qualified firm to audit City of Marine on St. Croix because of:

- ***Specialized Government Insight and Resources.*** As the one of the nation's leading professional services firms, and one of the largest firms who specialize in the public sector, CLA has the experience and resources to assist the City with their audit needs. In addition to your experienced local engagement team, the City will have access to one of the country's largest and most knowledgeable pools of public sector resources.
- ***OMB Uniform Guidance (UG) Experience.*** CLA performs single audits for hundreds of organizations annually, ***ranking top in the nation for the number of single audits performed by any CPA firm***. The single audit requires a specific set of skills in order to properly perform the procedures. As such, we have developed a group of professionals who specialize in providing single audit services.
- ***Strong Methodology and Responsive Timeline.*** In addition to the 300 governmental entities in Minnesota we serve, we currently serve more than 2,700 governmental organizations nationally. Our staff understands your complexities not just from a compliance standpoint, but also from an operational point of view. We have developed a work plan that takes into consideration your unique needs as a governmental entity in Minnesota. The work plan also minimizes the disruption of your staff and operations, and provides a blueprint for timely delivery of your required reports.
- ***Communication and Proactive Leadership.*** The City will benefit from a high level of hands-on service from our team's senior professionals. We can provide this level of service because, unlike other national firms, our principal-to-staff ratio is similar to smaller firms – allowing our senior level professionals to be involved and immediately available throughout the entire engagement process. Our approach helps members of the engagement team will stay abreast of key issues at the City, and take an active role in addressing them.

Audit Experience

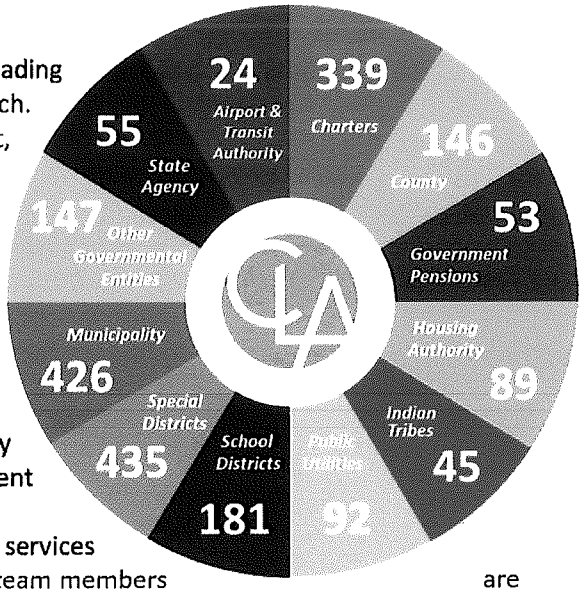
The City of Marine on St. Croix will be served by knowledgeable CPAs who are committed to serving local governments. This is our focus – it is not an "off-season" sideline. Our firm has more than 30 years of experience in government auditing. Our experience includes providing auditing and consulting services to more than 200 governmental entities across Minnesota; we are the largest Minnesota-based public accounting firm with a very heavy emphasis in servicing local governments.

In addition to audit services, we have assisted our government organizations with the following services:

- Assistance in retaining the Certificate of Achievement for Excellence in Financial Reporting Award
- Tax consultation availability for income, sales and use, and payroll related matters (including the Affordable Care Act)
- Close monitoring of the ongoing activity of the Minnesota Legislature to keep abreast of the latest legislative intents and proposals in order to be a resource to our clients when they are evaluating the impacts of pending legislation

Governmental experience

CLA offers the credibility, reputation, and resources of a leading professional services firm — without sacrificing the small-firm touch. We bring unsurpassed levels of technical excellence, commitment, and dedication to our clients, which have made us one of the most successful CPA firms serving governmental entities. Our strong reputation for serving state and local government units provides the City the confidence in their decision to select CLA as their professional service provider.



CLA has one of the largest governmental audit and consulting practices in the country, serving more than 2,700 governmental clients nationwide. Public sector clients represent approximately one-quarter of all firm-wide revenue, and each of the government services team members are thoroughly versed in the issues critical to complex governmental entities.

Our continuous growth in working with the government sector has come about because we continually provide assistance to our clients in meeting their objectives.

We have been constructive and supportive with as little interruption to their activities as is possible. We have pointed out inefficiencies, poor accounting practices, and in some instances, suspected fraud.

Our professionals have deep, technical experience in serving governmental entities. As a CPA firm experienced in serving state and local units of government, we are very aware of the financial and legal compliance requirements that government officials are faced with daily. This creates complexities and service issues within a unique operational and regulatory environment. Because of our experience, we have become adept at providing our clients with insights in this environment not typical of other CPA firms.

Billing Rates

We propose a fee of $10,060 (including out-of-pocket expenses) to perform the audit and draft the financial statements and notes for the year ended December 31, 2018. See the detail rate and fee schedule below:

Schedule of Professional Fees and Expenses December 31, 2018 Financial Statement Audit – City of Marine on St. Croix 2018			
	Hours	**Discounted Hourly Rate**	**Total**
Principal	10	$200	$2,000
Manager	12	175	2,100
Senior	14	140	1,960
Associates	40	100	4,000
Subtotal			$10,060
Out-of-pocket expenses			-
Transportation			-
Total-All-Inclusive Maximum			$10,060

Note 1: Rate charged for accounting services will be at the discounted rates indicated above.
Note 2: Additional fees related to federal awards (single audit) are estimated to be **$2,750** per major grant, if required.
Note 3: The amounts shown above include al out-of-pocket expenses.
Note 4: The amounts above include assistance with filing the OSA financial reporting form, if requested.
Note 5: The fee quoted above assumes cash and investments are properly reconciled as of year end to the bank statements and the City's general ledger.

Our last word on fees – we are committed to serving you. Therefore, if fees are a deciding factor in your selection of an accounting firm, we would appreciate the opportunity to discuss with you the scope of our audit plan.

At CliftonLarsonAllen, it's more than just getting the job done.

Lynette Peterson

From: Charlie Anderson
Sent: Tuesday, June 11, 2019 12:21 PM
To: Lynette Peterson
Subject: Input for Council

Lynette,

As noted yesterday, I was asked to speak at a conference today through Thursday in Anaheim, CA. Unfortunately I can't get a flight that gets me back in time for the council meeting. A few thoughts to share with you for the meeting:

Public Safety:

- I'm a little concerned about some items I saw in the blotter. I've talked to Wash Co Sheriffs Office. As for the gunshot victim and homicide victim in May Township (unrelated crimes), there are active investigations for both. I encourage Marine residents to be vigilant, and report any suspicious activity to the authorities.

Parks & Rec:

- Tommy spoke to me about the condition of the rail-ties surrounding the lower "pond" in Burris Park. They were presumably installed as a barrier, but they are rotting and are actually contributing to liability. I want to thank members of the Mill Stream Association, DNR, and community members that walked the stream in its entirety last week. I am convinced that we are in need of a comprehensive plan for the stream from DNR land to its confluence with the St Croix. Dredging is overdue in both the upper and lower ponds, and should be a planning consideration for council. Conversely, the question must be asked as to whether the ponds should exist at all, especially in light of restoration efforts. This should include ongoing discussion of restoration, protection as a trout stream, and opportunity for public appreciation/enjoyment.
- In that same vein, Burris Park is in need of a plan. The silver maples on site are a liability (please ask John Goodfellow to expound on this), and many of the trees are at the end of their life cycle. The UFTF exists for projects such as this. I'd also like to see how a future pavilion might be envisioned for the property in order to increase use and enjoyment. Something akin to this example would be most welcome:

Holiday:

- A lot of planning has taken place for July 3rd fireworks. Please reference the updated PPx (the one that shows Judd St closed at 95). Many thanks to the Holiday Committee, Tommy, Chief Malmgren, Gwen, and Hollywood Pyro. Oh, and also you! We are in need of volunteers for pre and post-event cleanup. Please get the word out to contact Dorothy Deetz, myself, Gwen, or you for details.

Village Center:

- Regarding electric vehicle charging stations: I am in favor of planning for a yet undetermined quantity of "dummy" chargers, with a preference to the parking lot in the green space behind the bank.

Communication Infrastructure:

- Committee members have been actively involved in conversations with Frontier and Midco, which will likely result in RFPs. Kim Creager attended a meeting in Scandia regarding their ISP planning. City Attorney has franchise agreement for review. Update that Powder Ridge, which contracts to build cell phone towers, received a "go-ahead" from AT&T to continue to explore the viability of the compost/lift station site for a future tower. We will be meeting with them next week.
- I have been working with Lynette and Kiersten to implement an improved city website experience. We have a request for a quote out from GovOffice for website improvement costs.

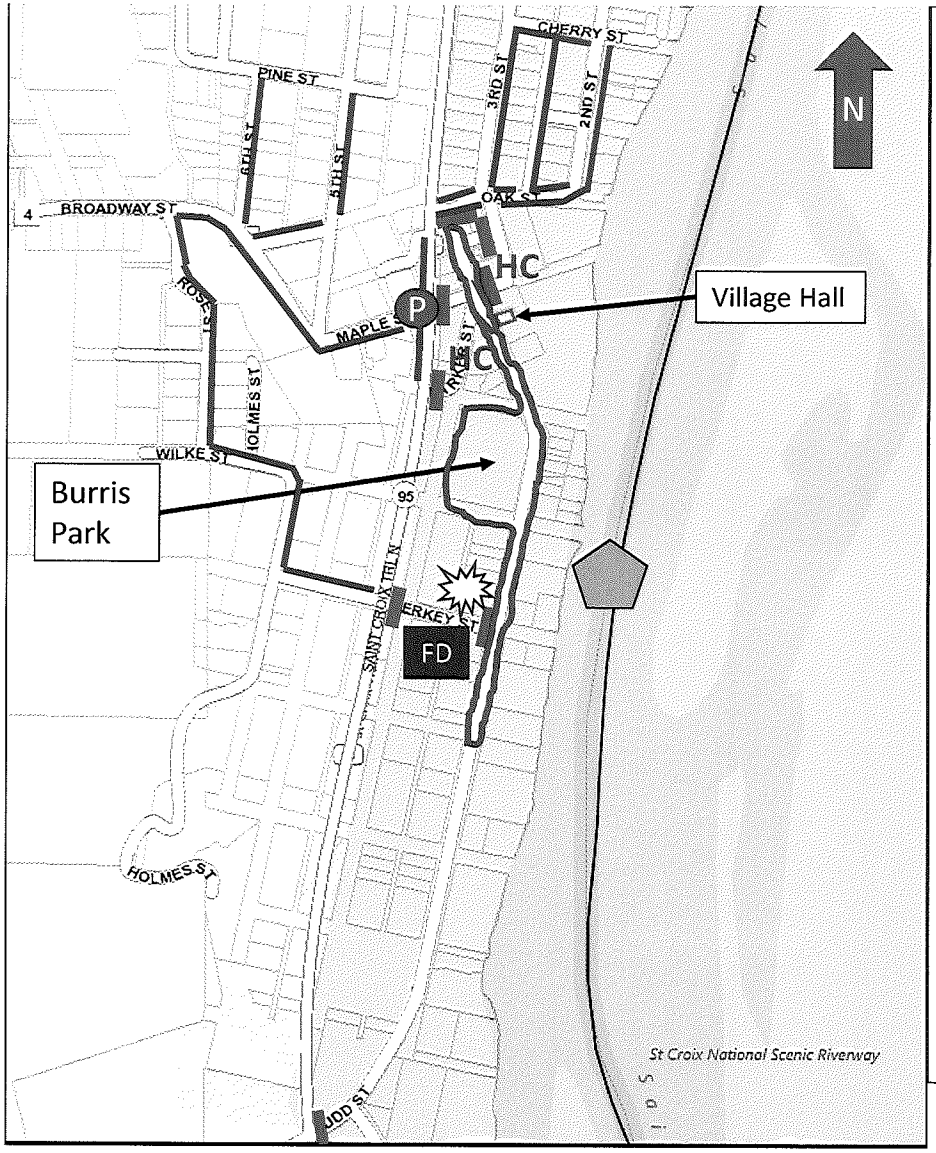
I am sorry to miss the meeting. Looking forward to getting a full brief. If for some reason I can attend some of the meeting by phone, I may be in contact with you or Kiersten.

R/

Charlie

If you don't have an authentic relationship with your community your engagement will not be authentic.

Charlie Anderson, Councilman
Marine on St Croix, Minnesota
Mobile: 651-592-9449
Email: Charlie.Anderson@cityofmarine.org



Marine July 3rd Fireworks LEGEND

Fireworks Launch Site

Restricted/Closed Road Barricade

Police

Fire Department

Parking Restrictions

HC Handicap Parking

Best Viewing Area (Judd Street from Berkey north; Burris Park)

Best viewing from river

Note: Road restrictions begin at 6PM. We encourage all visitors to set up viewing area starting near Judd/Berkey, then north along Judd through Burris Park and into downtown. Thank you!

CITY OF MARINE ON ST. CROIX TREASURER'S REPORT

CHECKING	816,723.33
FIRE & RESCUE-DEDICATED	254,379.02
FIRE & RESCUE-VEHICLE REPLCMNT	208,270.43
FIRE & RESCUE- EQUIPMENT	51,674.32
FIRE & RESCUE- VILLAGE WATER	16,505.61
FIRE & RESCUE-800MHZ RADIOS	10,434.86
GEN-CITY OFFICE/RECORDS	4,202.29
GEN - LAND ACQUISITION	39,951.16
GEN-STORMWATER	77,112.76
.	
WASTEWATER-RESERVE	237337.31
JM WATER - RESERVE	16,984.56
JM-WELLHEAD PRTCTN	5,174.97
ROADS-EQUIPMENT	31,013.39
ROADS-ALLEYS/STREETS	319,155.32
ROADS-PICKUP RPLCMNT	15,157.67
HLL- VILLAGE HALL	23,373.08
PARKS & REC-RED BRIDGE	29,685.60
PARKS & REC- VC SIGNAGE	15,600.18
PARKS & REC-BLDG MAINTENANCE	17,168.99
PARKS & REC-BIKE TRAIL	0.00
CEM-PERPETUAL CARE	90,000.00
CEM-PERPETUAL CARE-SAVINGS	75,022.68
CEM-IMPROVEMENTS	12,336.32
P&R - COMMUNITY EVENTS	20,655.29
CITATION CABLE-SECURITY	2,500.00
BALANCE 5/31 /19	2,390,419.14

DEPOSITS

GEN - Permits/License	350.00
GEN -Fines	290.32
PS - Donations	150.00
CEM - Interest	26.40
G&R - Garbage	5734.98
G&R - Compost	540.54
G&R - County Tax	1879.34
G&R - Commercial Tax	172.77
G&R - Residential tax	426.08
G&R - Recycling	2870.10
GEN - Bldg Fees	813.31
G&R - Cable	599.82
CEM - Burial	750.00
GEN - Interest	71.99
RDS - Transit Tax	13.67
HLL -Rent	1800.00
WTR - Billing	1144.58
WTR - LC	
WWT - Sewer	15240.13
WWT - LC	48.13
WWT - Interest	85.80
WTR - Lots	
WTR - Interest	8.01
HLL - Interest	8.71
P&R -Interest	58.51
PS - Interest	103.71
RDS - Interest	261.76
PS - Permits	15.00
GEN - Animal	30.00
P&R- Fireworks Donatio	196.90
Total	33690.56

Report by Lynette Peterson,
Clerk/Treasurer

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
9								GENERAL INCOME
10								
11	836,556.68	829,441.19	885,785.96	463,072.95	885,334.92	11,411.91	-0.05%	LEVY(FIRE CNTRACT ADDED BACK)
12								
13	465.00	465.00	465.00	232.50	465.00		0.00%	PERA-AID
14	1,750.00	3,400.00	1,750.00	50.00	1,750.00	1,450.00	0.00%	LICENSE,BEER,CIG
15	5,500.00	2,785.20	5,500.00		5,500.00	60.00	0.00%	ASSMNT SEARCHES/INSURANCE DIV
16	200.00	634.00	*300.00*	*22.00*	100.00	34.00	-100.00%	ANIMAL
17	1,400.00	1,739.87	1,400.00	126.65	1,000.00	948.59	-28.57%	FINES - Washington County
18	500.00	3,918.48	*750.00*	298.25	*750.00*	342.11	0.00%	INTEREST-GENERAL
19	6,500.00	7,594.49	6,500.00	3,874.85	6,000.00	3,018.83	-7.69%	CABLE FRANCHISE
20	15,000.00	8,033.74	18,000.00	18,952.53	18,000.00		0.00%	FISCAL DISPARITY
21	15,000.00	31,305.67	15,000.00	21,437.22	15,000.00	3,511.27	0.00%	BUILDING INSPECTION FEE
22								ELECTION REIMBURSEMENT
23	1,500.00	1,605.00	1,500.00	1,850.00	*1,800.00*	1,300.00	20.00%	PERMITS (MUSIC/BOAT)
24		94.02				2,605.50		MISCELLANEOUS
25	884,371.68	891,016.66	936,950.96	517,061.92	935,699.92	24,682.21	-0.14%	TOTAL INCOME

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
26								
27								GENERAL EXPENSES
28	200.00	90.00	200.00	361.81	*1,200.00*	500.00	500.00%	ANIMAL CONTROL
29	5,500.00	5,400.00	5,400.00	5,400.00	5,400.00	5,220.00	0.00%	ASSESSOR
30	6,900.00	7,300.00	7,300.00		7,300.00		0.00%	AUDITOR
31	1,000.00	1,000.00	1,000.00		1,000.00		0.00%	ZONING ADMINISTRATION
32	2,000.00	1,061.29	2,000.00	967.20	2,000.00	1,115.48	0.00%	MUNICIPAL CLERK'S INSTITUTE & CONFERENCE
33	2,600.00	2,501.15	2,600.00	1,623.15	2,600.00	1,623.15	0.00%	DUES
34	1,000.00	830.00	1,000.00	830.00	1,000.00	830.00	0.00%	ELECTIONS-LEASE
35	6,000.00	8,225.50	3,000.00	2,783.50	3,000.00	858.00	0.00%	ENG SERVICES
36	17,000.00	14,718.33	17,000.00	13,284.91	17,000.00	250.00	0.00%	INSURANCE
37	13,000.00	13,507.00	15,000.00	13,859.68	15,000.00	140.09	0.00%	WORKER'S COMP
38	4,000.00	50,953.40	10,000.00	10,757.50	10,000.00	8,716.25	0.00%	LEGAL SERVICES
39	2,300.00	2,225.53	2,300.00	141.90	*500.00*	1,348.37	-78.26%	MEETING EXPENSE/APPRECIATION DINNER
40	200.00	391.75	200.00	210.00	*250.00*	139.00	25.00%	PBLSHNG & ADVRTSNG
41	321,690.23	284,567.87	327,709.80	172,085.70	337,541.09	132,010.15	3.06%	EMPLOYEE WAGES/BENEFITS /INSURANCE
42	15,000.00	16,284.83	15,000.00	22,376.06	15,000.00		0.00%	BUILDING INSPECTOR
43	300.00	1,192.71	400.00	864.08	*600.00*	173.57	66.67%	BUILDING FEES-STATE SURCHARGE FEES
44	4,600.00	4,007.32	5,000.00	4,189.36	5,000.00	6,171.62	0.00%	GEN-SERVICES
45	4,700.00	3,755.75	3,500.00	1,461.66	3,500.00	1,071.81	0.00%	SERVICES-COPIER,ETC.
46	3,000.00	28,823.27	20,000.00	19,283.50	*3,000.00*		-566.67%	PLANNING - COMP. PLAN
47	3,500.00	3,534.40	3,500.00	1,998.82	3,500.00	1,794.12	0.00%	MATERIALS AND SUPPLIES
48	1,900.00	2,261.60	4,200.00	2,330.76	4,200.00	2,457.82	0.00%	TELEPHONE/BROADBAND
49	2,400.00	1,513.83	2,400.00	1,444.91	2,400.00		0.00%	OFFICE-EQUIP
50	300.00		100.00	190.82	100.00		0.00%	MISCELLANEOUS
51	1,000.00	1,593.61	1,500.00	869.00	1,500.00	200.00	0.00%	WEB SITE - LMC
52	1,000.00	1,000.00	1,000.00		1,000.00		0.00%	MILLSTREAM ASSOCIATION
53						15,437.48		MARINE ELEMENTARY
54	421,090.23	456,739.14	451,309.80	277,314.32	443,591.09	180,056.91	-1.83%	EXPENSES TOTAL

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
55								
56								
57								
58								FIRE AND RESCUE INCOME
59								
60								RUN CALLS
61		1,450.00						MISCELLANEOUS (COUNTY GRANT)
62	12,000.00	13,976.90	15,000.00	2,434.06	15,000.00		0.00%	2% STATE AID-FIREMAN'S RELIEF
63	31,460.38	31,460.38	32,404.19		33,376.31		3.09%	MAY FIRE CONTRACT-
64								PS-STREET DANCE
65								PSF-FUNDRAISER PROCEEDS
66		5,570.87		3,865.00		5,293.02		REIMBURSEMENT
67	150.00	290.00	200.00	160.00	200.00	105.00	0.00%	BURN PERMITS
68	300.00	1,038.41	350.00	309.24	350.00	480.56	0.00%	INTEREST
69		1,000.00						RELIEF FUNDS
70		200.00				3,985.00		DONATIONS
71		17,300.00		30,264.43		1,900.00		DEDICATED
72	43,910.38	72,286.56	47,954.19	37,032.73	48,926.31	11,763.58	2.21%	SAFETY INCOME TOTAL
73								
74								
75								FIRE AND RESCUE EXPENSE
76								
77	6,000.00	3,185.00	6,000.00	3,031.95	6,000.00	1,140.00	0.00%	TRAINING EXPENSE
78	3,000.00	2,702.13	3,000.00	1,738.01	3,000.00	1,349.87	0.00%	ELECTRICITY & HEAT
79	2,000.00	1,136.52	1,700.00	508.46	*1,200.00*	456.03	-25.00%	FUEL-VEHICLES
80	2,800.00	2,473.01	900.00	482.64	900.00	381.44	0.00%	TELEPHONE
81	3,300.00	2,031.00	2,500.00		2,500.00		0.00%	PHYSICAL EXAMS & HEPATITIS
82	200.00	879.80	500.00		500.00		0.00%	MEETING EXPENSE
83	32,757.30	36,289.34	33,312.44	2,434.06	*34,311.44*		3.05%	FIREMEN'S RELIEF
84	12,000.00	12,000.00	15,000.00		15,000.00		0.00%	2% STATE AID - FIREMAN'S RELIEF
85	10,000.00	8,133.10	10,000.00	4,201.20	10,000.00	4,000.80	0.00%	800 MHZ RADIOS
86	3,500.00	5,132.23	3,620.00	5,130.23	3,500.00	1,014.62	-3.43%	REPAIRS/MAINTENANCE-BLDG/EQUIPMENT
87	8,000.00	9,397.73	8,000.00	241.28	8,000.00	4,814.12	0.00%	VEHICLE REPAIRS
88	7,500.00	8,818.69	7,500.00	1,231.98	8,000.00	3,972.37	6.67%	MATERIALS AND SUPPLIES
89		452.47	0.00	45.81		68.00		STREET DANCE
90	50.00		50.00		50.00		0.00%	NOTICES IN PAPER
91	11,000.00	7,915.79	11,000.00	2,234.96	11,000.00	5,245.97	0.00%	NEW EQUIPMENT

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
92	33,000.00		33,000.00	21,135.00	33,000.00	27,228.00	0.00%	COMPENSATION
93	3,500.00	4,578.71	4,500.00	2,029.65	4,500.00	2,323.53	0.00%	DUES/SERVICES
94								
95		2,892.15		293.98		158.53		ART FAIR
96					0.00		%	MISCELLANEOUS
97	2,000.00		2,000.00		2,000.00		0.00%	CHIEF OFFICER STIPEND
98								DEDICATED - NEW EQUIPMENT
99	140,607.30	108,017.67	142,582.44	44,739.21	143,461.44	52,153.28	0.63%	PUBLIC SAFETY EXPENSE
100								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
101								HALL INCOME
102	2,000.00	5,050.00	2,500.00	1,425.00	4,000.00	2,575.00	75.00%	HALL RENT
103	10.00	4.96	10.00		10.00	43.67	0.00%	INTEREST
104								FROM MARINE RESTORATION
105	200.00	700.00	400.00	300.00	500.00	300.00	50.00%	CLEANING FEE
106	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00		0.00%	MISCELLANEOUS(BEQUEST)
107	8,210.00	11,754.96	8,910.00	7,725.00	10,510.00	2,918.67	19.49%	HALL INCOME TOTAL
108								
109								HALL EXPENSE
110								
111	4,100.00	3,449.85	4,100.00	4,314.34	*5,500.00*	3,014.45	34.15%	HALL-ELECTRICITY&HEAT
112	1,500.00	67.14	1,500.00	3,326.09	1,500.00	1,617.00	0.00%	REPAIR-BLDG
113	2,200.00	3,519.81	2,500.00	1,885.24	2,500.00	700.00	0.00%	SPRINKLER MAINT. AND SERVICES
114	600.00	415.20	450.00	103.80	450.00	103.80	0.00%	ALARM CONTRACT
115	2,000.00	1,449.96	2,000.00	635.14	2,000.00	308.83	0.00%	MATERIALS AND SUPPLIES
116	500.00	1,533.00	600.00		600.00		0.00%	EQUIPMENT-NEW/REPAIRS (FURNACES)
117	2,810.00	2,387.40	3,860.00	2,545.26	3,860.00	734.11	0.00%	HALL CLEANING
118	6,200.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	0.00%	JORDAN BEQUEST (MARLA)
119								BASEMENT PROJECT
120	19,910.00	18,822.36	21,010.00	18,809.87	22,410.00	12,478.19	7.03%	HALL EXPENSE TOTAL
121								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
122								CEMETERY INCOME
123								
124	3,000.00	1,900.00	2,000.00	1,250.00	2,000.00	2,350.00	0.00%	BURIALS
125	500.00	340.94	450.00	263.83	350.00	220.90	-20.00%	INTEREST INCOME
126	2,000.00	1,500.00	2,000.00	1,450.00	2,000.00	650.00	0.00%	CEM LOT PURCHASE
127	2,000.00	1,100.00	2,000.00	1,450.00	2,000.00	650.00	0.00%	PERPETUAL CARE PURCHASE
128								MISC.
129								
130	7,500.00	4,840.94	6,450.00	4,413.83	6,350.00	3,870.90	-1.33%	INCOME TOTAL
131								
132								CEMETERY EXPENSES
133	150.00	137.60	150.00	85.28	150.00	59.69	0.00%	ELECTRICITY (HAND PUMP)
134	450.00	250.17	450.00	200.45	350.00	21.52	-22.22%	FUEL VEHICLES
135	200.00	60.90	200.00	133.71	200.00		0.00%	REPAIR-NOT VEHICLES
136	100.00	0.00	100.00		100.00		0.00%	REPAIRS-VEHICLES
137	2,500.00	2,700.00	2,500.00		2,500.00		0.00%	TREE MAINTENANCE
138	400.00	725.78	500.00	292.04	500.00	18.88	0.00%	MATERIALS & SUPPLIES
139	150.00	92.98	150.00	100.00	150.00		0.00%	TOOLS & EQUIPMENT
140	3,000.00	1,850.00	3,000.00	1,300.00	3,000.00	1,600.00	0.00%	GRAVE OPENING
141	500.00	445.07	500.00	143.29	500.00	58.29	0.00%	POTTIES
142				800.00				MISCELLANEOUS (LOT BUY BACK)
143	7,450.00	6,262.50	7,550.00	3,054.77	7,450.00	1,758.38	-1.34%	EXPENSE TOTAL
144								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
145								PARKS, ARTS, & RECREATION
146	600.00	865.47	600.00	235.11	600.00	196.90	0.00%	FIREWORK DONATIONS
147		1,500.00						175th CELEBRATION
148	5,000.00	5,400.00	5,000.00		5,000.00	1,990.00	0.00%	MILLSITE GRANT
149		300.00		100.00				RENTAL FEES
150	1,500.00		0.00				0.00%	FEES (MUSEUM INTERN REIMBURSEMENT)
151			1,500.00					URBAN FOREST GRANT
152	400.00	742.26	700.00	711.35	800.00	379.65	25.00%	INTEREST
153	7,500.00	8,807.73	7,800.00	1,046.46	6,400.00	2,566.55	-18.67%	PARKS & REC TOTAL
154								
155								PARKS, ARTS, & RECREATION
156								
157	1,200.00	1,079.03	1,200.00	720.67	1,200.00	582.23	0.00%	ELECTRICITY
158	11,000.00	13,097.22	12,000.00	12,346.95	12,500.00	29.97	4.55%	HOLIDAYS-FIREWORKS-4th of July
159	1,000.00	605.77	1,000.00	93.57	1,000.00		0.00%	REPAIRS
160	2,200.00	2,200.00	2,200.00	617.80	*2,500.00*		13.64%	SERVICES-TREE MAINTENANCE
161	1,700.00	671.14	1,700.00	870.46	*1,200.00*	497.10	-29.41%	MATERIALS & SUPPLIES
162	300.00	8,711.29	300.00		300.00		0.00%	LOG CABIN MAINTENANCE
163	450.00	439.08	450.00	222.24	450.00	228.54	0.00%	ALARM CONTRACT-MUSEUM
164	4,200.00	660.61	4,200.00	1,612.85	*3,500.00*	1,026.73	-16.67%	ICERINK/WARMING HSE LABOR & TEL
165	2,500.00	2,672.82	2,500.00	2,419.87	*2,800.00*	887.22	12.00%	P&R - POTTIES
166	1,000.00	205.90	1,000.00		1,000.00		0.00%	TRAIL MAINTENANCE
167	5,000.00	4,352.51	5,000.00	1,553.23	5,000.00	1,990.00	0.00%	MILLSITE GRANT
168	500.00	569.27	500.00	219.49	500.00	39.90	0.00%	FUEL-VEHICLE
169								175th CELEBRATION
170		641.89	2,000.00	153.71		727.25		URBAN FOREST TASK FORCE
171	1,500.00		0.00				0.00%	MUSEUM INTERN
172	32,550.00	35,906.53	34,050.00	20,830.84	31,950.00	6,008.94	-6.45%	TOTAL EXPENSES

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
173								
174								ROADS INCOME
175	1,600.00	2,685.42	800.00		2,700.00	1,277.81	118.75%	INTEREST
176		10,816.00				519.07		MISCELLANEOUS
177								SALE OF PICK UP TRUCK
178	1,600.00	13,501.42	800.00	0.00	2,700.00	1,796.88	118.75%	ROADS INCOME TOTAL
179								
180								ROADS EXPENSES
181	12,000.00	11,292.20	11,000.00	7,367.47	*11,500.00*	6,537.46	4.17%	ELECTRICITY-STREETLIGHTS
182	5,000.00	2,380.57	4,000.00	3,305.70	4,000.00	3,117.38	0.00%	FUEL VEHICLES
183	4,000.00	3,915.30	3,500.00	2,498.21	3,500.00	1,306.91	0.00%	REPAIRS-VEHICLE & EQUIPMENT
184	200.00		200.00		200.00	111.38	0.00%	SERVICES-LEGAL
185	2,500.00	2,776.36	2,500.00		2,500.00		0.00%	SERVICES-TREE MAINTENANCE
186	1,350.00	3,306.97	2,500.00	1,789.22	*3,500.00*	1,281.59	74.07%	TELEPHONE/BROADBAND
187	1,500.00	1,279.81	1,500.00	409.38	1,500.00	191.23	0.00%	UNIFORM SUPPLIER
188	6,000.00	2,611.98	6,000.00	2,973.55	6,000.00	873.72	0.00%	MATERIALS & SUPPLIES-SIGNS INCLUDED
189	3,500.00	4,860.06	3,500.00	2,741.35	*4,000.00*	295.62	14.29%	ROAD REPAIR MATERIAL
190	1,500.00	1,331.40	1,500.00	1,215.32	1,500.00	590.35	0.00%	TOOLS & EQUIPMENT
191	750.00	273.71	750.00	162.91	750.00	140.00	0.00%	MISC.EXPENSE-LICENSE
192	5,000.00	540.00	2,500.00	2,835.00	*4,000.00*		30.00%	SWEEPING
193	5,000.00	3,507.79	5,000.00	3,859.81	5,000.00	6,079.05	0.00%	SALT AND SAND
194	5,000.00	3,797.75	5,000.00	3,342.14	5,000.00	1,188.98	0.00%	SERVICES - ENGINEERING
195	2,000.00	2,446.28	2,000.00	651.07	2,000.00	197.24	0.00%	REPAIRS-BLDG-MAINT./ALARM
196			*2,500.00*		*2,500.00*			EXTRA SHERIFF PATROL
197	55,300.00	44,320.18	53,950.00	33,151.13	57,450.00	21,910.91	6.33%	ROADS EXPENSE TOTAL
198								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
199								GARBAGE & REFUSE INCOME
200								
201	60,975.00	50,591.80	60,975.00	60,975.00	60,975.00	22,748.00	0.00%	BILLING
202	25,500.00	29,284.96	25,500.00	16,919.68	25,500.00	12,869.30	0.00%	RECYCLING/COMPOSTING
203	16,000.00	15,394.09	16,000.00	9,232.45	16,000.00	7,124.38	0.00%	G&R-COUNTY SOLID WASTE TAX
204		26.52		63.06	70.00	51.63	0.00%	COUNTY TRANSIT
205	5,500.00	7,122.68	5,500.00	2,816.31	5,500.00	2,153.00	0.00%	SALES TAX/SOLID WASTE SURCHARGE
206	107,975.00	102,420.05	107,975.00	57,019.30	108,045.00	44,946.31	0.06%	GARBAGE AND REFUSE INCOME TOTAL
207								
208								GARBAGE & REFUSE EXPENSE
209	5,500.00	5,043.00	5,500.00	3,601.00	5,500.00	2,425.00	0.00%	SALES TAX
210	16,000.00	11,208.08	16,000.00	11,640.38	16,000.00	7,188.50	0.00%	COUNTY ENVIRONMENTAL TAX
211	65,400.00	77,156.25	65,400.00	48,806.96	65,400.00	35,916.45	0.00%	HAULER
212	500.00	654.78	500.00	269.63	500.00	283.75	0.00%	FORMS & MAILING
213	4,000.00	4,907.65	4,000.00	1,199.99	4,000.00	2,781.51	0.00%	COMPOSTING
214								
215	91,400.00	98,969.76	91,400.00	65,517.96	91,400.00	48,595.21	0.00%	TOTAL EXPENSES
216								
217								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
218								WASTEWATER INCOME
219								
220	117,190.47	147,303.17	120,706.18	69,078.39	126,741.30	57,459.38	5.15%	OPERATION & MAINT.
221	500.00	3,817.17	500.00		2,000.00	397.54	300.00%	INTEREST
222	3,000.00	1,957.33	2,000.00	610.39	1,500.00	739.33	-16.67%	LATE CHARGE
223							0.00%	NEW HOOK-UPS
224					17,000.00			GENERATOR CARRYOVER
225	20,000.00	8,866.71	9,000.00				-45.00%	PINE CONE TRAIL PROJECT (BOND PAYMENT)
226	140,690.47	161,944.38	132,206.18	69,688.78	147,241.30	58,596.25	10.69%	WASTEWATER TOTAL INCOME
227								
228								WASTEWATER EXPENSES
229	500.00	0.00	500.00	775.00	500.00		0.00%	EMERGENCY PUMPING
230	8,000.00	5,671.06	7,000.00	3,325.32	7,000.00	2,754.81	0.00%	ELECTRICITY
231	2,200.00	2,886.58	2,200.00	1,558.53	2,200.00	829.43	0.00%	FUEL-VEHICLE
232	1,500.00	625.00	2,000.00	400.00	2,000.00		0.00%	JETTING/LINE CLEANING
233	1,000.00	322.60	200.00	225.00	200.00	580.00	0.00%	SERVICES - LEGAL AND OTHER
234					0.00		0.00%	SITE MAINTENANCE
235	200.00	741.81	200.00		200.00	128.50	0.00%	REPAIRS-BLDG&VEH
236	4,200.00	4,200.00	4,284.00		4,326.00		1.00%	ADMINISTRATIVE LABOR (LJP)
237	30,000.00	3,847.00	30,000.00	995.00	*25,000.00*		-16.67%	SEWER PUMPING
238	15,000.00	18,531.96	9,500.00	2,697.51	9,500.00	9,402.63	0.00%	EQUIP. REPAIR
239	4,000.00	3,329.56	4,000.00	2,982.28	4,000.00	2,943.16	0.00%	MATERIALS & SUPPLIES
240	1,000.00	1,040.63	1,000.00	632.20	1,000.00	439.48	0.00%	TELEPHONE-PAGER & DIALER
241	5,000.00	3,914.96	5,000.00	3,980.08	5,000.00		0.00%	NEW EQUIPMENT
242	1,500.00	505.00	1,000.00	602.00	1,000.00	1,844.00	0.00%	LICENSE/PERMITS
243	3,000.00	2,850.45	3,000.00	676.97	3,000.00	1,185.00	0.00%	WATER TESTS
244	2,000.00	637.58	1,000.00		1,000.00	1,389.05	0.00%	TRAINING
245	14,000.00	14,000.00	14,280.00		14,708.00		3.06%	PW SUPERVISOR AND PART TIME
246	7,000.00	63,255.00	6,500.00		40,000.00		478.57%	RESERVE FUND
247	*8,500.00*	*8,500.00*	*8,500.00*		*17,000.00*		100.00%	GENERATOR (Year 2 of 2)
248	1,000.00		500.00		*3,000.00*	422.55	250.00%	ENGINEERING SERVICES
249	6,500.00		6,500.00		6,500.00		0.00%	PANEL REPLACEMENT
250	24,000.00	27,085.00	25,000.00	528.00			-104.17%	PINE CONE TRAIL PROJECT
251								
252	140,100.00	161,944.19	132,164.00	19,377.89	147,134.00	21,918.61	10.69%	WASTEWATER EXPENSES
253								
254								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
255								JACKSON MEADOW WATER INCOME
256	11,787.12	10,491.60	12,140.73	6,322.12	12,747.00	4,490.85	5.14%	OPERATION & MAINT.- HOMEOWNERS
257	2,311.32	2,225.00	2,380.00		2,499.00	950.00	5.15%	OPERATION & MAINT. - EMPTY LOTS
258	200.00	230.14	200.00	2.42	250.00	37.12	25.00%	INTEREST
259	100.00	120.11	100.00	70.46	100.00	8.27	0.00%	LATE CHARGE
260							0.00%	JM HOA CONTRIBUTION
261				1,000.00			0.00%	REBATE (INS. PMT)
262	14,398.44	13,066.85	14,820.73	7,395.00	15,596.00	5,486.24	5.38%	WATER TOTAL INCOME
263								
264								
265								JACKSON MEADOW WATER EXPENSES
266	3,000.00	3,140.79	3,000.00	2,207.68	3,200.00	1,233.66	6.67%	ELECTRICITY
267	200.00	275.00	200.00		200.00		0.00%	FUEL-VEHICLE
268	400.00	0.00	400.00	424.63	400.00	195.00	0.00%	SERVICES - LEGAL AND OTHER
269	500.00		250.00	2,500.00	250.00		0.00%	REPAIRS-BLDG
270	500.00	500.00	510.00		525.00		3.00%	ADMINISTRATIVE LABOR (LJP)
271	1,500.00	308.01	1,200.00	169.18	1,200.00		0.00%	EQUIP. REPAIR (MAINTENANCE)
272	1,000.00	844.07	1,000.00	125.00	1,000.00	283.75	0.00%	MATERIALS & SUPPLIES - CHEMICALS
273	500.00		500.00		500.00		0.00%	NEW EQUIPMENT
274	50.00		50.00	46.00	50.00	149.72	0.00%	LICENSE/PERMITS
275			2,000.00		2,000.00		0.00%	GENERATOR (GOAL $20,000)
276			500.00		500.00		0.00%	TRAINING
277	2,000.00	2,000.00	2,040.00		2,101.00		3.05%	PW SUPERVISOR AND PART TIME
278	4,700.00	6,000.00	3,100.00		3,600.00		10.64%	RESERVE FUND
279							0.00%	RESERVE FOR WELLHEAD PROTECTION PLAN
280	14,350.00	13,067.87	14,750.00	5,472.49	15,526.00	1,862.13	5.41%	WATER EXPENSES
281								
282								

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
283								REPLACE/CAPITAL FUND
284								
285	*0.00*		*0.00*		*DONE*			RDS - ENGINEERING
286	0.00	44,984.59	0.00	56,358.29	DONE			RDS - COUNTY ROAD 4
287	5,000.00	5,000.00	5,000.00				-100.00%	GEN-DOWNTOWN IMPROVEMENT - Moved to RDS/ALLEYS
288	2,500.00	2,500.00	2,500.00		2,500.00		0.00%	P&R-RED BRIDGE - GOAL 35000 (10-15yr)
289	1,000.00	1,000.00	1,000.00	24,362.35	*45,000.00*		4400.00%	GEN - LAND/BLDG ACQUISITION ($10,000 VILLAGE CENTER)
290	*25,000.00*	240.00	25,000.00	35,182.89	25,000.00	736.00	0.00%	GEN-STORMWATER (Raingardens, dredging, ditch maintenance, e
291	*0.00*		0.00	0.00	*5,000.00*		0.00%	P&R - BUILDING MAINTENANCE
292	0.00	7,726.56	0.00	590.42	DONE			RDS - HISTORIC BRIDGE
293	*140,000.00*	201,699.31	150,000.00	116,421.97	150,000.00	16,188.50	0.00%	ROADS AND ALLEYS
294	0.00	1,202.74	0.00	6,901.28	DONE			GEN-CITY OFFICE IMPROV/RECORDS MGMNT - Moved to HLL - VIL
295	*0.00*		*5,000.00*	*2,500.00*	DONE			HLL - SOUND EQUIPMENT UPGRADE
296	*32,500.00*	7,387.12	*40,000.00*	19,200.00	*25,000.00*		-46.15%	HLL - VILLAGE HALL RESTORATION
297	5,000.00	5,000.00	5,000.00		5,000.00		0.00%	ROADS-PICKUP (GOAL $30000 - Year 3 of 6)
298	*20,000.00*	20,200.00	20,000.00	1,530.00	*21,000.00*		5.00%	ROADS-DUMP TRUCK (PMT 2 of 5)
299	2,000.00	3,720.50	2,000.00		2,000.00		0.00%	ROADS - SKIDSTEER
300					*5,000.00*		0.00%	ROADS - EQUIPMENT
301					*5,000.00*		0.00%	CEM - IMPROVEMENTS
302	40,000.00	40,000.00	10,000.00		10,000.00		0.00%	PS-TRUCK REPLACEMENT (year 4 $400,000 GOAL 5 YRS)
303	*0.00*		*0.00*		*DONE*		0.00%	PS - TURN-OUT GEAR
304	*6,000.00*		*0.00*		*DONE*		0.00%	PS - AED
305			*5,000.00*		*5,000.00*		0.00%	SAND/SALT SHED (GOAL $20,000)
306	279,000.00	340,660.82	270,500.00	263,047.20	305,500.00	16,924.50	12.54%	TOTAL REPLACEMENT FUND
307								
308								
309	884,371.68	891,016.66	936,950.96	517,061.92	935,699.92	24,682.21	-0.14%	GENERAL
310	8,210.00	11,754.96	8,910.00	7,725.00	10,510.00	2,918.67	19.49%	HALL
311	43,910.38	72,286.56	47,954.19	37,032.73	48,926.31	11,763.58	2.21%	PUBLIC SAFETY
312	1,600.00	13,586.58	800.00	33,151.13	2,700.00	1,796.88	118.75%	ROADS
313	7,500.00	4,840.94	6,450.00	4,413.83	6,350.00	3,870.90	-1.33%	CEMETERY
314	107,975.00	102,420.05	107,975.00	57,019.30	108,045.00	44,946.31	0.06%	GARBAGE & REFUSE
315	7,500.00	8,807.73	7,800.00	1,046.46	6,400.00	2,566.55	-18.67%	PARKS & RECREATION
316	140,690.47	153,077.67	132,206.18	69,688.78	147,241.30	58,596.25	10.69%	WASTEWATER
317	14,398.44	13,066.85	14,820.73	7,395.00	15,596.00	5,486.24	5.38%	JM WATER
318				0.20				ADJUSTMENT
319	1,216,155.97	1,270,858.00	1,263,867.06	701,383.22	1,281,468.53	156,627.59	1.45%	TOTAL FUND INCOMES

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5	Proposed	Actual	Proposed	Actual	Proposed	Actual	% Change	-0.0509%
6	Budget	2017	Budget	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^
7	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 4/30/19	to 2019	FUND NAME
8								
320								
321	421,090.23	442,370.93	451,309.80	277,314.32	443,591.09	180,056.91	-1.83%	GENERAL
322	19,910.00	18,822.36	21,010.00	18,809.87	22,410.00	12,478.19	7.03%	HALL
323	140,607.30	108,017.67	142,582.44	44,739.21	143,461.44	52,153.28	0.63%	PUBLIC SAFETY
324	55,300.00	44,383.36	53,950.00	33,151.13	57,450.00	21,910.91	6.33%	ROADS
325	7,450.00	6,262.50	7,550.00	3,054.77	7,450.00	1,758.38	-1.34%	CEMETERY
326	91,400.00	98,969.76	91,400.00	65,517.96	91,400.00	48,595.21	0.00%	GARBAGE & REFUSE
327	32,550.00	35,906.53	34,050.00	20,830.84	31,950.00	6,008.94	-6.45%	PARKS & RECREATION
328	140,100.00	132,164.00	161,944.09	19,377.89	147,134.00	21,918.61	-10.57%	WASTEWATER
329	14,350.00	13,067.07	14,750.00	5,472.49	15,526.00	1,862.13	5.41%	JM WATER
330								ADJUSTMENT
331	922,757.53	899,964.18	978,546.33	488,268.48	960,372.53	346,742.56	-1.97%	TOTAL FUND EXPENSES
332	279,000.00	340,660.82	270,500.00	263,047.20	305,500.00	16,924.50	12.54%	REPLACEMENT/CAPITAL FUND
333								ADJUSTMENT
334	1,201,757.53	1,240,625.00	1,249,046.33	751,315.68	1,265,872.53	363,667.06	1.40%	TOTAL EXPENSES PLUS REPLACEMENT
335								
336								

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING
Thursday, May 9, 2019

The meeting was called to order by Mayor Mills at 7:00pm. Pardun, Miller, Anderson and Mills present. Roden absent.

Citizens Present: John Goodfellow, Kitsi Vadheim, Jackie Henschen, Ryan Goodman, Larry/Mary Whitaker, Peg Arnason, Charles Arnason, Megan Lapos, Ele Anderson, Greg Johnson, Sue Logan, Andy Creager, Jeanie Davis, Gerry Mrosla, Anne Reich, Peter Reich, Curt Moe, Dan Malmgren, Suzanne Lindgren. Mary Vogel, Tom Omdahl, John Waugh,

Citizen Considerations –

River Grove – Hall Rental Discussion – Jackie Henschen was in attendance to represent River Grove as sitting board member to request the hall rental fee be waived for the 6th grade play. Ele Anderson, office manager for River Grove, thanked the Council for the use of the hall and stated the play is 47 years running and would like to see the tradition continued. Pardun thanked Ms. Anderson and Ms, Henschen for attending. He believes the fees should be waived for this year given the short notice, however in the future he would like to see the Administrator and Board Chair come before the Council to make this request. Anderson believes with Councilmember Pardun on this issue. Mayor Mills does not believe the fee should be waived as River Grove is not a Marine school and should be treated as any other outside entity. The hall will be used from May 10-17th, including the Council chambers and kitchen area. The Council has made reductions for other groups that use the hall for extended periods of time, and Mayor Mills is suggesting that Council do the same by cutting the fee in half. Pardun believes the school administrator and school board chair went down a bad road during a meeting with the Mayor and treated him with a lot of disrespect and therefore believes they should be the people here requesting the waiver. Pardun suggested the City charge $350 plus a $100 cleaning fee and a refundable $750 damage deposit. Miller is very disappointed in the River Grove administrator and board chair for their lack of communication with the City. Megan Lapos believes the administrator and board chair did not show up for the reason of not letting the conversation go beyond the rental of the town hall. Anderson stated the City of Marine no longer has a school and River Grove now resides outside of the City and would like to send a message that the City supports the parents and students of that school and that the Council is doing that by lowering the fee as proposed. Miller also noted that the City and school committee has shown its commitment to the students and parents by the time given the last couple of years to acquire the school. Andy Creager questioned if the play creates revenue. Ms. Anderson advised the fees generated from the play pays for the Zephyr theatre for costumes, set design etc.

Pardun moved and Anderson seconded to lower the rental fee to $350 with a $100 cleaning fee and a $750 damage deposit for River Grove for the 6th grade play. Motion passed unanimously.

Electric Vehicle Presentation – Katelyn Bocklund was in attendance to present information on electric vehicles and charging stations. Anne Reich invited Ms. Bocklund to present to the Council

as a consideration for adding charges stations to downtown Marine. Discussion was held regarding the types of stations and costs associated with those stations. Anderson suggestion the City could cost share the electricity charge with the businesses if a charger were to be installed that would benefit that business. The Council stated there would be no approvals needed by the City if a business were to place a charger on their property.

Planning Commission - Chairman Mrosla reported the Commission is continuing to work on the Short Term Rental issue. They are working in sub committees to address individual issues. There is the possibility of a minor subdivision coming in front of the commission which could slow the process. Ron Brenner will be chairing the May meeting.

Fire and Rescue – Chief Malmgren reported the Street dance will be June 15th. A brochure has been created to help with recruitment. The ISO report came back and the department has maintained it's rating of a 5.

Miller moved and Anderson seconded to approve Edward Sanderson and Sean Samac as probationary members. Motion passed unanimously.

Miller moved and Anderson seconded to approve a one day temporary liquor license for the street dance. Motion passed unanimously.

Roads – Ryan Goodman reviewed the Engineering Report. The Met Council is reviewing the Comprehensive Plan. The committee is continuing to meet on the Judd Street project. The wastewater study in progress and the hope is to have a report by the June meeting.

Personnel/Building Inspector - No report.

Recreation – Miller reported there have been staff changes at the State Level DNR and they are now considering all the trail projects between the Gateway, William O'Brien and Anson property as one project. This will be helpful in receiving funding in the future.

Peg Arnason reported that the Stonehouse Museum is beginning to lack volunteers with the Civic Club to staff the museum and is working with the City to help find new volunteers.

John Goodfellow stated there are several River Birch that are ready to be planted and there are several locations in City Right of Way and would like to know how to move forward with the planting. Miller questioned long term maintenance and river birch in general are very messy trees. There was a question of planting trees paid for with public funds on private property. Anderson believes given the circumstances he believes if the locations make sense then he is on board. A suggestion was made to plant the trees around the Church parking lot, which the Council thought was a good idea if the church is okay. Pardun suggested Mr. Goodfellow stake the areas he would like to see the birch planted and public works can review those locations. Miller would also like to see a sign placed on the gravel bed to inform residents of what it is.

Finance – No report .

Cemetery – No Report.

Wastewater and Water Systems- No additional report.

Citizen Committee Reports

Village Center - Fitizie Heimdahl has submitted two utility box designs for around town. One is for the utility box at the Burris park and the other is for the box on the corner of County Rd 4 and Highway 95.

Anderson moved and Miller seconded to approve the submissions for the utility box projects to be located at Burris Park and County Rd 4 and Highway 95 as presented. Motion passed unanimously.

MarLa - A kids programming kick off event will be happening in June, and a professional story teller will be coming to talk about growing up in the St. Croix Valley along with a representative from the Research Station.

Hall/Restoration – The floor upstairs has been refinished and the Restoration Society is looking into having some interior painting done.

Stormwater/Watershed – The Chestnut Ravine project is moving forward.

Millsite – Anne Reich reported there was a volunteer day last week to remove some of the tree cages, and planted new shrubs. The deck overlook rebuild is complete and there are two new benches installed along the trail.

Green Step Cities - There will be volunteers at Mill Stream day and Arbor Day.

Holidays – Hollywood Pyrotechnics has agreed to contract with the City however the MN Historical Society will no longer allow the City to use the Mill Site location to shoot. The second option is using Berkey Street between Judd Street and Highway 95. Anderson and Roden are continuing to work out the details.

School Property – The City officially owns the school building. A community meeting was held to discuss potential uses for the building, however there are still a lot of leg work to do prior to that point. Pardun is shooting for a two month time period to get things worked out. The Council plans to hold a second community meeting to discuss the ideas in more detail.

Communication Infrastructure – The committee is continuing to look into different options for service, however it was confirmed that Comcast is not an option. The cell tower is on hold as Powder Ridge is waiting to hear from AT&T.

Consent Calendar – *Miller moved and Pardun seconded to approve the Minutes of 4/9/19, Treasurer's Report of 4/19, List of Bills for 5/9/19, Zoning Administrators Report - none, Public Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.*

Old/New Business – The Urban Forest committee is looking for a third committee member.

Long/Short Term Goals –

Mayor Notes/Clerk's Report – No Report.

Adjournment *Miller moved and Anderson seconded to adjourn at 8:33pm. Motion passed unanimously.*

Minutes taken by Lynette Peterson, City Clerk