

CITY OF MARINE ON ST. CROIX
CITY COUNCIL MEETING
THURSDAY, APRIL 11, 2019
VILLAGE HALL 7:00 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizens Considerations**
 - . **Cecily Harris – 710 Broadway**
4. **Planning Commission**
 - . **March Meeting Update**
5. **Council Committee Reports –**
 - a) **Fire and Rescue- Miller/Anderson**
 - . **Appreciation Dinner April 28th**
 - b) **Roads –Pardun/ Roden**
 - . **Engineering Report**
 - c) **Personnel/Building Inspector – Pardun**
 - d) **Parks & Recreation- Miller/Anderson**
 - e) **Finance/LRP– Pardun**
 - f) **Cemetery – Mills**
 - . **Restoration Project**
 - g) **Wastewater and Water Systems –Mills/Pardun**
6. **Citizen Committee Reports**
 - a) **Village Center –Miller/Roden**
 - b) **MarLa – Miller**
 - c) **.Hall/Restoration – Mills**
 - d) **Stormwater/Watershed – Pardun**
 - e) **Millsite – Roden/Anderson**
 - f) **Green Step Cities – Roden**
 - g) **Holidays – Roden/Anderson**
 - . **Fireworks Update**
 - h) **School Property – Pardun/Miller**
 - i) **Communication Infrastructure – Anderson**
7. **Consent Calendar**
 - a) **Minutes of 3/11/19**
 - b) **Treasurer’s Report 3/19**
 - c) **List of Bills to be paid for 4/14/19**
 - d) **Planning Commission Minutes**
 - e) **Zoning Administrator’s Report**
 - f) **Public Works Maintenance Report**
8. **Old/New Business**
 - . **Transparency Initiative Discussion**
 - . **Long/Short Term Goals**
9. **Mayor Notes/Clerk’s Report**
10. **Closed Executive Session**
11. **Adjournment**

CITY OF MARINE ON ST. CROIX

Long and Short Term Goals/Projects

March 2019

Public Safety

Recruitment and retention

Roads

Washington County CIP Hwy 4 –

Recreation

Bike trail

Gateway Trail

Urban Forestry Program (Tree City USA)

Finance/Budget

Hall/Restoration

Village Hall Improvements (Lights, Bathrooms, etc)

Hall Usage Guidelines

Cemetery

CIP -New land expansion

Village Center

Signage for businesses and services

Public Bathrooms

Stormwater/ Water Resources / Watershed

Third Street

Wastewater and Water Systems

I & I mitigation

Drain field expansion/ long term planning

Capital Improvement Plan

Comprehensive Plan

2018 Plan Update

Marine Elementary School Property

Communication Infrastructure

Telecom/ISP



The City of Marine on St. Croix

Engineering Updates 4/11/2019



Engineering *italics = old information*

- **CSAH 4 Activity**
 - *Project Engineer: Frank Ticknor, frank.ticknor@co.washington.mn.us or 651-430-4319*
 - *Meeting was held on October 3, 2018 at Washington County Public Works, that included the Watershed District, Washington County Staff, and City representatives to discuss the outstanding items. Some items will still be completed this season, additional items will be explored to review alternatives for potential solutions, and boulevard restoration will be revisited by the County in the spring with plans to redo areas as identified by the City.*
 - *Meeting is scheduled with Washington County, Watershed District, and City representatives for January 7, 2019 to continued discussion on outstanding project items.*

- **2018 Street Improvements**
 - No response has been received from the letter sent to the Contractor, City will resend information. Will also be contacting Contractor soon to schedule project walk-thru.

- **Comprehensive Plan Discussion Meeting**
 - The City Council adopted a resolution authorizing submittal to the Metropolitan Council on March 14th.
 - The plan was submitted to the Met Council on April 5th. The Council's letter of completeness is due on April 26th.

- **Local Road Improvement Program (LRIP) – Village Center Revitalization Project**
 - Preliminary survey work has been completed and some preliminary design work has progressed.
 - Project Management Team Meeting #1 will occur on April 11th.

- **Wastewater System Study – Drainfield, Lift Stations, Forcemain**
 - Information from the City has been trickling in and received last real critical items week of April 1st.
 - Next major steps will include, determine each lift station & forcemain's capacity and look through recent runtime data to determine how close to capacity each station is operating at, determine average flows currently going to drainfield compared to capacity of the drainfield from previous studies, and develop recommendations.

- **Miscellaneous**
 - Watershed District has submitted final plans for the Ravine Stabilization project for final review.

Lynette Peterson

From: Charlie Anderson
Sent: Friday, April 5, 2019 9:14 AM
To: Sara Rottunda; Paul Anderson; creager.kim14@gmail.com; ablapos@yahoo.com; Kellijcarlson@gmail.com
Cc: Lynette Peterson
Subject: Re: Meeting tonight

Good morning! As promised...

In attendance were myself, Andy Lapos, Paul Anderson, and Kim Creager.

We briefly discussed the mission and mandate of the committee. Members are free to engage in discussion with vendors and other partners, but do not have decision-making authority. It is our job to research and propose. The committee serves at the pleasure of the council, and have the mandate to research, educate, and advise.

Several area partners have been identified, to include:

- Mike McMahon, Stillwater Township
- Jim Pazlar, May Township
- Christine Maefsky and Steve Kronmiller, Scandia
- Mara Bain, Forest Lake
- Sen Karin Housley, Rep Shellee Christianson, and Rep Bob Dettmer
- WashCo Commish Fran Miron

We will work to engage as a group sometime in the next quarter.

There really are two problems for us to address: Cell and internet.

It was generally agreed that wired is more feasible than wireless due to line-of-sight difficulties due to our topography re: Wi-Fi. There may be some benefit to mesh tech in the lower and upper village area, especially concerning public safety.

The following questions were posed as a way of framing further conversations both among ourselves and with vendors:

What is needed for the city? What is needed for residents? What is needed for businesses? What is our goal?

Paul volunteered to reach out to Scandia vis a vis his neighbor (Maefsky) and ask for the data from their research, as much of it would be applicable to Marine.

It was agreed that our goal would be to present as many options to the city council as possible, and construct a narrative both for them and for residents that would educate them and lead them to choose the best option(s).

Andy and Paul stated that a good baseline for a conversation regarding the need is to ask for historical data from the two largest vendors in the region concerning byte consumption over time. For example: 1990, 2000, 2005, 2010, 2015, current.

As for cellular, everyone was in agreement that the proposed tower, provided it can pass hurdles with the DNR and NPS, would be a very good option for widespread coverage.

The email from the city attorney regarding a small cell ordinance is good information, but judged to be premature. No one believed it would be an issue anytime soon, and we agreed that this committee is well-positioned to revisit the issue once options start to flesh out.

The following actions items were assigned:

- Get current Midco coax franchise agreement to city attorney for his review and recommendations (Charlie)
- Touch base with Curt at Powder Ridge and check on progress (Charlie)
- Coordinate larger partner discussion in next quarter (Charlie)
- Examine existing tower ordinance and see if any changes need to be recommended to the planning commission (All)

The following members are assigned to the corresponding ISPs:

Paul - Frontier

Andy - Midco

Kim - Century Link (not yet available in Marine, but a possible competitor)

Each member assigned an ISP will coordinate so as to make sure the same baseline data is being collected, and that any RFPs align for comparison:

- ID correct ISP POC and initiate discussion
- Byte consumption over time
- Current coverage
- Service available
- RFP for increased service, to include coverage and speeds. Open to proposals provided that ISPs understand that members have no decision-making authority. Members are shaping the options and discussion for eventual presentation.
- What kind of contract would be necessary for the installation of fiber to be profitable for an ISP in Marine

Informal meetings (e.g. over coffee at the cafe) with ISPs can happen on an individual basis, but other members should have the option of attending any meetings to gain insight. Each member will report on progress with their respective ISP POC at follow-on meetings of the committee.

It was agreed that the priorities are as follows (in descending order)

1. Internet
2. Cell
3. Small cell/Mesh

I am calling an audible and proposing that we engage the planning commission early and see if we can get a liaison to assist the committee.

Sara, are you open to being a POC for Curt at Powder Ridge for the proposed cell tower? To the group: Would it make sense to have Sara coordinate among you three as you engage the individual ISPs so that everyone is on the same page? Sara: Do you have a preference??

Our next meeting was set for 7:30PM, Tuesday, May 7th at the Village Hall council room.

Have a good weekend!

R/

Charlie

If you don't have an authentic relationship with your community your engagement will not be authentic.

Charlie Anderson, Councilman
Marine on St Croix, Minnesota
Mobile: 651-592-9449
Email: Charlie.Anderson@cityofmarine.org



From: Sara Rottunda <srottunda@earthlink.net>
Sent: Thursday, April 4, 2019 6:46:01 PM
To: Charlie Anderson
Cc: Paul Anderson; creager.kim14@gmail.com; ablapos@yahoo.com; Kellijcarlson@gmail.com; charlie.anderson412@gmail.com
Subject: Re: Meeting tonight

All!
I'm sorry that these times don't work with my schedule right now. Is there anything I can help with in terms of reviewing?
Sara

Sent from my iPad

On Apr 4, 2019, at 5:37 PM, Charlie Anderson <charlie.anderson@cityofmarine.org> wrote:

Paul & Co,

CITY OF MARINE ON ST. CROIX

TREASURER'S REPORT

CHECKING 285,773.59

DEPOSITS

FIRE & RESCUE-DEDICATED 254,379.02

FIRE & RESCUE-VEHICLE REPLCMNT 208,126.71

FIRE & RESCUE- EQUIPMENT 51,638.66

FIRE & RESCUE- VILLAGE WATER 16,494.22

FIRE & RESCUE-800MHZ RADIOS 10,427.66

GEN-CITY OFFICE/RECORDS 10,200.59

GEN - LAND ACQUISITION 39,923.59

GEN-STORMWATER 87,053.09

WASTEWATER-RESERVE 237173.54

JM WATER - RESERVE 16,972.84

JM-WELLHEAD PRTCTN 5,171.40

ROADS-EQUIPMENT 39,186.69

ROADS-ALLEYS/STREETS 718,676.58

ROADS-PICKUP RPLCMNT 15,147.21

HLL- VILLAGE HALL 106,355.63

PARKS & REC-RED BRIDGE 29,665.12

PARKS & REC- VC SIGNAGE 15,589.41

PARKS & REC-BLDG MAINTENANCE 17,157.14

PARKS & REC-BIKE TRAIL 89,639.10

CEM-PERPETUAL CARE 90,000.00

CEM-PERPETUAL CARE-SAVINGS 75,022.68

CEM-IMPROVEMENTS 12,327.81

P&R - COMMUNITY EVENTS 20,444.24

CITATION CABLE-SECURITY 2,500.00

BALANCE 2/28 /19 2,455,046.52

PS - Insurance Reimb 4393.02

GEN - Permits/License 150.00

GEN -Fines 391.63

CEM - Perpetual 600.00

CEM - Interest 4.19

G&R - Garbage 890.41

G&R - Compost 19.47

G&R - County Tax 278.91

G&R - Commercial Tax 49.48

G&R - Residential tax 50.60

G&R - Recycling 411.86

GEN - Bldg Fees 171.75

G&R - Cable 591.19

CEM - Burial 1400.00

GEN - Interest 68.79

RDS - Transit Tax 2.00

HLL -Rent 250.00

WTR - Billing 0.00

WTR - LC

WWT - Sewer 1473.03

WWT - LC 19.32

WWT - Interest 80.55

WTR - Lots 0.00

WTR - Interest 7.52

HLL - Interest 9.03

P&R -Interest 58.57

PS - Interest 97.36

RDS - Interest 262.52

CEM - Lot Purchase 600.00

P&R - Millsite 1990.00

RDS - Reimb 519.07

Total 14840.27

Report by Lynette Peterson,
Clerk/Treasurer


	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	FUND NAME
1								
2								
3								
4								
5								-0.0509%
6	836,556.68	829,441.19	885,785.96	463,072.95	885,334.92	11,411.91	-0.05%	LEVY INCREASE ^^^^^^^^^^^
7								GENERAL INCOME
8								
9								
10								
11	836,556.68	829,441.19	885,785.96	463,072.95	885,334.92	11,411.91	-0.05%	LEVY(FIRE CNTRACT ADDED BACK)
12								
13	465.00	465.00	465.00	232.50	465.00		0.00%	PERA-AID
14	1,750.00	3,400.00	1,750.00	50.00	1,750.00	50.00	0.00%	LICENSE,BEER,CIG
15	5,500.00	2,785.20	5,500.00		5,500.00	60.00	0.00%	ASSMNT SEARCHES/INSURANCE DIV
16	200.00	634.00	300.00	22.00	100.00		-100.00%	ANIMAL
17	1,400.00	1,739.87	1,400.00	126.65	1,000.00	391.63	-28.57%	FINES - Washington County
18	500.00	3,918.48	750.00	298.25	750.00	205.81	0.00%	INTEREST-GENERAL
19	6,500.00	7,594.49	6,500.00	3,874.85	6,000.00	1,221.78	-7.69%	CABLE FRANCHISE
20	15,000.00	8,033.74	18,000.00	18,952.53	18,000.00		0.00%	FISCAL DISPARITY
21	15,000.00	31,305.67	15,000.00	21,437.22	15,000.00	1,341.19	0.00%	BUILDING INSPECTION FEE
22								ELECTION REIMBURSEMENT
23	1,500.00	1,605.00	1,500.00	1,850.00	1,800.00	100.00	20.00%	PERMITS (MUSIC/BOAT)
24		94.02						MISCELLANEOUS
25	884,371.68	891,016.66	936,950.96	517,061.92	935,699.92	14,782.32	-0.14%	TOTAL INCOME

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1								
2								
3								
4								
5	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	-0.0509%
6								LEVY INCREASE ^^^^^^^^^^^
7								
8								
122								CEMETERY INCOME
123								
124	3,000.00	1,900.00	2,000.00	1,250.00	2,000.00	1,500.00	0.00%	BURIALS
125	500.00	340.94	450.00	263.83	350.00	113.49	-20.00%	INTEREST INCOME
126	2,000.00	1,500.00	2,000.00	1,450.00	2,000.00	650.00	0.00%	CEM LOT PURCHASE
127	2,000.00	1,100.00	2,000.00	1,450.00	2,000.00	650.00	0.00%	PERPETUAL CARE PURCHASE
128								MISC.
129								
130	7,500.00	4,840.94	6,450.00	4,413.83	6,350.00	2,913.49	-1.33%	INCOME TOTAL
131								
132								CEMETERY EXPENSES
133	150.00	137.60	150.00	85.28	150.00	35.79	0.00%	ELECTRICITY (HAND PUMP)
134	450.00	250.17	450.00	200.45	350.00		-22.22%	FUEL VEHICLES
135	200.00	60.90	200.00	133.71	200.00		0.00%	REPAIR-NOT VEHICLES
136	100.00	0.00	100.00		100.00		0.00%	REPAIRS-VEHICLES
137	2,500.00	2,700.00	2,500.00		2,500.00		0.00%	TREE MAINTENANCE
138	400.00	725.78	500.00	292.04	500.00		0.00%	MATERIALS & SUPPLIES
139	150.00	92.98	150.00	100.00	150.00		0.00%	TOOLS & EQUIPMENT
140	3,000.00	1,850.00	3,000.00	1,300.00	3,000.00		0.00%	GRAVE OPENING
141	500.00	445.07	500.00	143.29	500.00		0.00%	POTTIES
142				800.00				MISCELLANEOUS (LOT BUY BACK)
143	7,450.00	6,262.50	7,550.00	3,054.77	7,450.00	35.79	-1.34%	EXPENSE TOTAL
144								

	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	FUND NAME
1								
2								
3								
4								
5	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	-0.0509%
6	Budget 2017	thru 12/31/17	Budget 2018	thru 7/31/18	Budget 2019	thru 2/28/19		LEVY INCREASE ^^^^^^^^^^^
7								FUND NAME
8								
145								PARKS, ARTS, & RECREATION
146	600.00	865.47	600.00	235.11	600.00		0.00%	FIREWORK DONATIONS
147		1,500.00						175th CELEBRATION
148	5,000.00	5,400.00	5,000.00		5,000.00	1,990.00	0.00%	MILLSITE GRANT
149		300.00		100.00				RENTAL FEES
150	1,500.00		0.00				0.00%	FEES (MUSEUM INTERN REIMBURSEMENT)
151			1,500.00					URBAN FOREST GRANT
152	400.00	742.26	700.00	711.35	800.00	264.43	25.00%	INTEREST
153	7,500.00	8,807.73	7,800.00	1,046.46	6,400.00	2,254.43	-18.67%	PARKS & REC TOTAL
154								
155								PARKS, ARTS, & RECREATION
156								
157	1,200.00	1,079.03	1,200.00	720.67	1,200.00	389.03	0.00%	ELECTRICITY
158	11,000.00	13,097.22	12,000.00	12,346.95	12,500.00	29.97	4.55%	HOLIDAYS-FIREWORKS-4th of July
159	1,000.00	605.77	1,000.00	93.57	1,000.00		0.00%	REPAIRS
160	2,200.00	2,200.00	2,200.00	617.80	2,500.00		13.64%	SERVICES-TREE MAINTENANCE
161	1,700.00	671.14	1,700.00	870.46	1,200.00		-29.41%	MATERIALS & SUPPLIES
162	300.00	8,711.29	300.00		300.00		0.00%	LOG CABIN MAINTENANCE
163	450.00	439.08	450.00	222.24	450.00	111.12	0.00%	ALARM CONTRACT-MUSEUM
164	4,200.00	660.61	4,200.00	1,612.85	3,500.00	1,026.73	-16.67%	ICERINK/WARMING HSE LABOR & TEL
165	2,500.00	2,672.82	2,500.00	2,419.87	2,800.00	411.22	12.00%	P&R - POTTIES
166	1,000.00	205.90	1,000.00		1,000.00		0.00%	TRAIL MAINTENANCE
167	5,000.00	4,352.51	5,000.00	1,553.23	5,000.00		0.00%	MILLSITE GRANT
168	500.00	569.27	500.00	219.49	500.00	9.35	0.00%	FUEL-VEHICLE
169								175th CELEBRATION
170		641.89	2,000.00	153.71				URBAN FOREST TASK FORCE
171	1,500.00		0.00				0.00%	MUSEUM INTERN
172	32,550.00	35,906.53	34,050.00	20,830.84	31,950.00	1,977.42	-6.45%	TOTAL EXPENSES

	Actual 2017 thru 12/31/17	Proposed Budget 2018 thru 7/31/18	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	FUND NAME
1							
2							
3							
4							
5	Proposed Budget 2017	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	-0.0509%
6	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	LEVY INCREASE ^^^^^^^^^^^
7							
8							
199							GARBAGE & REFUSE INCOME
200							
201	60,975.00	60,975.00	60,975.00	60,975.00	11,338.14	0.00%	BILLING
202	25,500.00	25,500.00	16,919.68	25,500.00	5,942.34	0.00%	RECYCLING/COMPOSTING
203	16,000.00	16,000.00	9,232.45	16,000.00	3,536.27	0.00%	G&R-COUNTY SOLID WASTE TAX
204			63.06	70.00	25.70	0.00%	COUNTY TRANSIT
205	5,500.00	5,500.00	2,816.31	5,500.00	1,074.49	0.00%	SALES TAX/SOLID WASTE SURCHARGE
206	107,975.00	107,975.00	57,019.30	108,045.00	21,916.94	0.06%	GARBAGE AND REFUSE INCOME TOTAL
207							
208							GARBAGE & REFUSE EXPENSE
209	5,500.00	5,500.00	3,601.00	5,500.00	1,189.00	0.00%	SALES TAX
210	16,000.00	16,000.00	11,640.38	16,000.00	3,753.27	0.00%	COUNTY ENVIRONMENTAL TAX
211	65,400.00	65,400.00	48,806.96	65,400.00	21,532.41	0.00%	HAULER
212	500.00	500.00	269.63	500.00	158.75	0.00%	FORMS & MAILING
213	4,000.00	4,000.00	1,199.99	4,000.00	2,400.00	0.00%	COMPOSTING
214							
215	91,400.00	91,400.00	65,517.96	91,400.00	29,033.43	0.00%	TOTAL EXPENSES
216							
217							

	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	FUND NAME
1								
2								
3								
4								
5	Proposed Budget	Actual	Proposed Budget	Actual	Proposed Budget	Actual	% Change	-0.0509%
6	2017	thru 12/31/17	2018	thru 7/31/18	2019	thru 2/28/19	From 2018 to 2019	LEVY INCREASE ^^^^^^^^^
7								FUND NAME
8								
218								WASTEWATER INCOME
219								
220	117,190.47	147,303.17	120,706.18	69,078.39	126,741.30	28,893.77	5.15%	OPERATION & MAINT.
221	500.00	3,817.17	500.00		2,000.00	233.77	300.00%	INTEREST
222	3,000.00	1,957.33	2,000.00	610.39	1,500.00	185.59	-16.67%	LATE CHARGE
223							0.00%	NEW HOOK-UPS
224					17,000.00			GENERATOR CARRYOVER
225	20,000.00	8,866.71	9,000.00				-45.00%	PINE CONE TRAIL PROJECT (BOND PAYMENT)
226	140,690.47	161,944.38	132,206.18	69,688.78	147,241.30	29,313.13	10.69%	WASTEWATER TOTAL INCOME
227								
228								WASTEWATER EXPENSES
229	500.00	0.00	500.00	775.00	500.00		0.00%	EMERGENCY PUMPING
230	8,000.00	5,671.06	7,000.00	3,325.32	7,000.00	1,560.80	0.00%	ELECTRICITY
231	2,200.00	2,886.58	2,200.00	1,558.53	2,200.00	351.02	0.00%	FUEL-VEHICLE
232	1,500.00	625.00	2,000.00	400.00	2,000.00		0.00%	JETTING/LINE CLEANING
233	1,000.00	322.60	200.00	225.00	200.00		0.00%	SERVICES - LEGAL AND OTHER
234					0.00		0.00%	SITE MAINTENANCE
235	200.00	741.81	200.00		200.00		0.00%	REPAIRS-BLDG&VEH
236	4,200.00	4,200.00	4,284.00		4,326.00		1.00%	ADMINISTRATIVE LABOR (LJP)
237	30,000.00	3,847.00	30,000.00	995.00	25,000.00		-16.67%	SEWER PUMPING
238	15,000.00	18,531.96	9,500.00	2,697.51	9,500.00	6,823.44	0.00%	EQUIP. REPAIR
239	4,000.00	3,329.56	4,000.00	2,982.28	4,000.00	833.26	0.00%	MATERIALS & SUPPLIES
240	1,000.00	1,040.63	1,000.00	632.20	1,000.00	255.72	0.00%	TELEPHONE-PAGER & DIALER
241	5,000.00	3,914.96	5,000.00	3,980.08	5,000.00		0.00%	NEW EQUIPMENT
242	1,500.00	505.00	1,000.00	602.00	1,000.00	1,339.00	0.00%	LICENSE/PERMITS
243	3,000.00	2,850.45	3,000.00	676.97	3,000.00	560.00	0.00%	WATER TESTS
244	2,000.00	637.58	1,000.00		1,000.00	1,389.05	0.00%	TRAINING
245	14,000.00	14,000.00	14,280.00		14,708.00		3.06%	PW SUPERVISOR AND PART TIME
246	7,000.00	63,255.00	6,500.00		40,000.00		478.57%	RESERVE FUND
247	8,500.00	8,500.00	8,500.00		17,000.00		100.00%	GENERATOR (Year 2 of 2)
248	1,000.00		500.00		3,000.00		250.00%	ENGINEERING SERVICES
249	6,500.00		6,500.00		6,500.00		0.00%	PANEL REPLACEMENT
250	24,000.00	27,085.00	25,000.00	528.00			-104.17%	PINE CONE TRAIL PROJECT
251								
252	140,100.00	161,944.19	132,164.00	19,377.89	147,134.00	13,112.29	10.69%	WASTEWATER EXPENSES
253								
254								

	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	FUND NAME
1								
2								
3								
4								
5	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	-0.0509%
6								LEVY INCREASE ^^^^^^^^^^^
7								
8								
283								REPLACE/CAPITAL FUND
284								
285	0.00		0.00		DONE			RDS - ENGINEERING
286	0.00	44,984.59	0.00	56,358.29	DONE			RDS - COUNTY ROAD 4
287	5,000.00	5,000.00	5,000.00				-100.00%	GEN-DOWNTOWN IMPROVEMENT - Moved to RDS/ALLEYS
288	2,500.00	2,500.00	2,500.00		2,500.00		0.00%	P&R-RED BRIDGE - GOAL 35000 (10-15yr)
289	1,000.00	1,000.00	1,000.00	24,362.35	45,000.00		4400.00%	GEN - LAND/BLDG ACQUISITION (\$10,000 VILLAGE CENTER)
290	25,000.00	240.00	25,000.00	35,182.89	25,000.00		0.00%	GEN-STORMWATER (Raingardens, dredging, ditch maintenance, e
291	0.00		0.00	0.00	5,000.00		0.00%	P&R - BUILDING MAINTENANCE
292	0.00	7,726.56	0.00	590.42	DONE			RDS - HISTORIC BRIDGE
293	140,000.00	201,699.31	150,000.00	116,421.97	150,000.00	8,497.00	0.00%	ROADS AND ALLEYS
294	0.00	1,202.74	0.00	6,901.28	DONE			GEN-CITY OFFICE IMPROV/RECORDS MGMT - Moved to HLL - VIL
295	0.00		5,000.00	2,500.00	DONE			HLL - SOUND EQUIPMENT UPGRADE
296	32,500.00	7,387.12	40,000.00	19,200.00	25,000.00		-46.15%	HLL - VILLAGE HALL RESTORATION
297	5,000.00	5,000.00	5,000.00		5,000.00		0.00%	ROADS-PICKUP (GOAL \$30000 - Year 3 of 6)
298	20,000.00	20,200.00	20,000.00	1,530.00	21,000.00		5.00%	ROADS-DUMP TRUCK (PMT 2 of 5)
299	2,000.00	3,720.50	2,000.00		2,000.00		0.00%	ROADS - SKIDSTEER
300					5,000.00		0.00%	ROADS - EQUIPMENT
301					5,000.00		0.00%	CEM - IMPROVEMENTS
302	40,000.00	40,000.00	10,000.00		10,000.00		0.00%	PS-TRUCK REPLACEMENT (year 4 \$400,000 GOAL 5 YRS)
303	0.00		0.00		DONE		0.00%	PS - TURN-OUT GEAR
304	6,000.00		0.00		DONE		0.00%	PS - AED
305			5,000.00		5,000.00		0.00%	SAND/SALT SHED (GOAL \$20,000)
306	279,000.00	340,660.82	270,500.00	263,047.20	305,500.00	8,497.00	12.54%	TOTAL REPLACEMENT FUND
307								
308								
309	884,371.68	891,016.66	936,950.96	517,061.92	935,699.92	14,782.32	-0.14%	GENERAL
310	8,210.00	11,754.96	8,910.00	7,725.00	10,510.00	926.22	19.49%	HALL
311	43,910.38	72,286.56	47,954.19	37,032.73	48,926.31	10,685.61	2.21%	PUBLIC SAFETY
312	1,600.00	13,586.58	800.00	33,151.13	2,700.00	1,280.98	118.75%	ROADS
313	7,500.00	4,840.94	6,450.00	4,413.83	6,350.00	2,913.49	-1.33%	CEMETERY
314	107,975.00	102,420.05	107,975.00	57,019.30	108,045.00	21,916.94	0.06%	GARBAGE & REFUSE
315	7,500.00	8,807.73	7,800.00	1,046.46	6,400.00	2,254.43	-18.67%	PARKS & RECREATION
316	140,690.47	153,077.67	132,206.18	69,688.78	147,241.30	29,313.13	10.69%	WASTEWATER
317	14,398.44	13,066.85	14,820.73	7,395.00	15,596.00	3,193.96	5.38%	JM WATER
318				0.20				ADJUSTMENT
319	1,216,155.97	1,270,858.00	1,263,867.06	701,383.22	1,281,468.53	87,267.08	1.45%	TOTAL FUND INCOMES

	Proposed Budget 2017	Actual 2017 thru 12/31/17	Proposed Budget 2018	Actual 2018 thru 7/31/18	Proposed Budget 2019	Actual 2019 thru 2/28/19	% Change From 2018 to 2019	FUND NAME
1								
2								
3								
4								
5								-0.0509%
6								LEVY INCREASE ^^^^^^^^^^^
7								
8								
320								
321	421,090.23	442,370.93	451,309.80	277,314.32	443,591.09	113,291.41	-1.83%	GENERAL
322	19,910.00	18,822.36	21,010.00	18,809.87	22,410.00	4,340.83	7.03%	HALL
323	140,607.30	108,017.67	142,582.44	44,739.21	143,461.44	44,788.55	0.63%	PUBLIC SAFETY
324	55,300.00	44,383.36	53,950.00	33,151.13	57,450.00	13,308.70	6.33%	ROADS
325	7,450.00	6,262.50	7,550.00	3,054.77	7,450.00	35.79	-1.34%	CEMETERY
326	91,400.00	98,969.76	91,400.00	65,517.96	91,400.00	29,033.43	0.00%	GARBAGE & REFUSE
327	32,550.00	35,906.53	34,050.00	20,830.84	31,950.00	1,977.42	-6.45%	PARKS & RECREATION
328	140,100.00	132,164.00	161,944.09	19,377.89	147,134.00	13,112.29	-10.57%	WASTEWATER
329	14,350.00	13,067.07	14,750.00	5,472.49	15,526.00	1,293.75	5.41%	JM WATER
330								ADJUSTMENT
331	922,757.53	899,964.18	978,546.33	488,268.48	960,372.53	221,182.17	-1.97%	TOTAL FUND EXPENSES
332	279,000.00	340,660.82	270,500.00	263,047.20	305,500.00	8,497.00	12.54%	REPLACEMENT/CAPITAL FUND
333								ADJUSTMENT
334	1,201,757.53	1,240,625.00	1,249,046.33	751,315.68	1,265,872.53	229,679.17	1.40%	TOTAL EXPENSES PLUS REPLACEMENT
335								
336								

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETINGThursday, March 14, 2019

The meeting was called to order by Mayor Mills at 7:00pm. Pardun, Anderson, Roden, Miller and Mills present. ,

Citizens Present: Dan Malmgren, Jason Crotty, Ryan Goodman, John Goodfellow, Ann Reich,, Gayle Knutson, Jim Maher, Suzanne Lindgren, Kitzie Vadheim. Larry Roden, Ryan Marcel, Mike Tibbetts.

Citizen Considerations –

Robin Brooksbank – Ms. Brooksbank was in attendance on behalf of the Marine Folk School. They are hosting a Foraging class in the spring, and would like to potentially use City property for those classes. They are insured, and would provide the City with that proof of insurance.

Ms. Brooksbank is also requesting the upstairs of the Village Hall on Saturday, March 23rd for a class from 9am – noon and would like the rental fee waived for the Folk School.

Miller moved and Anderson seconded to waive the rental fee for the Marine Folk School for March 23rd. Motion passed unanimously.

John Goodfellow – Mr. Goodfellow was in attendance to give an update on the gravel bed project. 25 trees have been ordered, 15 Coffee trees and 10 River birch. The original location at the school will not work due to the location of the well, however the Council thought inside the hockey rink would be an ideal place. The three person committee still needs to be organized, and once that is done all future updates will be placed under the Parks and Rec committee report.

Miller wanted to pass along recognition to the City staff, especially Jason and Tommy for their plowing efforts.

Planning Commission - No February meeting, however the commission is continuing to work on the short term rental issue.

Fire and Rescue – Chief Malmgren submitted the 2018 Annual Fire Report. Medical calls are very consistent at 49. The fire calls are more varied. The department will be holding an appreciation dinner again this year, and that will be held on April 28th at Dunrovin.

Anderson questioned if there are any flooding issues with the continuous rain and melting. Crotty advised there is a tremendous strain on the wastewater system with high flows.

Anderson also questioned whether the Council is interested in hiring Washington County for a couple of weekends to help with traffic calming. There is \$2500 in the budget dedicated for that purpose, and there was also a suggestion of checking with Scandia to see if the City could piggy

back off of their contract.

Roads - Ryan Goodman reviewed the engineering report. There is a bill being proposed in the legislature to increase the amount of money dispersed to smaller cities for transportation purposes. The City of Marine has benefited from that state aid two different years. There is another bill being proposed that would require the release of retainage prior to completion of City construction projects, which would not be beneficial to the City.

Personnel/Building Inspector - Pardun reported that Kiersten is expecting a child in August.

Recreation – Miller reported that a meeting was held with the DNR and William O’Brien to discuss very preliminary plans for the Gateway Trail expansion and the Anson property.

Anderson noted the committee is looking at signage, both for ski trails and boat mooring/canoe racks.

Finance – No report .

Cemetery – The Restoration Society would like to move forward with the cemetery restoration project as presented last year, and will be attending the April meeting to present the official plan.

Wastewater and Water Systems- Bolton Menk has presented a scope and fee proposal on the sewer system. This proposal will help determine the capacity of the system. The estimate for the project is \$6800, which has been budgeted for.

Pardun moved and Miller seconded to accept the proposal by Bolton Menk for a scope and fee not to exceed \$6800. Motion passed unanimously.

Citizen Committee Reports

Village Center - No Report

MarLa - The board approved the MOA as presented. There are several adult and children’s programs coming up, along with a community sing along as part of an earth day event. The documentary series was a huge success this year.

Hall/Restoration – Mayor Mills suggested moving the City offices to the school temporarily if the hall were to go through a remodeling project.

Representative Bob Dettmer was in attendance to introduce himself and discuss his goals for 2019. Anderson questioned the status of the distractive driving bill. Representative Dettmer stated his bill would allow for an automatic misdemeanor if there is any injury or death as a result of distractive driving. There is also a hands free bill being proposed.

Stormwater/Watershed – No Report

Millsite – There were 3,018 people who walked through the Millsite trail last year. The Elm tree will be pruned and deck rebuilt once the weather warms up.

Green Step Cities - There will be a meeting on March 25th at the Brookside and anyone is invited. There is a conference on March 28th to review electric car chargers.

Holidays – Clerk Peterson advised there needs to be a shoot site location for the fireworks, and the school property was named as a potential site. There would be many issues to work out, including crowd control if this site were to be considered.

School Property – Pardun reported a letter was sent to all residents regarding the timeline change for River Grove moving to the school building. Initially the plan was for River Grove to look at moving to the Marine building in 18 months. A letter was sent to River Grove from the school Guild stating that timeline would be pushed out an additional 12 months. Pardun stated the committee still believes purchasing the school is the right thing to do, and would like to host a meeting to allow the residents an opportunity to discuss other ways to use the building in the meantime.

There has also been setback with the closing date for the property. The MN Dept. of Health reported there was testing done in 2014 showing bacteria in the water supply. The City is working with the school district on rectifying the issue, and that has pushed the closing back a month.

Communication Infrastructure – Anderson reported that the school is not a viable site to place a cell tower. A secondary site would be the compost site, which is looks more promising. The plan is still in the preliminary stages.

Consent Calendar – *Miller moved and Roden seconded to approve the Minutes of 2/14/19, Treasurer's Report of 2/19, List of Bills for 3/14/19, Zoning Administrators Report - none, Public Works Maintenance Report and Planning Commission Minutes - none. Motion passed unanimously.*

Old/New Business – Jeremy and Heather Morris are new residents in town, and just purchased a farm house north on Highway 95. They would like to turn the farm into a place that the community can be involved with and would like to present ideas to the Council down the road.

Transparency Initiative Discussion – Anderson presented a power point presentation to discuss the City creating an official facebook page. Mayor Mills doesn't believe the City should have a facebook page, and that all of the information added to the site would be redundant to what is already posted on the website. Pardun also noted that there are many residents who do not have a facebook account and believes any information that would be put on facebook is already or could

be on the website. The City website currently has a news page that acts as a bulletin board for current events. The website also has links to the County's Code Red system and the City's public alert system which allows for residents to receive text messages for emergencies or events happening. Roden believes a facebook page would reach the younger demographic around the community. Ryan Marcel, resident, believes there are many pros and cons to the City having a facebook page. Suzanne Lindgren noted that many facebook users may find information they were not necessary looking for. Miller listed all of the ways the City currently gets information to the residents; newsletter, bulletin board, mailed letters, phone, website and meetings. He has had residents state they don't think the City is transparent enough. Miller would like to take time to read through the League's social media policy before making a decision. Pardun believes staff time get used up so quickly the way it is, and wants to be very careful about how that time is spent. The Council will review the information and discuss at the April meeting.

Comp Plan Resolution – *Pardun moved and Miller seconded to approve Resolution 2019031419-01 approving the submittal of the Comprehensive Plan to the Met Council. Motion passed unanimously.*

There is currently a bill being proposed in the legislature that would allocate LGA funds to the cities who currently do not receive it.

Miller moved and Anderson seconded to approve Resolution 2019041419-02 supporting a bill to reconfigure the LGA formula to include cities not currently receiving it. Motion passed unanimously.

Long/Short Term Goals –.No update.

Mayor Notes/Clerk's Report – No Report.

Adjournment

Roden moved and Miller seconded to adjourn at 9:09pm. Motion passed unanimously.

Minutes taken by Lynette Peterson, City Clerk

April 2019 List of Bills

4/11/2019

Payable To	Total Check	Code	Breakdown Amount	
Lynette Peterson	\$4,432.74	GEN		April Salary
Kiersten Northcraft	\$848.12	GEN		04/01/2019 - 04/15/2019
Kiersten Northcraft	\$848.12	GEN		04/16/2019 - 04/30/2019
Tom Boesel	\$2,721.90	GEN		04/01/2019 - 04/15/2019
Tom Boesel	\$2,186.83	GEN		04/16/2019 - 04/30/2019
Jason Crotty	\$2,459.82	GEN		04/01/2019 - 04/15/2019
Jason Crotty	\$1,989.10	GEN		04/16/2019 - 04/30/2019
Edward Jones	\$100.00	GEN		Employee IRA Contribution
Security State Bank	\$5,689.59	GEN		Fed Withholdings April
Minnesota Revenue	\$1,097.90	GEN		MN Withholding April
PERA	\$2,073.28	GEN		04/01/2019 - 04/15/2019
PERA	\$1,022.54	GEN		04/16/2019 - 04/30/2019
Advanced Disposal	\$7,192.02	G&R		March Services
All Hands on Deck	\$435.00	PS	\$215.00	Cleaning (April)
		HLL	\$220.00	Cleaning (April)
Benson Metals	\$886.00	PS		Materials/Supplies
Bolton & Menk, Inc	\$8,691.50	RDS	\$7,691.50	Capital
		RDS	\$240.00	Engineering
		WWT	\$580.00	Services
		GEN	\$180.00	Stormwater
Braun Intertec	\$3,021.15	GEN		School
Capital One	\$3,672.34	PS	\$1,310.97	Materials/Supplies
		GEN	\$385.72	Materials/Supplies
		RDS	\$30.68	Materials/Supplies
		RDS	\$22.49	Alarm
		RDS	\$7.49	Services
		RDS	\$590.35	New Equipment
		GEN	\$1,115.48	Training
		GEN	\$16.12	School
		WWT	\$27.96	Materials/Supplies
		HLL	\$21.41	Materials/Supplies
		PS	\$143.67	Fuel
Chase Ink	\$58.91	GEN		Services
Companion Animal Control LLC	\$100.00	GEN		Animal
Emergency Response Solutions	\$749.25	PS	\$283.86	Equipment Repairs
		PS	\$465.39	Materials/Supplies
Frontier	\$544.17	GEN	\$301.97	Telephone
		WWT	\$89.08	Telephone
		RDS	\$82.64	Telephone
		PS	\$70.48	Telephone
Gopher State One Call	\$1.35	GEN		Services
Grainger	\$1,766.62	WWT		Materials/Supplies
Johnson/Turner Legal	\$1,230.00	GEN	\$660.00	Legal
		GEN	\$570.00	Legal (School)
Lincoln National Life Insurance	\$169.21	GEN		Insurance
Lowes	\$348.77	RDS	\$295.62	Repair Material
		RDS	\$53.15	Materials/Supplies
Marine General Store	\$119.35	GEN	\$10.96	Materials/Supplies
		PS	\$82.91	Materials/Supplies
		RDS	\$25.48	Materials/Supplies

Marine Library Association	\$6,000.00	GEN		Jordan Bequest
Massopust Appraisals	\$3,500.00	GEN		Services
Medtox Laboratories	\$50.00	RDS		Services
Menards-Forest Lake	\$161.03	P&R		Materials/Supplies
Menards-Stillwater	\$246.18	RDS	\$76.26	Materials/Supplies
		WWT	\$65.73	Materials/Supplies
		P&R	\$97.41	Materials/Supplies
		HLL	\$6.78	Materials/Supplies
Metro Sales, Inc.	\$233.60	GEN		Copier Services
Midcontinent	\$315.00	RDS	\$125.00	Internet
		GEN	\$190.00	Internet
MN Dept. of Employment & Econ. Dev.	\$140.09	GEN		Workers Comp
MN Department of Labor	\$100.00	HLL		Services-Elevator License
MN Revenue	\$1,236.00	G&R		Sales and Use Tax
MN Rural Water Association	\$275.00	GEN		Dues/Subscriptions
NCPERS	\$64.00	GEN		Employee Insurance
On Site Sanitation	\$136.00	P&R		Porta Potties
Ostlund's Marine Standard	\$2,360.07	RDS	\$2,028.95	Fuel
		WWT	\$253.16	Fuel
		P&R	\$14.69	Fuel
		CEM	\$5.65	Fuel
		PS	\$25.60	Fuel
		PS	\$12.84	Materials/Supplies
		RDS	\$19.18	Materials/Supplies
Pace Analytical	\$140.00	WWT		Tests
Patrick Myers	\$1,600.00	CEM		Burials
Pitney Bowes	\$29.99	GEN		Services
Premium Waters Inc	\$22.74	HLL		Materials/Supplies
Riverland Community College	\$240.00	PS		Training
Sentry Systems Inc	\$34.95	RDS		Alarm
Sunnylink Systems	\$330.00	GEN		Services
T-Mobile	\$54.39	RDS		Cell Phones
Tri-State Pump & Control	\$480.00	WWT		Repairs
U.S. Bank	\$125.00	GEN		Copier
Vital Systems	\$51.55	GEN		Services
Washington County PHE	\$3,435.23	G&R		1st Qrt 2018 Env Charge
Washington County Public Safety Radio	\$2,000.40	PS		800 MHZ
Winnick Supply	\$17.56	WWT		Materials/Supplies
Xcel Energy	\$2,580.45	HLL	\$817.93	Electricity and Gas
		PS	\$264.19	"
		P&R	\$109.69	"
		RDS	\$656.42	"
		WWT	\$471.84	"
		WAT	\$248.38	"
		CEM	\$12.00	"
Xcel Energy	\$678.18	RDS		Street Lights
TOTAL	\$81,092.99			