

CITY OF MARINE ON ST. CROIX
CITY COUNCIL MEETING
THURSDAY, JANUARY 10, 2019
VILLAGE HALL 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Swearing in of New Council Members
4. Public Hearing – Short Term Rental Moratorium
5. Public Hearing – Establishment of an EDA 7:30pm
6. Designate Official Depository
7. Citizens Considerations
8. Planning Commission
 - . No December Meeting/Public Hearing in January
9. Council Committee Reports –
10. Committee Assignments
 - a) Fire and Rescue- Open
 - b) Roads –Pardun/Open
 - . Engineering Report
 - . Authorize Plans and Specs for Village Center Project
 - c) Personnel/Building Inspector – Pardun
 - d) Parks & Recreation- Miller
 - . July 4th Fireworks Shoot Site
 - e) Finance/LRP– Pardun
 - f) Cemetery – Mills
 - g) Wastewater and Water Systems –Mills/Pardun
11. Citizen Committee Reports
 - a) Village Center –Miller/Open
 - b) MarLa – Miller
 - .MOA Review
 - . Temporary Liquor License Request – Feb. 23rd
 - c) .Hall/Restoration – Mills
 - d) Stormwater/Watershed – Pardun
 - . 710 Broadway Proposal
 - e) Millsite - Open
 - f) Green Step Cities – Open
 - g) Holidays – Open
 - h) School Property – Pardun/Miller
12. Consent Calendar
 - a) Minutes of 12/13/18
 - b) Treasurer’s Report 12/18
 - c) List of Bills to be paid for 1/10/19
 - d) Planning Commission Minutes
 - e) Zoning Administrator’s Report
 - f) Public Works Maintenance Report
13. Old/New Business
 - . Citizen of the Year/Life Time Achievement Award Nominations
 - .Long/Short Term Goals
 - Mayor Notes/Clerk’s Report
14. Adjournment

CITY OF MARINE ON ST. CROIX
Long and Short Term Goals/Projects
January 2019

Public Safety

Recruitment and retention

Roads

Washington County CIP Hwy 4 –

Personnel

Recreation

Bike trail
Gateway Trail
Urban Forestry Program (Tree City USA)

Finance/Budget

Hall/Restoration

Village Hall Improvements (Lights, Bathrooms, etc)
Hall Usage Guidelines

Cemetery

CIP -New land expansion

Village Center

Signage for businesses and services
Public Bathrooms

Stormwater/ Water Resources / Watershed

Third Street

Wastewater and Water Systems

I & I mitigation
Drain field expansion/ long term planning
Capital Improvement Plan

Comprehensive Plan

2018 Plan Update
Marine Elementary School Property

Designate Official Depository, etc.

_____ moved and _____ seconded to designate _____ as acting Mayor, that the monthly meeting date be the second Thursday of the month at 7:00pm, that the Country Messenger be the official newspaper, that the Security State Bank of Marine be the official depository, that Johnson and Turner be the official legal firm, that Bolton & Menk be the City Engineer and that Robert Rules of Order, Revised, be the official rules of the meeting. Motion passed unanimously.

**CITY OF MARINE ON ST. CROIX
WASHINGTON COUNTY,
MINNESOTA**

ORDINANCE NO. 153

AN INTERIM ORDINANCE PROTECTING THE PLANNING PROCESS AND THE HEALTH, SAFETY AND WELFARE OF CITY RESIDENTS, AND ESTABLISHING A TEMPORARY MORATORIUM ON SPECIFIED ACTIVITIES RELATING TO THE SHORT TERM AND TRANSIENT RENTALS (AS DEFINED HEREIN).

THE CITY COUNCIL OF THE CITY OF MARINE ON ST. CROIX DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Purpose. For many years, the development patterns in the City of Marine on St. Croix have focused on single-family residential and rural residential uses. With the exception of a limited number of “bed and breakfast” operations and occasional long-term leases, within the city over the years, the single-family residential dwellings have been owner-occupied. Until recently, there have not been an appreciable amount of “short-term” or “transient rentals” or “Vacation Rentals” (“STRs”) (meaning: those structures or residences which provide for or allow stays of less than two weeks). However, with the advent of internet-based rental opportunities, the City has observed an increase in the frequency of STR offerings within the City. These include daily, weekly or weekend rentals in single-family residences through offerings on Craigslist, AirBNB, VRBO and other rental posting forums. These uses are distinct from single family-owner occupied or even longer-term rental uses because they involve short-term transient stays and more frequent turnover of occupants than would be the case with even 30-day, or annual leasing arrangements. By their nature, these types of uses may create more neighborhood impact than would a single renter/occupant who uses the house for a longer-term lease period, such as a conventional 12-month lease.

Preliminarily, the Planning Commission and City Council have identified the need to evaluate the impact of STR uses within the city and to determine whether they should be permitted, regulated, unregulated or otherwise addressed by the regulations of the City. It is necessary that the City have time to undertake a thoughtful and meaningful review of the nature and effect of STRs. Among other things, the City must consider:

1. Whether STRs are compatible with the City and its residential uses;
2. What regulatory tools are available and in use elsewhere to permit, regulate, allow or prohibit STRs;
3. What public input and opinion exists and suggests on the subject of STRs in or around the City; and
4. Whether amendments to the City’s land use and planning regulations are in order to address

STRs.

In short, the City needs to study these and other matters so that it can effectively administer its official controls relating to the matter of STRs.

Section 2. Authority. Minnesota Statutes § 462.355, Subd. 4 permits the adoption of interim zoning ordinances for the purpose of protecting the planning process and the health, safety and welfare of its citizens.

Section 3. Conclusions. The City Council finds that it is necessary in order to protect the health, safety and welfare of its citizens, to protect the planning process, to conduct the studies described above, and to place a moratorium as described below on the establishment or creation of STRs during the term of the studies.

Section 4. Moratorium.

- A. A study is hereby authorized and directed to be conducted by the City Council and staff to study and decide whether and how the City should amend its official controls with respect to the items addressed herein, together with such other areas of inquiry which are reasonably related thereto. Upon finishing the studies, the City Council shall review the matter and make such decisions as are in the best interests of the City of Marine on St. Croix and its citizens.
- B. A moratorium is hereby placed on short-term rentals (STRs), defined as any rentals less than two weeks, except for those that can demonstrate that they have or currently allow short-term rentals, and new short-term rentals of a room where the owner is a full time-resident . Pending completion of the studies and adoption of any amendments to the City's official controls, it shall be unlawful for any person to do the following within the City:
 - i. to establish an STR; and
 - ii. to apply for any approval or permit to establish an STR in the City.
- C. For purposes of this Ordinance an "STR" shall mean to state a dwelling unit, guest house, guest room or lodging room or part thereof which is rented or leased or offered for rental or leasing for any period of two weeks or less.

Section 5. Enforcement. The City may enforce any provisions of this Ordinance by mandamus, injunction or any other appropriate remedy in any court of competent jurisdiction.

Section 6. Term. Unless earlier terminated or extended by action of the City Council, this Ordinance shall be effective for a period of 12 months from its effective date and may be further extended for such additional periods as the City Council may deem appropriate subject to Minn. Stat. § 462.355, subd. 4.

Section 7. Effective Date. This Ordinance shall be effective immediately upon its passage and publication according to law.

WHEREUPON, said Ordinance was declared passed and adopted this 10th day of January, 2019.

Attest: Lynette, City Clerk

Glen Mills, Mayor

RESOLUTION ORGANIZING THE ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF MARINE ON ST. CROIX, MINNESOTA

IT IS HEREBY RESOLVED by the Board of Commissioners (the "Board") of the Economic Development Authority of the City of Marine on St. Croix, Minnesota (the "EDA") as follows:

1. Recitals.

- a) On January 10, 2019, the City of Marine on St. Croix, Minnesota (the "City"), acting through its City Council, adopted an enabling resolution establishing the EDA pursuant to Minnesota Statutes, Sections 469.090 through 469.108.
- b) The Board is hereby established and it shall consist of all current members of the Marine City Council. They are as follows: Glen Mills, Lon Pardun, Gwen Roden, Bill Miller and Charlie Anderson. The Board wishes to provide for the basic organization of the EDA, including appointment of officers and adoption of Bylaws.

2. Adoption of Bvlaws and Appointment of Officers. The Board hereby (1) approves the Bylaws of the EDA, as presented on the date hereof for the Board's consideration, and (2) appoints and approves the following officers of the EDA:

President	_____
Vice-President	_____
Secretary	_____
Treasurer	_____
Assistant Treasurer	_____

The President shall be the chief presiding officer of the Board and shall have such other responsibilities as may be required by law or conferred on the President by resolution of the Board. In the absence of the President, the Vice-President shall assume all of said responsibilities of the President. The offices of President, Treasurer, and Secretary shall be elected annually, as required by law. The Secretary shall act as the chief recording officer for the Board and shall maintain a file of minutes of Board meetings and resolutions.

In accordance with Minnesota Statutes, Section 469.096, Subdivision 8, all checks of the EDA shall be signed by the Treasurer and the Assistant Treasurer and shall state the nature of the claim for which the check is issued. As required by law, the EDA shall adopt an official seal.

3. Regular Meetings of the Board. The Board's regular meetings shall be held at such times as the Board may designate.

The following Board members were present: Glen Mills, Lon Pardun, Gwen Roden, Bill Miller and Charlie Anderson.

and the following were absent:

The motion for the adoption of the foregoing resolution was introduced by Board member and was duly seconded by Board member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted and was signed by the President and Secretary.

Adopted by the Board of Commissioners on January 10, 2019.

By: _____
President

Attest: _____
Secretary

The following Board members were present: Glen Mills, Lon Pardun, Gwen Roden, Bill Miller and Charlie Anderson.

and the following were absent: None.

The motion for the adoption of the foregoing resolution was introduced by Board member Mills and was duly seconded by Board member Miller.

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted and was signed by the President and Secretary.

Adopted by the Board of Commissioners on January 10, 2019.

By: _____
President

Attest: _____
Secretary

**BYLAWS OF THE
ECONOMIC DEVELOPMENT AUTHORITY OF THE
CITY OF MARINE ON ST. CROIX**

ARTICLE I – THE AUTHORITY

Section 1. Name of Authority. The name of the Authority shall be the “Economic Development Authority of the City of Marine on St. Croix, Minnesota” (which may sometimes be referred to as the “EDA” or the “Authority”), and its governing body shall be called the Board of Commissioners (the “Board”). The Board shall be the body responsible for the general governance of the Authority and shall conduct its official business at meetings thereof. The Board shall consist of all then current members of the Marine City Council and shall not consist of any non-councilmember commissioner.

Section 2. Seal of Authority. As required by Minnesota Statutes, Section 469.096, Subd. 1, the Authority shall have an official seal, which shall be in the form depicted on Exhibit A.

Section 3. Office of Authority. The offices of the Authority shall be the Marine on St. Croix Village Hall.

ARTICLE II – OFFICERS

Section 1. Officers. The officers of the Authority shall be a President, a Vice-President, a Treasurer, an Assistant Treasurer and a Secretary. All shall be members of the Board and shall be elected annually and shall be all current members of the Marine City Council. Those persons are presently: Glen Mills, Lon Pardun, Gwen Roden, Bill Miller and Charlie Anderson. No Commissioner may be both President and Vice-President simultaneously.

Section 2. President. The President shall preside at all meetings of the Board. Except as otherwise authorized by resolution of the Board, the President and the Secretary (the Vice-President, in the Secretary’s absence or incapacity) shall sign all contracts, deeds, and other instruments made or executed by the Authority, except that all checks of the Authority shall be signed by the Treasurer and Assistant Treasurer. At each meeting the President shall submit such recommendations and information as he or she may consider proper concerning the business, affairs, and policies of the Authority.

Section 3. Vice-President. The Vice-President shall perform the duties of the President in the absence or incapacity of the President; and in case of the resignation or death of the President, the Vice-President shall perform such duties as are imposed on the President until such time as the Board shall select a new President.

Section 4. Secretary. The Secretary shall keep the minutes of all meetings of the Board and shall maintain all records of the Authority. The Secretary shall also have such additional duties and responsibilities as the Board may from time to time and by resolution prescribe.

Section 5. Treasurer. The Treasurer shall have the care and custody of all funds of the Authority and shall deposit the same in the name of the Authority in such bank or banks as the Board may select. The Treasurer and Assistant Treasurer shall sign all orders and checks for the payment of money and shall pay out and disburse such moneys under the direction of the Board. The Treasurer shall keep regular books of accounts showing receipts and expenditures and shall render to the Board, at least annually (or more often when requested), an account of such transactions and also of the financial condition of the Authority. The Treasurer shall post a bond as required by Minnesota Statutes, Section 469.096, Subd. 6. The Assistant Treasurer shall act as the Treasurer's agent and assistant to perform the above-described duties, subject to the Treasurer's approval thereof.

Section 6. Additional Duties. The officers of the Authority shall perform such other duties and functions as may from time to time be required by the Board or the bylaws or rules and regulations of the Authority.

Section 7. Vacancies. Should the office of President, Vice-President, Treasurer, Assistant Treasurer or Secretary become vacant, the Board shall elect a successor at the next regular meeting, or at a special meeting called for such purpose, and such election shall be for the unexpired term of said officer.

Section 8. Additional Personnel. Subject to approval by the City Council, the Board may from time to time employ such personnel as it deems necessary to exercise its powers, duties, and functions. The selection and compensation of such personnel shall be determined by the Board.

ARTICLE III – MEETINGS

Section 1. Regular Meetings. The regular meetings of the Board shall occur according to a meeting schedule, if any, adopted or revised from time to time by resolution of the Board.

Section 2. Special Meetings. Special meetings of the Board may be called by the President or any two members of the Board for the purpose of transacting any business designated in the call. The call for a special meeting may be delivered at any time prior to the time of the proposed meeting to each member of the Board or may be mailed to the business or home address of each member of the Board at least two (2) days prior to the date of such special meeting. At such special meeting no business shall be considered other than as designated in the call, but if at least four members of the Board are present at a special meeting, any and all business may be transacted at such special meeting. Notice of any special meeting shall be posted and/or published as may be required by law.

Section 3. Quorum. The powers of the Authority shall be vested in the Board. Three Commissioners shall constitute a quorum for the purpose of conducting the business and exercising the powers of the Authority and for all other purposes, but a smaller number may adjourn from time to time until a quorum is obtained. When a quorum is in attendance, action

may be taken by the Board upon a vote of a majority of the Commissioners present.

Section 4. Order of Business. At the regular meetings of the Board the following shall be the order of business:

1. Roll call.
2. Approval of the minutes of previous meeting.
3. Bills and communications.
4. Reports.
5. Unfinished business.
6. New business.
7. Adjournment.

All resolutions shall be written or transcribed and shall be retained in the journal of the proceedings maintained by the Secretary.

Section 5. Adoption of Resolutions. Resolutions of the Board shall be deemed adopted if approved by not less than a simple majority of all Commissioners present, unless a different requirement for adoption is prescribed by law. Resolutions may but need not be read aloud prior to vote taken thereon and may but need not be executed after passage.

Section 6. Rules of Order. The meetings of the Board shall be governed by the most recent edition of Robert's Rules of Order.

ARTICLE IV – MISCELLANEOUS

Section 1. Amendments to Bylaws. The bylaws of the Authority shall be amended only by resolution approved by at least three of the members of the Board.

Section 2. Fiscal Year. The fiscal year of the Authority shall coincide with the fiscal year of the City of Marine on St. Croix, Minnesota.

EXHIBIT A

(Form of Official Seal)

EXTRACT OF MINUTES
OF MEETING OF THE CITY COUNCIL
OF THE CITY OF MARINE ON ST. CROIX, MINNESOTA

HELD: January 10, 2019

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Marine on St. Croix, Minnesota, was held at the Marine on St. Croix City Hall on January 10, 2019, commencing at 7:30 p.m., C.T.

The following members of the Council were present:

Glen Mills, Lon Pardun, Gwen Roden, Bill Miller and Charlie Anderson

and the following were absent:

Councilmember _____ introduced the following Resolution and moved its adoption:

ENABLING RESOLUTION ESTABLISHING THE ECONOMIC DEVELOPMENT
AUTHORITY OF THE CITY OF MARINE ON ST. CROIX, MINNESOTA, UNDER
MINNESOTA STATUTES, SECTIONS 469.090 THROUGH 469.1082.

BE IT RESOLVED by the City Council (the "Council") of the City of Marine on St. Croix, Minnesota (the "City"), as follows:

1. Recitals. The City is authorized pursuant to Minnesota Statutes, Sections 469.090 through 469.1082 (the "Economic Development Authority Act"), to establish an economic development authority for the City and the Council desires to do so in order to promote certain economic, commercial, and redevelopment goals and objectives. The City has caused notice of a public hearing on the establishment by the City of an economic development authority to be published in a newspaper of general circulation in the City once each week for two consecutive weeks, and pursuant to such notice, a public hearing on the proposal has been held by the Council on the date hereof, at which hearing all persons desiring to present their oral or written comments on the proposal were given an opportunity to do so.
2. Establishment of Economic Development Authority. Pursuant to the Economic Development Authority Act, the Council hereby establishes an economic development authority for the City to be known as the Economic Development Authority of the City of Marine on St. Croix, Minnesota (the "EDA"). The EDA shall be governed by a board of commissioners thereof consisting of five members, all of whom shall be members of the Council. Each Commissioner of the EDA who is a member of the Council shall cease to be a Commissioner effective at such time as he or she is no longer a member of the Council, and a successor Commissioner (drawn from the City Council) shall be appointed pursuant to the Economic Development Authority Act to serve the remainder of the

applicable terms so vacated.

3. Powers. The EDA shall have all powers given to an economic development authority pursuant to the Economic Development Authority Act, as the same may be amended or supplemented provided, however, that the EDA may not do the following things without express, written City Council approval:
- a. Acquire, sell or lease any personal or real property;
 - b. Advance money or incur or issue or pledge any indebtedness or bond in excess of \$10,000.00 or issue any bond or financial indebtedness instrument;
 - c. Hire, employ or terminate employees;
 - d. Exercise eminent domain; and
 - e. Amend its Bylaws.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted and was signed by the Mayor and City Clerk.

Adopted by the City Council on _____.

By: _____
Mayor

Attest: _____
City Clerk



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& MENK**

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January 4, 2019

Honorable Mayor and City Council
City of Marine on St Croix
121 Judd Street
Marine on St. Croix, MN 55047

RE: Village Center Revitalization Project - Authorize Preparation of Plans and Specifications

Dear Mayor and Council:

As identified in the City's Capital Improvement Plan and successfully securing a grant through the Local Road Improvement Program the Village Center Revitalization Project can proceed as planned for 2020 construction. The project includes Judd Street (Oak Street to 1000' South), Maple Street (State Highway 95 to 3rd Street, Oak Street (Judd Street to State Highway 95), Linden Street, and Parker Street. The scope of the work will include reconstruction of these road segments including water quality improvements and ADA compliant pedestrian facilities throughout the Village Center.

Attached is a figure identifying the potential construction limits of the project and a preliminary cost estimate that was prepared for the grant application. Upon approval the next steps would include completing the preliminary survey and continuing to gather information while working with the Project Task Force Team to begin project development and public engagement. The preliminary anticipated project schedule is as follows:

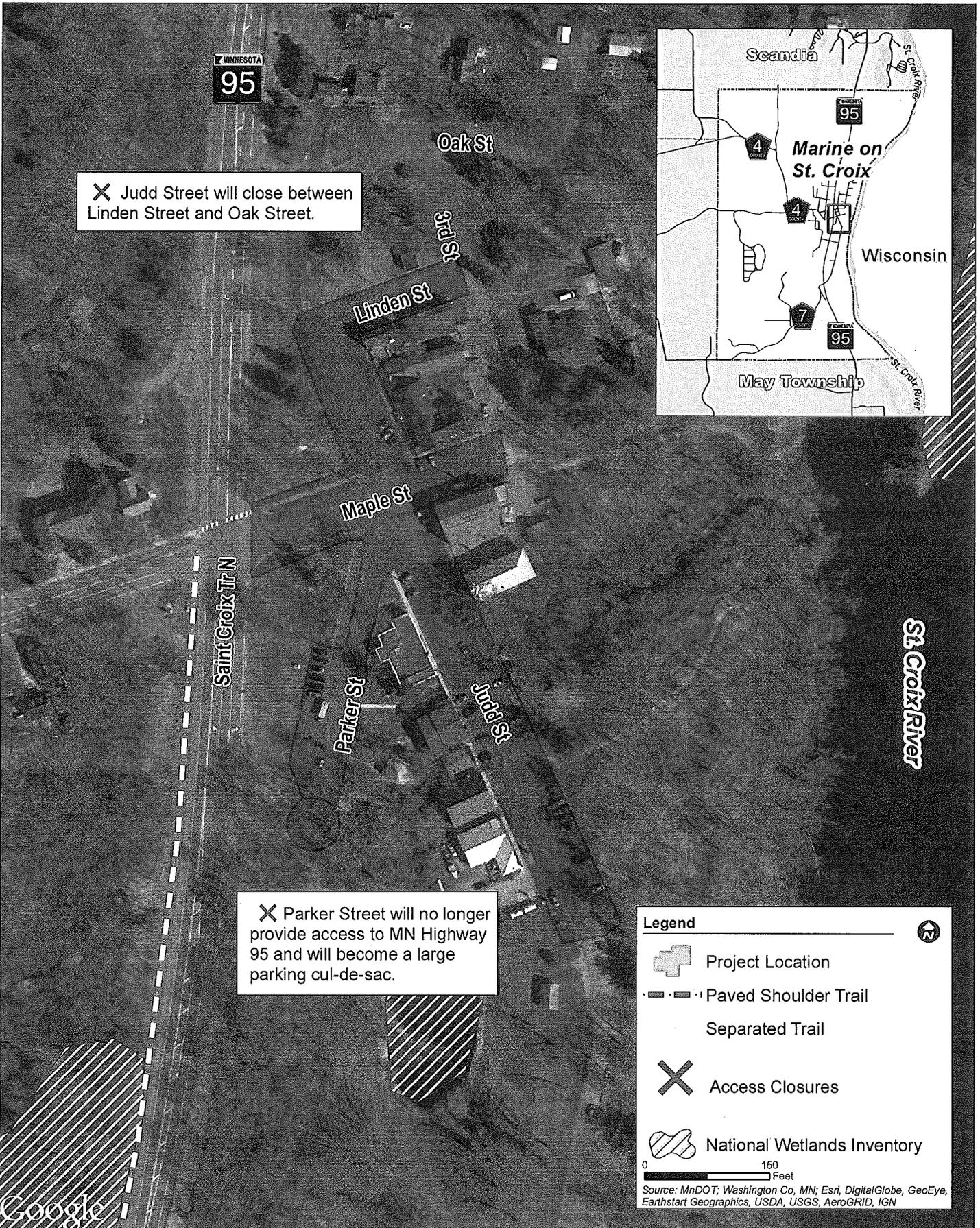
Authorize Plans & Specifications	January 10, 2019
Preliminary Survey (when snow/ice is not a factor)	January - March 2019
Project Task Force Meeting	Ongoing
Project Development/Public Engagement	April 2019 - August 2019
Approve Plans & Specifications/Authorize Ad for Bid	November - December 2019
Bid Opening	February 2020
Possible Award at City Council Meeting	March 2020

At this time, we request the City Council consider authorizing preparation of the plans and specifications for the Village Center Revitalization Project. Please feel free to contact me at 612-597-7140.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer

Enclosure: Figure & Preliminary Cost Estimate



Map Document: \\MetroSouth\1\gis\MO\SC\N15106082\ESRI\Map\ProjectLocation.mxd | Date Saved: 11/15/2017 5:49:00 PM



Village Center - Revitlization Project

Preliminary Cost Estimate

Marine on St. Croix, MN

November 2017

Part A: Judd Street (Oak to 1000' south)

Description: Full reconstruction of street, parking and pedestrian facilities.

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
1	Mobilization	LS	1	\$50,000.00	\$50,000.00
2	Traffic Control	LS	1	\$15,000.00	\$15,000.00
3	Sawing Bituminous Pavement	LF	150	\$5.00	\$750.00
4	Sawing Concrete Pavement	LF	300	\$8.00	\$2,400.00
5	Remove Bituminous Pavement	SY	5,800	\$5.00	\$29,000.00
6	Remove Concrete Walk	SY	750	\$5.00	\$3,750.00
7	Subgrade Preparation	SY	6,800	\$2.00	\$13,600.00
8	Subgrade Excavation	CY	350	\$20.00	\$7,000.00
9	Common Excavation - Street	CY	4,350	\$14.00	\$60,900.00
10	Common Excavation - Sidewalk or Trail	CY	350	\$20.00	\$7,000.00
11	Contaminated Material Excavation	LS	1	\$50,000.00	\$50,000.00
12	Rock Excavation	CY	700	\$50.00	\$35,000.00
13	Foundation Inspection	LS	1	\$7,500.00	\$7,500.00
14	Pond Excavation	LS	1	\$30,000.00	\$30,000.00
15	Geotextile Fabric, Type V	SY	5,650	\$3.00	\$16,950.00
16	Stormwater Management Features	LS	1	\$60,000.00	\$60,000.00
17	Select Granular Borrow	CY	2,450	\$18.00	\$44,100.00
18	Aggregate Base, Class 5	TN	3,200	\$15.00	\$48,000.00
19	B618 Concrete Curb and Gutter	LF	2,000	\$16.00	\$32,000.00
20	Type SP 9.5 Wearing Course Mixture (3,C)	TN	1,450	\$70.00	\$101,500.00
21	Bituminous Material for Tack Coat	GAL	400	\$3.00	\$1,200.00
22	Concrete Cast in Place Wall Repair	LS	1	\$40,000.00	\$40,000.00
23	Archway Storm Sewer Culvert Liner	LS	1	\$75,000.00	\$75,000.00
24	Erosion Control Measures	LS	1	\$15,000.00	\$15,000.00
25	Street Sweeper with Operator	HR	15	\$150.00	\$2,250.00
26	Sodding	SY	1,000	\$5.00	\$5,000.00
27	Pavement Markings	LF	5,500	\$2.00	\$11,000.00
28	Pavement Messages	EA	8	\$400.00	\$3,200.00
29	Crosswalk Marking	SF	300	\$10.00	\$3,000.00
30	Sign Panels, Type C, Diamond Grade DG3	EA	15	\$250.00	\$3,750.00
31	Street Name Sign (2 Blades), Incl Post and Hardware	EA	3	\$350.00	\$1,050.00
32	Conduit for Private Utilities/Lighting	LF	1,500	\$30.00	\$45,000.00
33	Topsoil Borrow (LV)	CY	200	\$25.00	\$5,000.00
34	Pedestrian Curb Ramps	SF	700	\$8.00	\$5,600.00
35	Truncated Dome Panels	SF	150	\$35.00	\$5,250.00
36	6" Concrete Sidewalk	SF	8,400	\$6.00	\$50,400.00
22	8" Concrete Apron	SY	100	\$65.00	\$6,500.00
Total Part A - Construction Cost					\$892,650.00

Part B: Linden Street (Judd Street to 3rd Street)

Description: Full reconstruction of street, parking and pedestrian facilities.

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
1	Mobilization	LS	1	\$5,000.00	\$5,000.00
2	Traffic Control	LS	1	\$2,500.00	\$2,500.00
3	Sawing Bituminous Pavement	LF	40	\$5.00	\$200.00
4	Sawing Concrete Pavement	LF	120	\$8.00	\$960.00
5	Remove Bituminous Pavement	SY	500	\$5.00	\$2,500.00
6	Remove Concrete Walk	SY	100	\$5.00	\$500.00

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
7	Subgrade Preparation	SY	1,050	\$2.00	\$2,100.00
8	Subgrade Excavation	CY	60	\$20.00	\$1,200.00
9	Common Excavation - Street	CY	650	\$14.00	\$9,100.00
10	Common Excavation - Sidewalk or Trail	CY	50	\$35.00	\$1,750.00
11	Rock Excavation	CY	20	\$50.00	\$1,000.00
12	Foundation Inspections	LS	1	\$2,000.00	\$2,000.00
13	Geotextile Fabric, Type V	SY	850	\$3.00	\$2,550.00
14	Select Granular Borrow	CY	370	\$18.00	\$6,660.00
15	Aggregate Base, Class 5	TN	500	\$15.00	\$7,500.00
16	B618 Concrete Curb and Gutter	LF	350	\$16.00	\$5,600.00
17	Type SP 9.5 Wearing Course Mixture (3,C)	TN	200	\$70.00	\$14,000.00
18	Bituminous Material for Tack Coat	GAL	50	\$3.00	\$150.00
19	Pedestrian Curb Ramps	SF	120	\$8.00	\$960.00
20	Truncated Dome Panels	SF	30	\$35.00	\$1,050.00
21	6" Concrete Sidewalk	SF	1,350	\$6.00	\$8,100.00
22	Stormwater Management Features	LS	1	\$5,000.00	\$5,000.00
23	Erosion Control Measures	LS	1	\$5,000.00	\$5,000.00
24	Street Sweeper with Operator	HR	2	\$150.00	\$300.00
25	Sodding	SY	300	\$5.00	\$1,500.00
26	Topsoil Borrow (LV)	CY	50	\$25.00	\$1,250.00
27	Pavement Markings	LF	500	\$2.00	\$1,000.00
28	Sign Panels, Type C, Diamond Grade DG3	EA	2	\$250.00	\$500.00
29	Street Name Sign (2 Blades), Incl Post and Hardware	EA	1	\$350.00	\$350.00
Total Part B - Construction Cost					\$90,280.00

Part C : Maple Street (HWY 95 to 3rd Street)

Description: Full reconstruction of street, parking and pedestrian facilities.

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
1	Mobilization	LS	1	\$5,000.00	\$5,000.00
2	Traffic Control	LS	1	\$2,500.00	\$2,500.00
3	Sawing Bituminous Pavement	LF	150	\$5.00	\$750.00
4	Sawing Concrete Pavement	LF	30	\$8.00	\$240.00
4	Remove Bituminous Pavement	SY	1,700	\$5.00	\$8,500.00
5	Remove Concrete Walk	SY	200	\$5.00	\$1,000.00
6	Subgrade Preparation	SY	1,900	\$2.00	\$3,800.00
7	Subgrade Excavation	CY	100	\$20.00	\$2,000.00
8	Common Excavation - Street	CY	1,100	\$14.00	\$15,400.00
9	Common Excavation - Sidewalk or Trail	CY	140	\$20.00	\$2,800.00
10	Rock Excavation	CY	50	\$50.00	\$2,500.00
11	Geotextile Fabric, Type V	SY	1,450	\$3.00	\$4,350.00
12	Select Granular Borrow	CY	650	\$18.00	\$11,700.00
13	Aggregate Base, Class 5	TN	850	\$15.00	\$12,750.00
14	B618 Concrete Curb and Gutter	LF	500	\$16.00	\$8,000.00
15	Type SP 9.5 Wearing Course Mixture (3,C)	TN	400	\$70.00	\$28,000.00
16	Bituminous Material for Tack Coat	GAL	100	\$3.00	\$300.00
17	Pedestrian Curb Ramps	SF	500	\$8.00	\$4,000.00
18	Truncated Dome Panels	SF	100	\$35.00	\$3,500.00
19	6" Concrete Sidewalk	SF	3,600	\$6.00	\$21,600.00
20	Stormwater Management Features	LS	1	\$20,000.00	\$20,000.00
21	Erosion Control Measures	LS	1	\$5,000.00	\$5,000.00
22	Street Sweeper with Operator	HR	4	\$150.00	\$600.00
23	Sodding	SY	800	\$5.00	\$4,000.00
24	Topsoil Borrow (LV)	CY	150	\$25.00	\$3,750.00
24	Pavement Markings	LF	700	\$2.00	\$1,400.00
25	Pavement Messages	EA	3	\$250.00	\$750.00
26	Sign Panels, Type C, Diamond Grade DG3	EA	5	\$250.00	\$1,250.00

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
27	Street Name Sign (2 Blades), Incl Post and Hardware	EA	2	\$350.00	\$700.00
Total Part C - Construction Cost					\$176,140.00

Part D : Parker Street (HWY 95 to Judd Street)

Description: Full reconstruction of street, parking and pedestrian facilities.

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price
1	Mobilization	LS	1	\$5,000.00	\$5,000.00
2	Traffic Control	LS	1	\$5,000.00	\$5,000.00
3	Tree Trimming	LS	1	\$2,500.00	\$2,500.00
4	Sawing Bituminous Pavement	LF	70	\$5.00	\$350.00
5	Remove Bituminous Pavement	SY	1,800	\$5.00	\$9,000.00
6	Remove Concrete Walk	SY	200	\$5.00	\$1,000.00
7	Subgrade Preparation	SY	3,950	\$2.00	\$7,900.00
8	Subgrade Excavation	CY	200	\$20.00	\$4,000.00
9	Common Excavation - Street	CY	2,300	\$14.00	\$32,200.00
10	Common Excavation - Sidewalk or Trail	CY	250	\$20.00	\$5,000.00
11	Rock Excavation	CY	500	\$50.00	\$25,000.00
12	Geotextile Fabric, Type V	SY	3,000	\$3.00	\$9,000.00
13	Select Granular Borrow	CY	1,300	\$18.00	\$23,400.00
14	Aggregate Base, Class 5	TN	1,800	\$15.00	\$27,000.00
15	B618 Concrete Curb and Gutter	LF	1,600	\$16.00	\$25,600.00
16	Type SP 9.5 Wearing Course Mixture (3,C)	TN	710	\$70.00	\$49,700.00
17	Bituminous Material for Tack Coat	GAL	200	\$3.00	\$600.00
18	Pedestrian Curb Ramps	SF	200	\$8.00	\$1,600.00
19	Truncated Dome Panels	SF	40	\$35.00	\$1,400.00
20	6" Concrete Sidewalk	SF	4,500	\$6.00	\$27,000.00
21	Trash Enclosures	EA	1	\$7,500.00	\$7,500.00
22	Stormwater Management Features	LS	1	\$30,000.00	\$30,000.00
23	Erosion Control Measures	LS	1	\$5,000.00	\$5,000.00
24	Street Sweeper with Operator	HR	2	\$150.00	\$300.00
25	Sodding	SY	2,200	\$5.00	\$11,000.00
26	Topsoil Borrow (LV)	CY	300	\$25.00	\$7,500.00
26	Pavement Markings	LF	1,600	\$2.00	\$3,200.00
27	Pavement Messages	EA	6	\$250.00	\$1,500.00
28	Crosswalk Striping	SF	200	\$10.00	\$2,000.00
29	Sign Panels, Type C, Diamond Grade DG3	EA	10	\$250.00	\$2,500.00
30	Street Name Sign (2 Blades), Incl Post and Hardware	EA	1	\$350.00	\$350.00
Total Part D - Construction Costs					\$333,100.00

Project Cost Summary:

Total Part A: Judd Street (Oak to 1000' south)	\$892,650.00
Total Part B: Linden Street (Judd Street to 3rd Street)	\$90,280.00
Total Part C : Maple Street (HWY 95 to 3rd Street)	\$176,140.00
Total Part D : Parker Street (HWY 95 to Judd Street)	\$333,100.00
Total Construction Cost	\$1,492,170.00
25% Legal, Administrative, Engineering, Materials Testing & Permitting	\$373,050.00
Total Project Costs	\$1,865,220.00

Memorandum of Agreement Relating to the Marine Community Library

This Agreement (MOU), entered into this XXth day of December, 2018 between the City of Marine on St. Croix, a political subdivision of the State of Minnesota (City), and the Marine Library Association, a Minnesota nonprofit corporation (MarLA).

WHEREAS, Washington County and its public library system (collectively County), City, and MarLA desire to collaborate in an innovative manner to maintain library services through a new community library (Library) to serve citizens of Marine on St. Croix, Scandia, the Town of May, and other nearby communities; and

WHEREAS, County and City have entered into a joint powers agreement (JPA) by which they each have agreed to provide services to Library, but also recognizes that additional services and resources are needed to provide quality library services; and

WHEREAS County and City agree that MarLA should be invited to provide those services needed, additional services, and resources.

NOW THEREFORE IT BE RESOLVED, City and MarLA agree on the following:

1. This MOU shall be effective as of the date of the Marine City Council approval and shall be in effect until December 31, 2022 unless terminated earlier by any party upon sixty (60) days written notice; however may be reviewed and/or modified at any time at the request of any party.
2. City shall provide the following for Library without cost to MarLA: approximately 700 square feet in the Village Hall for Library; utility services including heat, water, and electricity; access to Library during Library hours; general building and hazard insurance; signage on the exterior and interior denoting Library; space and access to the lockers provided by County; support as appropriate for requests to the County for allocations from the Jordan bequest; and telecommunications equipment and services otherwise not provided by County or MarLA; access to the auditorium, council chambers, kitchen, restrooms and entry area for scheduled library events and patrons, as well as Burris Park and the Gazebo.
3. MarLA agrees to provide the following for Library without cost to the City: volunteers to staff library during its open hours; funding and volunteers for the renovation of the Library space; furnishings and equipment for Library not otherwise provided by City or County; most collection books (with some supplement from County) and management of the collection and library programming; periodic cleaning and general maintenance for Library; insurance related specifically to MarLA activities, and cleaning of the utilized areas after each MarLA sponsored or hosted event.
4. Any permanent alterations to the Village Hall must have prior approval by the City staff.

This MOU is executed and effective on the day and year described above.

City of Marine on St. Croix
By Its Mayor

MarLA
By Its Chair of the Board of Directors

Attest:

City Clerk

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING
Thursday, December 13, 2018

The meeting was called to order by Mayor Mills at 7:00pm. Willenbring, Pardun, Mowery and Miller present. Mayor Mills called for a moment of silence to honor long time resident Jack Warren who recently passed away.

Citizens Present: Dan Malmgren, Jason Crotty, Kitzie Vandheim, John Goodfellow, Scott Spisak, Jim Shaver, Dave Snyder, Larry/Gwen Roden, Larry/Mary Whitaker, Anne Reich, Loralee DiLorenzo, Cecily Harris, Jim Maher, Gayle Knutson, Beth Honetschlager, Mike Tibbetts.

Citizen Considerations – Cecily Harris just recently purchased 710 Broadway which includes property on both the north and south side of the Mill Ponds. There are 3 acres of property on the south side of Broadway Street that she would like to sell to a public agency, more specifically the City of Marine, and would like to potentially see a conservation easement placed over the property. Willenbring questioned the condition of the dam. Ms. Harris does not have any information on the dam or the ponds. Willenbring has concerns about potential liability on the dam infrastructure. Jim Shaver, Carnelian Marine Watershed District, stated the Watershed Board has a letter of endorsement supporting the idea of the City of Marine purchasing that property. Willenbring questioned if the Watershed could purchase that property. Mr. Shaver noted the Watershed declined both the option of purchasing or having the property gifted to them as they feel the City is the natural entity to own the property. Willenbring recommended having study of dam done prior to any consideration of moving forward. Mayor Mills advised the Council to make a list of items they would like to see addressed and bring to the January meeting.

Planning Commission - Scott Spisak was in attendance to update the Council on the November meeting. The Balego subdivision is moving forward, with a public hearing scheduled for January 29th.

The Commission has been working on the Short-Term Rental issue and there is some concern of a number of properties that are currently for sale that might potentially be used for this purpose specifically and would like the Council to consider adopting a moratorium on STRs.

Willenbring moved and Mowery seconded to set a public hearing for the January 10th City Council meeting at 7:00pm to consider a moratorium for short term rentals. Motion passed unanimously.

There are two vacancies on the Commission since the passing of Jack Warren and Gwen Roden moving to the City Council. The Commission would like to accept applications until the middle of January with appointment at the February meeting.

Willenbring moved and Miller seconded to reappoint Kristina Smitten to the Planning Commission for a three-year term. Motion passed unanimously.

Fire and Rescue – Chief Malmgren presented a proposed agreement from Washington County to

allow access to the Emergency Services applications. After careful consideration, Chief Malmgren does not believe it is in the City's best interest to enter into the proposed service agreement with Washington County.

Willenbring moved and Mowery seconded to not enter into an agreement with Washington County on the proposed service agreement. Motion passed unanimously.

Willenbring moved and Mowery seconded to re-appoint Dan Malmgren as Chief for an additional two years. Motion passed unanimously.

Roads - Ryan Goodman reviewed his Engineering Report.

Personnel/Building Inspector - No Report.

Recreation – Looking for warming house attendants.

Finance – *Pardun moved to set the 2019 levy at \$885,334.92 with represents a -0.0396% decrease from 2018. Motion passed unanimously.*

Cemetery – No Report.

Wastewater and Water Systems- Pumping is complete and the land applying is working well.

Citizen Committee Reports

Village Center - Miller noted the trees in the park from the businesses look great.

Marla - Miller reported he met with the library board and reviewed the Memorandum of Understanding. One addition that will be made is the addition of specifying what areas the library has use of. Miller requested the Council review the document and would like to see Council action in January.

Loralee DiLorenzo update the Council on the upcoming programming. There have been game nights, documentary series and story time for kids. The annual birthday party will be held on January 17th to which the Council is invited.

Hall/Restoration – Miller noted the hall usage agreement item is still on the agenda for future consideration.

Stormwater/Watershed – No Report

Millsite – Anne Reich was in attendance to update the Council on the Millsite. The ash trees have been removed by Sentence to Serve. Two benches have been purchased from Mike Tibbets to be placed by the overlook. The committee has discussed dedicating one of the benches to Jack

Warren but they would like to discuss with the family prior to anything official happening. Willenbring would like the City to consider renaming the Gazebo Park after Jack Warren.

Green Step Cities - No Report

Holidays – No Report.

School Property – Pardun reported there was a walk through of the school this afternoon. As part of the City owning the school, there needs to be an EDA formed. Dave Snyder, City Attorney, reviewed the process of creating an EDA. The City Council would act as the Board and functions of the board would be limited. The hope would be to hold a public hearing at the January meeting. Willenbring questioned if the Board would need to be populated with members outside of Council members. Mr. Snyder advised this would be a policy issue for the Council to decide on.

Miller moved and Pardun seconded to set a public hearing for the purpose of discussing the creation of an EDA for the January 8, 2019 meeting at 7:30pm. Motion passed unanimously.

Pardun reported a very preliminary proposal has been received from AT&T regarding the possibility of placing a cell tower in Marine. The proposed location is the Marine Elementary school. Pardun advised them this would be a lengthy process, which can not begin until after the City official owns the school property. Charlie Anderson noted there are residents with expertise in this area that would be willing to help research additional options.

Consent Calendar – *Willenbring moved and Miller seconded to approve the Minutes of 11/08/18, 12/4/18, Treasurer's Report of 11/18, List of Bills for 12/13/18, Zoning Administrators Report, Public Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.*

Old/New Business – None

Long/Short Term Goals – Mowery suggested considering Charles Arnason as the next Life Time Achievement award.

Miller moved and Willenbring seconded to approve the certification of delinquent utilities to Washington County. Motion passed unanimously.

Miller moved and Willenbring seconded to approve the 2019 liquor licenses for the Brookside Bar and Grill and St Croix Chocolate Shop. Motion passed unanimously.

Milled moved and Pardun seconded to approve the 2019 cigarette license for the Marine General Store. Motion passed unanimously.

Mayor Notes/Clerk's Report – Clerk Peterson thanked Dan Willenbring and Chris Mowery for

their service on Council. Willenbring thanked the citizens for their volunteerism and for the opportunity to serve. Mowery wished the incoming Council good luck and noted that he has enjoyed his time on Council.

Adjournment – Willenbring moved and Mowery seconded to adjourn at 8:05pm. Motion passed unanimously.

Minutes taken by Lynette Peterson, City Clerk

1						
2						
3						
4	Actual	Proposed	Actual	0.5533%		
5	2017	Budget	2018	LEVY INCREASE ^^^^^^^^^	FUND NAME	
6	thru 12/31/17	2018	thru 12/31/18			
7						
8					GENERAL INCOME	
9						
10	829,441.19	841,085.14	809,205.73		LEVY (FIRE CNTRACT ADDED BACK)	
11						
12	465.00	465.00	465.00		PERA-AID	
13	3,400.00	1,750.00	50.00		LICENSE, BEER, CIG	
14	2,785.20	5,500.00			ASSMNT SEARCHES/INSURANCE DIV	
15	634.00	300.00	22.00		ANIMAL	
16	1,739.87	1,400.00	611.26		FINES - Washington County	
17	3,918.48	750.00	585.12		INTEREST-GENERAL	
18	7,594.49	6,500.00	6,414.00		CABLE FRANCHISE	
19	8,033.74	18,000.00	9,375.12		FISCAL DISPARITY	
20	31,305.67	15,000.00	37,824.86		BUILDING INSPECTION FEE	
21					ELECTION REIMBURSEMENT	
22	1,605.00	1,500.00	2,025.00		PERMITS (MUSIC/BOAT)	
23	94.02		492.50		MISCELLANEOUS	
24	891,016.66	892,250.14	867,070.59		TOTAL INCOME	

1							
2							
3							
4	Actual	Proposed	Actual				0.5533%
5	2017	Budget	2018	LEVY INCREASE	*****		
6	thru 12/31/17	2018	thru 12/31/18		FUND NAME		
7							
25							
26					GENERAL EXPENSES		
27	90.00	200.00	1,056.43		ANIMAL CONTROL		
28	5,400.00	5,400.00	5,400.00		ASSESSOR		
29	7,300.00	7,300.00	7,300.00		AUDITOR		
30	1,000.00	1,000.00			ZONING ADMINISTRATION		
31	1,060.29	2,000.00	1,015.05		MUNICIPAL CLERK'S INSTITUTE & CONFERENCE		
32	2,501.15	2,600.00	2,511.15		DUES		
33	830.00	1,000.00	2,388.74		ELECTIONS-LEASE		
34	8,225.50	3,000.00	6,365.00		ENG SERVICES		
35	351.12	17,000.00	13,284.91		INSURANCE		
36	13,507.00	15,000.00	16,485.68		WORKER'S COMP		
37	50,953.40	10,000.00	27,431.25		LEGAL SERVICES		
38	2,225.53	2,300.00	157.07		MEETING EXPENSE/APPRECIATION DINNER		
39	391.75	200.00	423.25		PBLSHNG & ADVRTSNG		
40	284,567.87	327,709.80	289,873.20		EMPLOYEE WAGES/BENEFITS /INSURANCE		
41	16,284.83	15,000.00	22,376.06		BUILDING INSPECTOR		
42	1,192.71	400.00	1,303.11		BUILDING FEES-STATE SURCHARGE FEES		
43	4,007.32	5,000.00	9,476.10		GEN-SERVICES		
44	3,755.75	3,500.00	3,109.02		SERVICES-COPIER,ETC.		
45	28,823.27	20,000.00	21,593.50		PLANNING - COMP. PLAN		
46	3,534.40	3,500.00	3,234.77		MATERIALS AND SUPPLIES		
47	2,261.60	4,200.00	4,942.17		TELEPHONE/BROADBAND		
48	1,513.83	2,400.00	2,623.26		OFFICE-EQUIP		
49		100.00	414.89		MISCELLANEOUS		
50	1,593.61	1,500.00	1,547.00		WEB SITE - LMC		
51	1,000.00	1,000.00			MILLSTREAM ASSOCIATION		
52	442,370.93	451,309.80	444,311.61		EXPENSES TOTAL		

1						
2						
3						
4	Actual	Proposed	Actual	0.5533%		
5	2017	Budget	2018	LEVY INCREASE ^^^^^^^^^		FUND NAME
6	thru 12/31/17	2018	thru 12/31/18			
7						
53						
54						
55						
56						<u>FIRE AND RESCUE INCOME</u>
57						
58						<u>RUN CALLS</u>
59	1,450.00					MISCELLANEOUS (COUNTY GRANT)
60	13,976.90	15,000.00	16,418.28			2% STATE AID-FIREMAN'S RELIEF
61	31,460.38	32,404.19	32,404.19			MAY FIRE CONTRACT-
62						PS-STREET DANCE
63						PSF-FUNDRAISER PROCEEDS
64	5,570.87		9,092.06			REIMBURSEMENT
65	290.00	200.00	230.00			BURN PERMITS
66	1,038.41	350.00	1,167.24			INTEREST
67	1,000.00					RELIEF FUNDS
68	200.00		301.74			DONATIONS
69	17,300.00		30,539.43			DEDICATED
70	72,286.56	47,954.19	90,152.94			FIRE AND RESCUE INCOME TOTAL
71						
72						
73						<u>FIRE AND RESCUE EXPENSE</u>
74						
75	3,185.00	6,000.00	4,759.95			TRAINING EXPENSE
76	2,702.13	3,000.00	2,734.43			ELECTRICITY & HEAT
77	1,136.52	1,700.00	1,088.48			FUEL-VEHICLES
78	2,473.01	900.00	827.16			TELEPHONE
79	2,031.00	2,500.00				PHYSICAL EXAMS & HEPATITIS
80	879.80	500.00	418.60			MEETING EXPENSE
81	36,289.34	33,312.44	35,746.50			FIREMEN'S RELIEF
82	12,000.00	15,000.00	13,984.22			2% STATE AID - FIREMAN'S RELIEF
83	8,133.10	10,000.00	8,061.60			800 MHZ RADIOS
84	5,132.23	3,620.00	4,551.76			REPAIRS/MAINTENANCE-BLDG/EQUIPMENT
85	9,397.73	8,000.00	9,507.98			VEHICLE REPAIRS
86	8,818.69	7,500.00	3,212.98			MATERIALS AND SUPPLIES
87	452.47	0.00	45.81			STREET DANCE
88		50.00				NOTICES IN PAPER
89	7,915.79	11,000.00	10,854.39			NEW EQUIPMENT
90		33,000.00	21,800.00			COMPENSATION
91	4,578.71	4,500.00	7,178.65			DUES/SERVICES/CLEANING
92						
93	2,892.15		1,380.12			ART FAIR
94						MISCELLANEOUS
95		2,000.00				CHIEF OFFICER STIPEND
96						DEDICATED - NEW EQUIPMENT

1					
2					
3					
4	Actual	Proposed	Actual		0.5533%
5	2017	Budget	2018		
6	thru 12/31/17	2018	thru 12/31/18	LEVY INCREASE ^^^^^^^^^	FUND NAME
7					
97	108,017.67	142,582.44	126,152.63	FIRE AND RESCUE EXPENSE	
98					

1						
2						
3						
4	Actual	Proposed	Actual			0.5533%
5	2017	Budget	2018	LEVY INCREASE ^^^^^^^^^		
6	thru 12/31/17	2018	thru 12/31/18	FUND NAME		
7						
99				HALL INCOME		
100	5,050.00	2,500.00	3,600.00	HALL RENT		
101	4.96	10.00	84.00	INTEREST		
102				FROM MARINE RESTORATION		
103	700.00	400.00	300.00	CLEANING FEE		
104	6,000.00	6,000.00	12,000.00	MISCELLANEOUS(BEQUEST)		
105	11,754.96	8,910.00	15,984.00	HALL INCOME TOTAL		
106						
107				HALL EXPENSE		
108						
109	3,449.85	4,100.00	5,418.81	HALL-ELECTRICITY&HEAT		
110	67.14	1,500.00	3,592.09	REPAIR-BLDG		
111	3,519.81	2,500.00	2,540.36	SPRINKLER MAINT. AND SERVICES		
112	415.20	450.00	415.20	ALARM CONTRACT		
113	1,449.96	2,000.00	1,091.00	MATERIALS AND SUPPLIES		
114	1,533.00	600.00	715.22	EQUIPMENT-NEW/REPAIRS (FURNACES)		
115	2,387.40	3,860.00	4,059.71	HALL CLEANING		
116	6,000.00	6,000.00	6,000.00	JORDAN BEQUEST (MARLA)		
117				BASEMENT PROJECT		
118	18,822.36	21,010.00	23,832.39	HALL EXPENSE TOTAL		
119						

1						
2						
3						
4	Actual	Proposed	Actual	0.5533%		
5	2017	Budget	2018	LEVY INCREASE ^^^^^^^^^^		
6	thru 12/31/17	2018	thru 12/31/18	FUND NAME		
7						
120				CEMETERY INCOME		
121						
122	1,900.00	2,000.00	2,400.00	BURIALS		
123	340.94	450.00	404.41	INTEREST INCOME		
124	1,500.00	2,000.00	3,900.00	CEM LOT PURCHASE		
125	1,100.00	2,000.00	3,900.00	PERPETUAL CARE PURCHASE		
126				MISC.		
127						
128	4,840.94	6,450.00	10,604.41	INCOME TOTAL		
129						
130				CEMETERY EXPENSES		
131	137.60	150.00	146.20	ELECTRICITY (HAND PUMP)		
132	250.17	450.00	537.54	FUEL VEHICLES		
133	60.90	200.00	133.71	REPAIR-NOT VEHICLES		
134		100.00	27.23	REPAIRS-VEHICLES		
135	2,700.00	2,500.00		TREE TRIMMING AND REMOVAL		
136	725.78	500.00	787.21	MATERIALS & SUPPLIES		
137	92.98	150.00		TOOLS & EQUIPMENT		
138	1,850.00	3,000.00	1,850.00	GRAVE OPENING		
139	445.07	500.00	583.29	POTTIES		
140			800.00	MISCELLANEOUS (LOT BUY BACK)		
141	6,262.50	7,550.00	4,865.18	EXPENSE TOTAL		
142						

1							
2							
3							
4	Actual	Proposed	Actual				0.5533%
5	2017	Budget	2018	LEVY INCREASE	^^^^^^^^^^		
6	thru 12/31/17	2018	thru 12/31/18				FUND NAME
7							
143							PARKS, ARTS, & RECREATION
144	865.47	900.00	1,169.25				FIREWORK DONATIONS
145	1,500.00						175th CELEBRATION
146	5,400.00	5,000.00	5,000.00				MILLSITE GRANT
147	300.00		200.00				RENTAL FEES
148		0.00	350.00				FEES
149	742.26	1,500.00					URBAN FOREST GRANT
150		400.00	1,450.61				INTEREST
151	8,807.73	7,800.00	8,169.86				PARKS & REC TOTAL
152							
153							PARKS, ARTS, & RECREATION
154	0.00						
155	1,079.03	1,200.00	1,378.44				ELECTRICITY
156	13,097.22	12,000.00	13,563.71				HOLIDAYS-FIREWORKS-4th of July
157	605.77	1,000.00	662.18				REPAIRS
158	2,200.00	2,200.00	1,017.80				SERVICES-TREE TRIMMING-CONSULTANT
159	671.14	1,700.00	1,159.03				MATERIALS & SUPPLIES
160	8,711.29	300.00					LOG CABIN MAINTENANCE
161	439.08	450.00	444.48				ALARM CONTRACT-MUSEUM
162	660.61	4,200.00	1,312.85				ICERINK/WARMING HSE LABOR & TEL
163	2,672.82	2,500.00	3,671.87				P&R - POTTIES
164	205.90	1,000.00	183.00				TRAIL MAINTENANCE
165	4,352.51	5,000.00	3,995.54				MILLSITE GRANT
166	569.27	500.00	556.56				FUEL-VEHICLE
167							175th CELEBRATION
168	641.89	2,000.00	153.71				URBAN FOREST TASK FORCE
169		0.00					MUSEUM INTERN
170	35,906.53	34,050.00	28,099.17				TOTAL EXPENSES

1						
2						
3						
4	Actual	Proposed	Actual	0.5533%		
5	2017	Budget	2018	LEVY INCREASE ^^^^^^^^^		
6	thru 12/31/17	2018	thru 12/31/18		FUND NAME	
7						
171					ROADS INCOME	
172					INTEREST	
173	2,685.42	800.00	3,198.09		TRANSIT TAX	
174	85.16	100.00			MISCELLANEOUS	
175	10,816.00		1,872.00		SALE OF PICK UP TRUCK	
176					ROADS INCOME TOTAL	
177	13,586.58	900.00	5,070.09			
178						
179					ROADS EXPENSES	
180	11,292.20	11,000.00	12,489.66		ELECTRICITY-STREETLIGHTS	
181	2,380.57	4,000.00	4,346.25		FUEL VEHICLES	
182	3,915.30	3,500.00	2,024.58		REPAIRS-VEHICLE & EQUIPMENT	
183		200.00			SERVICES-LEGAL	
184	2,776.36	2,500.00	7.49		SERVICES-TREE TRIMMING AND BRUSHING	
185	3,306.97	2,500.00	2,945.97		TELEPHONE/BROADBAND	
186	1,279.81	1,500.00	862.22		UNIFORM SUPPLIER	
187	2,611.98	6,000.00	6,675.43		MATERIALS & SUPPLIES-SIGNS INCLUDED	
188	4,860.06	3,500.00	2,679.30		ROAD REPAIR MATERIAL	
189	1,331.40	1,500.00	1,075.40		TOOLS & EQUIPMENT	
190	273.71	750.00	162.91		MISC.EXPENSE-LICENSE	
191	540.00	2,500.00	2,835.00		SWEEPING	
192	3,570.97	5,000.00	3,859.81		SALT AND SAND	
193	3,797.75	5,000.00	1,547.06		SERVICES - ENGINEERING	
194	2,446.28	2,000.00	651.60		REPAIRS-BLDG-MAINT./ALARM	
195		2,500.00	860.32		EXTRA SHERIFF PATROL	
196	44,383.36	53,950.00	42,162.68		ROADS EXPENSE TOTAL	
197						

1						
2						
3						
4	Actual	Proposed	Actual	0.5533%		
5	2017	Budget	2018	LEVY INCREASE ^^^^^^^^^^^		
6	thru 12/31/17	2018	thru 12/31/18	FUND NAME		
7						
198				GARBAGE & REFUSE INCOME		
199						
200	50,591.80	60,975.00	53,056.27	BILLING		
201	29,284.96	25,500.00	28,148.09	RECYCLING/COMPOSTING		
202	26.52		102.42	COUNTY TRANSIT		
203	15,394.09	16,000.00	14,613.49	G&R-COUNTY SOLID WASTE TAX		
204	7,122.68	5,500.00	3,920.68	SALES TAX/SOLID WASTE SURCHARGE		
205	102,420.05	107,975.00	99,840.95	GARBAGE AND REFUSE INCOME TOTAL		
206						
207				GARBAGE & REFUSE EXPENSE		
208	5,043.00	5,500.00	4,811.00	SALES TAX		
209	11,208.08	16,000.00	15,468.97	COUNTY ENVIRONMENTAL TAX		
210	77,156.25	65,400.00	84,501.26	HAULER		
211	654.78	500.00	399.63	FORMS & MAILING		
212				RECYCLING PROMOTION		
213	4,907.65	4,000.00	3,555.69	COMPOSTING		
214						
215	98,969.76	91,400.00	108,736.55	TOTAL EXPENSES		
216						
217						

1	2	3	4	5	6	7	8	9	10
Actual	Proposed	Actual	Actual	LEVY INCREASE	FUND NAME				
2017	2018	2018	2018	^^^^^^^^^^					
thru 12/31/17	2018	thru 12/31/18							
				0.5533%					
					WASTEWATER INCOME				
218									
219									
220	147,303.17	120,706.18	113,341.30		OPERATION & MAINT.				
221	3,817.17	500.00	945.73		INTEREST				
222	1,957.33	2,000.00	1,140.45		LATE CHARGE				
223					NEW HOOK-UPS				
224		9,000.00			PINE CONE TRAIL PROJECT (BOND PAYMENT)				
225	153,077.67	132,206.18	115,427.48		WASTEWATER TOTAL INCOME				
226									
227					WASTEWATER EXPENSES				
228		500.00	775.00		EMERGENCY PUMPING				
229	5,671.06	7,000.00	5,985.40		ELECTRICITY				
230	2,886.58	2,200.00	2,824.73		FUEL-VEHICLE				
231	625.00	2,000.00	400.00		JETTING/LINE CLEANING				
232	322.60	200.00	225.00		SERVICES - LEGAL AND OTHER				
233					SITE MAINTENANCE				
234	741.81	200.00			REPAIRS-BLDG&VEH				
235	4,200.00	4,284.00			ADMINISTRATIVE LABOR (LJP)				
236	3,847.00	30,000.00	24,495.00		SEWER PUMPING				
237	18,531.96	9,500.00	6,474.50		EQUIP. REPAIR				
238	3,329.56	4,000.00	3,518.04		MATERIALS & SUPPLIES				
239	1,040.63	1,000.00	1,077.10		TELEPHONE-PAGER & DIALER				
240	3,914.96	5,000.00	3,980.08		NEW EQUIPMENT				
241	505.00	1,000.00	602.00		LICENSE/PERMITS				
242	2,850.45	3,000.00	2,041.97		WATER TESTS				
243	637.58	1,000.00			TRAINING				
244	14,000.00	14,280.00			PW SUPERVISOR AND PART TIME				
245		6,500.00			RESERVE FUND				
246		8,500.00			GENERATOR (Year 2 of 2)				
247		500.00			ENGINEERING SERVICES				
248		6,500.00	3,073.11		PANEL REPLACEMENT				
249	27,085.00	25,000.00	25,056.00		PINE CONE TRAIL PROJECT (FINAL BOND PAYMENT)				
250									
251	90,189.19	132,164.00	80,527.93		WASTEWATER EXPENSES				
252									
253									
254					JACKSON MEADOW WATER INCOME				
255	10,491.60	12,140.73	10,862.42		OPERATION & MAINT.- HOMEOWNERS				
256	2,225.00	2,380.00	950.00		OPERATION & MAINT. - EMPTY LOTS				
257	230.14	200.00	91.43		INTEREST				
258	120.11	100.00	89.40		LATE CHARGE				
259					JM HOA CONTRIBUTION				
260			1,000.00		REBATE (INS. PMT)				
261	0.00	14,820.73	12,993.25		WATER TOTAL INCOME				

1							
2							
3							
4	Actual	Proposed	Actual				0.5533%
5	2017	Budget	2018	LEVY INCREASE	^^^^^^^^^^		
6	thru 12/31/17	2018	thru 12/31/18				FUND NAME
7							
262							
263							
264							JACKSON MEADOW WATER EXPENSES
265	3,140.79	3,000.00	3,456.35				ELECTRICITY
266	275.00	200.00					FUEL-VEHICLE
267		400.00	424.63				SERVICES - LEGAL AND OTHER
268		250.00	12,520.00				REPAIRS-BLDG
269	500.00	510.00					ADMINISTRATIVE LABOR (LJP)
270	308.01	1,200.00	24.56				EQUIP. REPAIR (MAINTENANCE)
271	844.07	1,000.00	950.48				MATERIALS & SUPPLIES - CHEMICALS
272		500.00					NEW EQUIPMENT
273		50.00	46.00				LICENSE/PERMITS
274		2,000.00					GENERATOR (GOAL \$20,000)
275		500.00					TRAINING
276	2,000.00	2,040.00					PW SUPERVISOR AND PART TIME
277		3,100.00					RESERVE FUND
278							RESERVE FOR WELLHEAD PROTECTION PLAN
279	7,067.87	14,750.00	17,422.02				WATER EXPENSES
280							
281							

1						
2						
3						
4	Actual	Proposed	Actual		0.5533%	
5	2017	Budget	2018		^^^^^^^^^^	
6	thru 12/31/17	2018	thru 12/31/18		FUND NAME	
7						
326	90,189.19	132,164.00	80,527.93	WASTEWATER		
327	7,067.87	14,750.00	17,422.02	JM WATER		
328				ADJUSTMENT		
329	851,990.17	948,766.24	876,110.16	TOTAL FUND EXPENSES		
330	290,696.23	270,500.00	819,354.48	REPLACEMENT/CAPITAL FUND		
321				ADJUSTMENT		
332	1,192,670.99	1,219,266.24	1,695,464.64	TOTAL EXPENSES PLUS REPLACEMENT		
333						
334						

CITY OF MARINE ON ST. CROIX

TREASURER'S REPORT

CHECKING	432,466.25	DEPOSITS
FIRE & RESCUE-DEDICATED	252,479.02	PS - Permits 5.00
FIRE & RESCUE-VEHICLE REPLCMNT	207,921.57	PS - Donations 75.00
FIRE & RESCUE- EQUIPMENT	51,587.75	GEN - PERA Aid 232.50
FIRE & RESCUE- VILLAGE WATER	16,477.96	WWT - Interest 75.28
FIRE & RESCUE-800MHZ RADIOS	10,417.38	CEM - Interest 3.91
GEN-CITY OFFICE/RECORDS	10,198.07	G&R - Garbage 8330.77
GEN - LAND ACQUISITION	39,884.24	G&R - Compost 58.12
GEN-STORMWATER	86,967.29	G&R - County Tax 242.60
WASTEWATER-RESERVE	236939.77	G&R - Commercial Tax 0.00
JM WATER - RESERVE	16,956.12	G&R - Residential tax 66.44
JM-WELLHEAD PRTCTN	5,166.29	G&R - Recycling 891.55
ROADS-EQUIPMENT	39,148.06	GEN - Bldg Fees 2152.50
ROADS-ALLEYS/STREETS	717,968.22	G&R - Cable 631.60
ROADS-PICKUP RPLCMNT	15,132.29	GEN - Fines 40.00
HLL- VILLAGE HALL	106,329.41	GEN - Interest 69.16
PARKS & REC-RED BRIDGE	29,635.88	GEN - Fisc. Disparity 8790.00
PARKS & REC- VC SIGNAGE	15,574.05	RDS - Transit Tax 1.75
PARKS & REC-BLDG MAINTENANCE	17,140.23	WTR - Billing 27.08
PARKS & REC-BIKE TRAIL	89,550.75	WTR - LC 2.71
CEM-PERPETUAL CARE	90,000.00	WWT - Sewer 2800.59
CEM-PERPETUAL CARE-SAVINGS	74,372.68	WWT - LC 224.51
CEM-IMPROVEMENTS	12,315.66	GEN -Ag. Credit 349.62
P&R - COMMUNITY EVENTS	20,329.67	HLL -Rent 225.00
CITATION CABLE-SECURITY	2,500.00	GEN - Ins. Dividend 917.00
BALANCE 12/31 /18	<u>2,597,458.61</u>	GEN - Levy 321463.55
		P&R -Interest 61.85
		PS - Interest 91.00
		RDS - Interest 245.35
		HLL - Interest 8.45
		WTR - Interest 7.03
		PS - Grant Reimb 1923.00
		PS - May Fire Contract 32404.19
		Total 382417.11

Report by Lynette Peterson,

City of Marine on St Croix, Minnesota
Citizen of the Year
Nominating Criteria & Guidelines

This award is intended to honor an outstanding person (or couple) that has made a significant contribution to our community. Every citizen in Marine on St Croix is eligible for this award without regard to race, creed, or gender, except the Council Members, Mayor and Staff of the City of Marine on St Croix.

The Selection Committee shall be composed the current City Council and Mayor
The Selection Committee shall hold at least one meeting to discuss the qualifications of the award nominees and to select an award winner. Awards may be granted posthumously.

The Award is presented annually at the city Memorial Day service by the Mayor and Council to promote the exceptional contributions made by an individual or couple to the local community in the areas of community services, charitable work, education/school development, environment, arts and culture, employment, humanitarian or initiatives that enhance the quality of life for residents of The City of Marine on St Croix. The award recipient will also be honored at the 4th of July parade with an entry.

In choosing the recipients of the Citizen of the Year Award, regard is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community.

A nominee need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection. The nomination must explain the achievements and background of the nominee and the reasons for the nomination, particularly their achievement in the City of Marine on St Croix. Nominations are to be submitted to the City Clerk, compiled and presented at the first Council meeting of the year for deliberation and vote.

In any year the Mayor and Council may have the discretion to also consider a ***Pride of Marine Lifetime Achievement Award***. The selection criteria is the same but the award is to honor a individual that has repeatedly committed deep, and lifelong service, vision, and leadership to the people and City of Marine on St Croix. Awards may be granted posthumously.

The selection for all awards criteria are:

Volunteer service in the City of Marine on St Croix and its surrounding area
Accomplishments toward the betterment of the community
Character and citizenship
Civic leadership
This person has not received this award in the past 5 years
Significant contribution to the community
An inspirational role model for the community
The scope of impact the individual's contribution has on the local community
The nominee should be held in high regard in the community.
The nominee's community work and other achievements must be of a high calibre.