

CITY OF MARINE ON ST. CROIX
CITY COUNCIL MEETING
THURSDAY, OCTOBER 11, 2019
VILLAGE HALL 7:00 PM

1. Call to Order
2. Approval of Agenda
3. Pledge of Allegiance
4. Citizens Considerations
 - . Win Miller - School
 - . Linda Tibbetts – Hall Rental Waiver Request 12/31/19
 - . Brookside E-Tab Request
 - . Washington County Historical Society – Campaign Funding Request
5. Planning Commission
 - . September Meeting Update
 - . STR Workshop Reminder – Nov. 6 6:00pm
6. Council Committee Reports –
 - a) Fire and Rescue- Miller/Anderson
 - b) Roads –Pardun/ Roden
 - . Engineering Report
 - c) Personnel/Building Inspector – Pardun
 - d) Parks & Recreation- Miller/Anderson
 - e) Finance/LRP– Pardun
 - . Set TNT Meeting Date – Tuesday, December 3 6:30pm
 - f) Cemetery – Mills
 - g) Hall/Restoration – Mills
 - . Parking Discussion for V.H. Events
 - h) Stormwater/Watershed – Pardun
 - i) Wastewater and Water Systems –Mills/Pardun
 - . MDH Fluoride Variance Request
7. Citizen Committee Reports
 - a) Village Center –Miller/Roden
 - b) MarLa – Miller
 - c) Millsite – Roden/Anderson
 - d) Green Step Cities – Roden
 - e) Holidays – Roden/Anderson
 - f) School Property – Pardun/Miller
 - g) Communication Infrastructure – Anderson
 - h) Urban Forest – Anderson/Miller
8. Consent Calendar
 - a) Minutes of 9/12/19
 - b) Treasurer’s Report 9/19
 - c) List of Bills to be paid for 10/11/19
 - d) Planning Commission Minutes
 - e) Zoning Administrator’s Report
 - f) Public Works Maintenance Report
9. Old/New Business
 - . Deer Stand Exemption Request – William O’Brien (Nov. 9-10)
 - . Polling Place Certification Resolution
 - . Long/Short Term Goals
 - . Watershed Board Position Openings
10. Mayor Notes/Clerk’s Report
11. Adjournment

CITY OF MARINE ON ST. CROIX

Long and Short Term Goals/Projects

October 2019

Public Safety

Recruitment and retention

Roads

Washington County CIP Hwy 4 –

Recreation

Bike trail

Gateway Trail

Burriss Park

Finance/Budget

Hall/Restoration

Village Hall Improvements (Lights, Bathrooms, etc)

Hall Usage Guidelines

Cemetery

CIP -New land expansion

Village Center

Signage for businesses and services

Public Bathrooms

Stormwater/ Water Resources / Watershed

Village Center Revitalization Project

Wastewater and Water Systems

I & I mitigation

Drain field expansion/ long term planning

Capital Improvement Plan

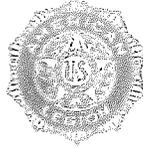
Comprehensive Plan

2018 Plan Update

Marine Elementary School – Usage Agreement

Communication Infrastructure
Telecom/ISP

Hesley Jensen



Post No. 491

263 N. 3rd Street
BAYPORT, MINNESOTA 55003 651.439.5463

September 13, 2019

City of Marine On St. Croix
121 Judd St.
Marine On St. Croix, Mn 55047

To whom it may concern,

My name is Kelly Green, Assistant Gambling Manager for the Bayport American Legion. The Brookside Bar and Grill has contacted me to install E-tabs in their establishment. Enclosed please find a Premises Permit Application to be approved at your next city council meeting. When/if approved the application can be mailed back to me or emailed to kelly.bayportlegion@gmail.com.

I am a resident of Marine On St. Croix and am excited to do business in my community. Please feel free to call me at 651-491-8972 with any questions.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Kelly S. Green".

Kelly S. Green
Assistant Gambling Manager
Bayport American Legion Post 491



**BOLTON
& MENK**

Real People. Real Solutions.

September 26, 2019

Wastewater System Capacity Study

Marine on St. Croix, Minnesota

N13.119324

Submitted by:

Bolton & Menk, Inc.
2035 County Road D East
Maplewood, MN 55109
P: 651-704-9970
F: 651-704-9971

EXECUTIVE SUMMARY

The City of Marine on St. Croix is considering the connection of some 45 residential properties and an existing charter school to their centralized wastewater collection and treatment system. This study was performed to determine the capacities of the system and to make recommendations regarding the proposed connections. Within the collection system it is recommended that the pumps for the City's main lift station, P1, be upsized from 60-gpm capacity to 100 or 120-gpm capacity. This is regardless of whether the additional connections are made or not. In addition to P1, a number of areas proposed to be connected would require some new collection system infrastructure to be built. Beyond this, no lift station or forcemain improvements would be needed within the existing system in order to handle the additional flows.

It was determined that the capacity of the drainfield treatment system is adequate to handle the proposed additional flows, though they could marginally shorten its lifespan. It is highly recommended that the City implement a strategy for reducing inflow and infiltration flows to the system, as this will increase capacity and lifespan of both the collection and treatment systems. The City should also begin developing a design and setting aside funds for the treatment system's eventual replacement, ideally in a document such as a capital improvement plan.

INTRODUCTION

The City of Marine on St. Croix, Minnesota's wastewater system was constructed primarily in 1983-1984 and comprises two types of connections. A number of homes and institutions have their own individual sewage treatment systems (ISTS), while the rest connect to a centralized collection system via septic tank effluent pumping (STEP) systems. Within this collection system are multiple lift stations which convey the wastewater to the main lift station (P1). Lift Station P1 pumps nearly all of the wastewater flow from the collection system to the treatment facility, located north of the City. The only flow not pumped through P1 comes from the Stuga Townhomes straight east of the drainfield. This development has its own lift station which pumps to the drainfield, but the flow from Stuga makes up an insignificant portion of the total flow to the treatment system.

The centralized wastewater facility is a large subsurface sewage treatment (SSTS), or drainfield, system comprised of 20 individual cells. The City operates four cells at any given time while resting the others, and redirects flow to a new bank of cells every six months.

Currently the City is considering the connection of approximately 45 additional residential properties to the central wastewater system, most of which already have homes constructed on them but currently have their own individual treatment systems. The City is also in the process of acquiring a charter school which is already connected to the system but has been mostly unoccupied since 2016. The purpose of this study is to determine if the existing collection and treatment systems have the capacity to handle this additional flow, or if improvements/expansions are required.

For reference throughout the rest of this report, Figure 1, below, shows a map of Marine on St. Croix and the locations of the lift stations and wastewater treatment facility within the City.

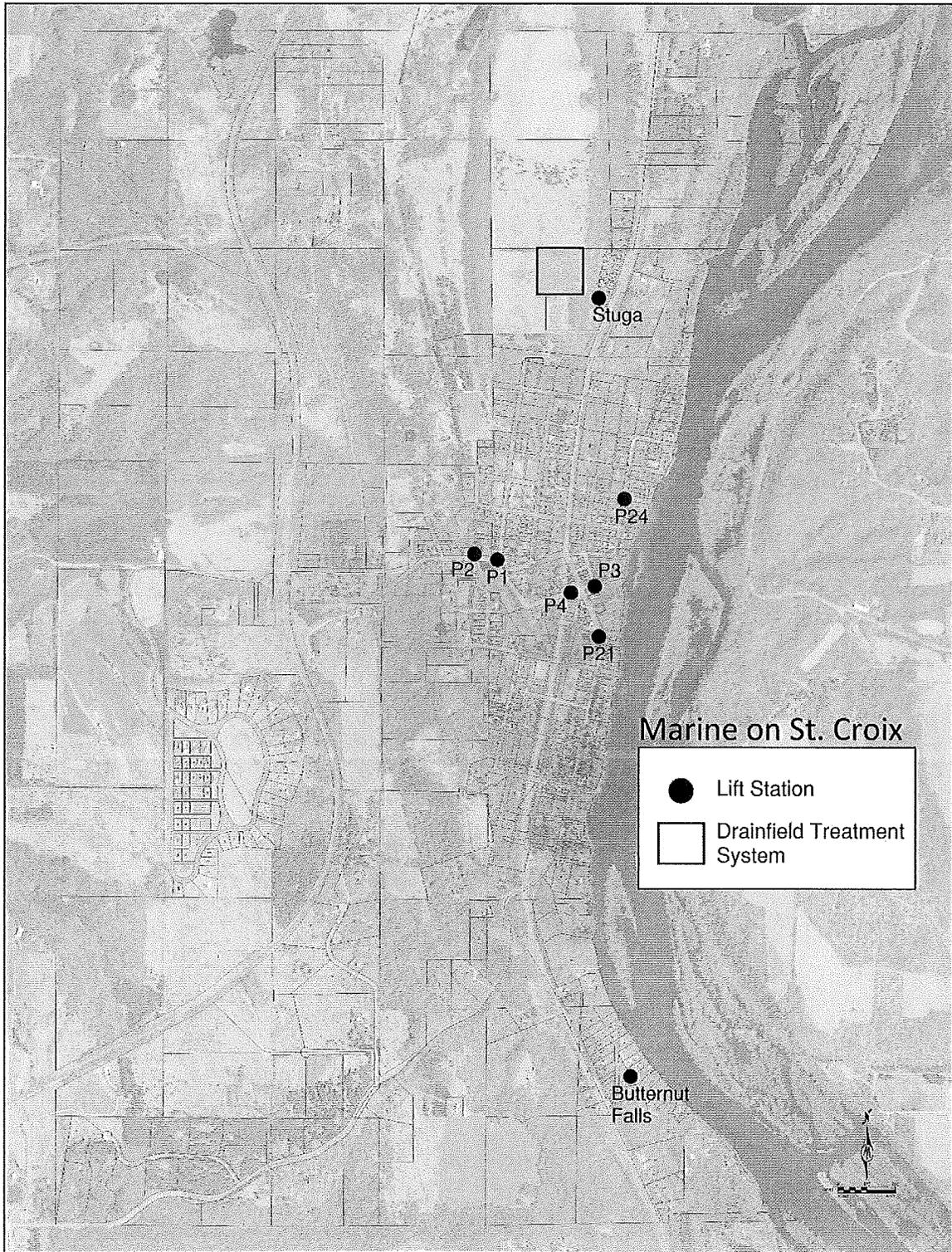


Figure 1. Marine on St. Croix Wastewater System

PART 1 – COLLECTION SYSTEM CAPACITIES

The collection system was analyzed to determine the capacity of both the lift stations and forcemains (FMs), and to determine how much of that capacity is currently in use with respect to the proposed additional flows. Table 1 summarizes the basic sizes and capacities associated with the existing lift station and forcemains. Structure capacity indicates the largest recommended pump size for installation in the existing structure, and is based on 10 States Standards for lift station design. It takes into account the station operating depths listed in existing plan sheets and a worst-case scenario with 10 pump starts per hour. Pump capacities for each station were determined using a combination of recent drawdown tests, flow meter readings, and data from existing plans.

Lift Station	Structure Ø	Structure Capacity	Pump Capacity ¹	FM Size	FM Capacity ²
P1	10 ft.	200 gpm	60 gpm	4"	400 gpm
P2	4 ft.	30 gpm	28 gpm	1.5"	80 gpm
P3	8 ft.	65 gpm	61 gpm	2"	150 gpm
P4	6 ft.	250 gpm	79 gpm	4"	400 gpm
P21	6 ft.	70.7 gpm	120 gpm*	1.5"	80 gpm
P24	4 ft.	30 gpm	20 gpm	2"	150 gpm
Butternut Falls	5 ft.	195 gpm	45 gpm*	3"	220 gpm
Stuga	4 ft.	--	8.7 gpm	--	--

¹For single pump. Assumes that stations were designed for one pump running during normal operation
²Assumes 10 ft./sec velocity in pipes 3" and larger and 15 ft./sec velocity in smaller pipes, based on 10 States Standards
 *Drawdown or existing plan data was not available so some assumptions were made

Just because the pump size in an existing station exceeds its capacity listed above of the structure or forcemain does not mean that either of those pieces is in immediate need of replacement. The structure design capacity is based on an extreme scenario with the station running at maximum capacity for an extended time period, which rarely happens. For example, based on recent runtime data Station P21 runs an average of less than two hours per day, and during peak days around four hours. Forcemain capacity is based on flow velocity in the pipe and the main purpose of defining capacity is to limit energy waste due to excessive headloss. For an existing station such as P21, assuming that no major problems in regular operation have been noted by City staff and that pump capacity is not a concern, the other parameters should be taken into consideration but do not indicate that immediate action is required.

Figure 2, below, is a graphical representation of how flow moves through Marine on St. Croix's lift stations and forcemains in the collection system. Also represented are locations within the system that additional connections are being proposed (indicated by the dashed lines). This information was used to determine how specific lift stations within the system would be affected by the various sources of new flow. The stations and forcemains that would need to process additional flow if the proposed connections are performed include: P1, P2, P3, P21, Butternut Falls, and Stuga.

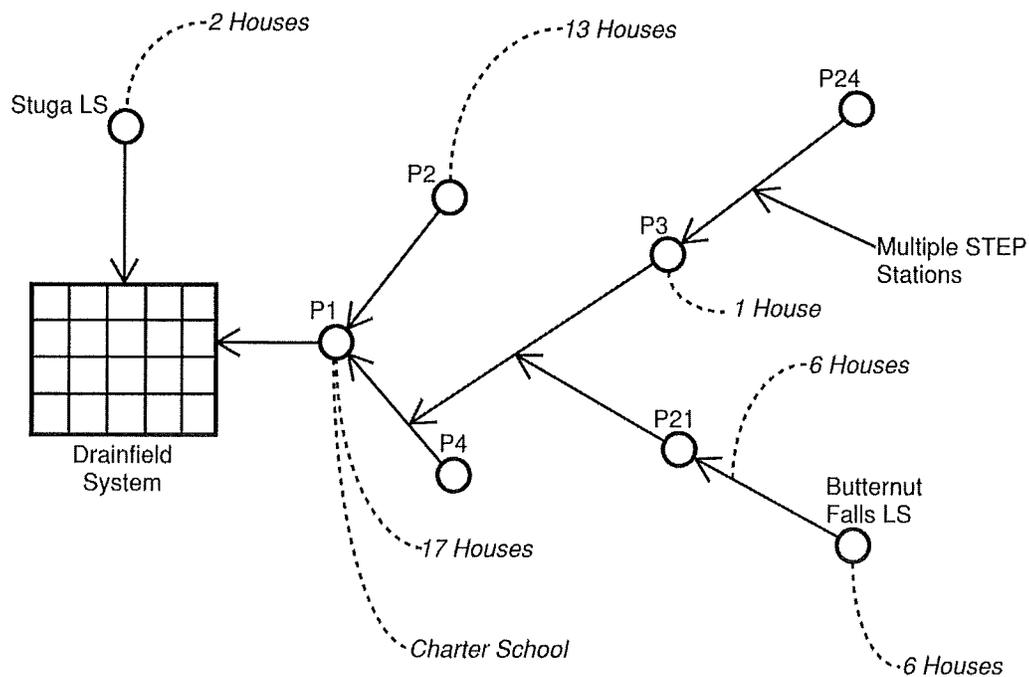


Figure 2. Wastewater Collection System with Proposed Flows

In order to determine the impact of the proposed new connections on the system, flows from these sources were estimated. For new households to be added to the system, an average of 2.3 persons per household was used, based on US Census data for Marine on St. Croix. An average daily flow of 100 gallons per person per day was used, based on 10 States Standards for wastewater. Ideally this accounts for flow from water use in the dwellings, as well as inflow and infiltration (I/I). For the charter school which is to be reoccupied, it is known that there will be approximately 250 people in the building during school days. Based on US standards, a flow of 10 gallons/occupant/day was used for a total of 2,500 gallons per day. Table 2 displays the average and peak day flows for the last two years, based on hourly runtime data and the pump capacities listed in Table 1. Table 2 also includes the estimated average and peak day flows with the proposed new connections included.

Table 2 – Affected Lift Station Flows, Runtimes, & Capacities			
	2016-2018	Including Proposed Connections*†	Pump/Structure/Forcemain Capacity
P1			
Avg. Day Flow (gpm)	25	34	60/200/400 gpm
Max. Day Flow (gpm)	60	69	
Avg. Day Runtime (hrs.)	10.0	13.4	
Max. Day Runtime (hrs.)	24.0	27.4	
P2			
Avg. Day Flow (gpm)	2.2	4.3	28/30/80 gpm
Max. Day Flow (gpm)	4.9	7.0	
Avg. Day Runtime (hrs.)	1.9	3.7	
Max. Day Runtime (hrs.)	4.2	6.0	
P3			
Avg. Day Flow (gpm)	5.2	5.4	61/65/150 gpm
Max. Day Flow (gpm)	11.1	11.2	
Avg. Day Runtime (hrs.)	2.0	2.1	
Max. Day Runtime (hrs.)	4.4	4.4	
P21			
Avg. Day Flow (gpm)	9.5	11.4	120/70/80 gpm
Max. Day Flow (gpm)	20	22.2	
Avg. Day Runtime (hrs.)	1.9	2.3	
Max. Day Runtime (hrs.)	4.1	4.4	
Butternut Falls			
Avg. Day Flow (gpm)	2.6	3.5	45/195/220 gpm
Max. Day Flow (gpm)	7.4	8.4	
Avg. Day Runtime (hrs.)	1.4	1.9	
Max. Day Runtime (hrs.)	4.0	4.5	
Stuga			
Avg. Day Flow (gpm)	0.9	1.2	8.7/47/150 gpm
Max. Day Flow (gpm)	2.3	2.6	
Avg. Day Runtime (hrs.)	2.6	3.4	
Max. Day Runtime (hrs.)	6.2	7.1	
*Includes new estimated flows from additional houses and charter school			
†Some extreme daily runtimes were excluded if they were determined to be due to human error or a system occurrence unrelated to influent flow conditions			

Based on the information in Table 2, Lift Stations P2, P3, P21, and the Butternut Falls and Stuga lift stations would have the capacity to handle the additional flow without issue. However, Lift Station P1, which pumps the majority of the City's wastewater to the treatment facility, already runs on average 10 hours per day. On maximum days the station runs continuously and sometimes with more than one of the station's three pumps operating. In the past two years there have been over 30 days when P1 ran for 15 hours or more. Because P1 is the City's main lift station, it would need to

handle nearly all flow from the proposed new connections. Whether or not new connections to the system are ultimately allowed, it would be advisable for the City to consider upsizing the pumps in Lift Station P1 from 60-gpm capacity to 100 or 120-gpm. Upsizing the pumps would singlehandedly increase the capacity of the majority of the collection system and reduce the possibility of an unplanned discharge of raw wastewater due to extreme flows or an incident within the infrastructure, such as pump failure. As noted in Tables 1 & 2, both the structure and forcemain for P1 have the capacity to accommodate larger pumps.

According to information provided by the City which shows the location of the properties proposed to be connected to the system, a number of areas would require additional City infrastructure to be built before connection would be feasible. This infrastructure includes additional runs of gravity sewer, manholes, a new grinder lift station, and two new lengths of small-diameter forcemain. A map detailing these system expansions and a breakdown of the associated costs have been provided to the City separate from this report.

PART 2 – TREATMENT FACILITY CAPACITY

Capacity of the existing drainfield treatment system was analyzed, as well as the effect that the proposed new connections would have on this capacity. For this analysis, flow data from January 2010-February 2019 was used to determine average, maximum, and total flows treated by the facility.

Considered first is the system’s capacity for daily influent flow. The treatment facility was constructed in 1986 to treat 49,500 gallons per day average wet weather (AWW) flow and 41,100 gallons per day of average annual (AA) flow. A study of the treatment system was performed in 2010 which analyzed the treatment system as a whole, including flow data from 2000-2009. The average daily flows have stayed extremely consistent, with values for both the 2000-2009 period and the 2010-early 2019 period nearly identical at 29,000 gallons per day. Based on the flows laid out in Table 2, it’s conservatively estimated that the proposed connections could result in an increased daily flow of 12,850 gallons. Table 3 communicates the effects that the proposed connections would have on average day and monthly peak day flows to the treatment facility. While the projected average daily flow remains sufficiently under the facility’s design capacity, it’s possible that the peak day flows in a year could surpass it.

2010-2019 Avg. Daily Flow (gal.)	29,000
2010-2019 Monthly Peak Day Flow (gal.)*	40,000
Projected Avg. Daily Flow (gal.)†	41,850
Projected Monthly Peak Day Flow (gal.)*†	52,850
*Represents average of monthly peak day flows 2010-2019. Some actual peak day flows have been higher	
†Includes flow from additional proposed connections	

The State Disposal System (SDS) permit for the Marine on St. Croix Treatment Facility includes flow limits of 49,500 gallons per day for Calendar Month Average and 74,000 gallons per day for Daily Maximum. Based on the data analyzed, the first limit has never been exceeded, while the latter was exceeded on four occasions in the 2010-2019 time period. These exceedances presumably happened during extreme precipitation events, and were mainly the result of inflow and infiltration (I/I) from a combination of clear water leaking into pipes and structures through cracks and cross-connections such as roof drains or foundation sump pumps being directly connected to the sanitary system. The City is currently looking into options for reducing the percentage of wastewater originating from I/I, including inspection of the City-owned portion of the system and private properties in order to detect improper cross-connections. It is highly encouraged that the City follow through with these plans, as reducing I/I flow will increase the capacity and lengthen the lifespan of both the collection and treatment systems.

Considered second is the ultimate capacity of the drainfield treatment system. Unlike a traditional mechanical treatment plant, a drainfield's lifespan is difficult to predict with any precision, due to the variability and lack of measurability of the factors involved. As wastewater is allowed to percolate into the soils surrounding the drainfield trenches, the accumulation of biosolids and cell matter from the wastewater and its digestion inevitably plugs up pore spaces between the soil particles until the water can no longer drain away and instead is pushed towards the surface. When this will occur depends on a wide range of factors, including the amount and characteristics of the wastewater, the varying soil conditions in the area, how well the system is maintained, etc. When the lifespan of the drainfield is exceeded the drainfield must be abandoned and a new system constructed in a different location.

The 2010 system evaluation estimated that the drainfield had approximately 131,000,000 gallons of total capacity remaining, and that the system would require replacement in 2023. Based on flow data over the past decade, approximately 96,700,000 of this capacity has been consumed, leaving 34,300,000 gallons. At current daily flow rates this equates to approximately 3.2 years of life left, meaning the system would require replacement in 2022. If the proposed connections were to be allowed, conservatively this could reduce the life of the system to 2.3 years, meaning replacement towards the end of 2021 instead. This does not represent a significant difference in the treatment system lifespan.

As was stated in the 2010 evaluation, the remaining lifespan of the drainfield calculated above represents a worst-case scenario and was based on the assumed flows and lifespan of the system when it was constructed. It is highly likely that the system's capacity is larger and that it will continue to operate beyond the dates stated above. The City has been diligent in rotating flow between the facility's cell banks which allows the others to rest, meaning that the life of the system should be maximized. At present time, no aboveground discharge has been noted and there have been no permit violations in the groundwater wells surrounding the facility. The dates stated above serve more to remind the City of the approximate timeframe that they must be planning and preparing for with regards to the eventual replacement of this treatment system. The City has already begun planning for this replacement, and a site adjacent to the existing system has been identified. If a capital improvement plan for Marine on St. Croix's wastewater system is drafted in the near future, replacement of the treatment system should be included and a specific year identified. Although the system may continue to function past the determined replacement date, the goal of doing this is to have funds allocated and a detailed plan in place for replacement when the current drainfield does

ultimately reach the end of its life. In the meantime, the City should continue to maintain it as they have been and to monitor it closely for signs of deterioration.

In summary, it appears that the existing treatment system has the capacity to handle the proposed connections. However, it is recommended that the City prioritize work to reduce I/I flows into the system, as this reduction in I/I could offset some of the proposed flows into the system.

MARINE ON ST. CROIX SANITARY SYSTEM INFLOW & INFILTRATION ANALYSIS

An analysis was performed on Marine on St. Croix's collection system to try to determine where the majority of inflow & infiltration (I/I) originates from. I/I are stormwater and groundwater (clear water) which enter the sanitary sewer system through a number of sources, including leaks in pipes and other buried infrastructure, openings in manhole lids, and improper connections of sump pumps and downspouts to the sanitary system. These flows are undesirable because they are not comprised of wastewater in need of treatment, and take up capacity in the collection and treatment systems, shortening the life of infrastructure and potentially forcing expansion of the systems earlier than would otherwise be necessary.

The purpose of the analysis was to try and pinpoint the most significant sources of I/I within the sanitary collection system. Historical lift station runtime data, which was obtained as part of Phase 1 of this wastewater system study, was used in the analysis. In Phase 1 of the study, historical runtimes for the City's lift stations were translated into flows based on pump capacity and were used to determine average and maximum flows passing through the stations. For the purpose of trying to determine I/I flows in each area of the City, the maximum runtimes (flows) were compared to the average runtimes (flows) for the past two years. The assumption made is that essentially any flow greater than average is due to I/I, especially during precipitation events or snow melt in the spring. Because there is likely some amount of I/I entering the system even on an average day (no weather event), this is not an extreme assumption. The results of the analysis are shown below, in Table 1.

Lift Station	Pump Capacity ¹	Avg. Day Station Runtime (hrs.)	Max. Day Station Runtime (hrs.)	Avg. Day Station Flow (gal.)	Max. Day Station Flow (gal.)	Peaking Factor
P1	60 gpm	10.0	24.0	36,000	86,500	2.40
P2	28 gpm	1.9	4.2	3,200	7,100	2.20
P3	61 gpm	2.0	4.4	7,500	16,000	2.12
P4	79 gpm	4.0	11.2	19,100	53,300	2.78
P21	120 gpm*	1.9	4.1	13,600	29,200	2.14
P24	20 gpm	1.8	5.2	2,200	6,300	2.88
Butternut Falls	45 gpm*	1.4	4.0	3,700	10,700	2.88
Stugga	8.7 gpm	2.6	6.2	1,300	3,300	2.44

¹For single pump. Assumes that stations were designed for one pump running during normal operation

Peaking factors for all of the lift stations fell between 2 and 3. This is not unexpected, as a community of Marine on St. Croix's size might be expected to have a peaking factor closer to 4 (10 States Standards for Wastewater). Based on the consistency of the peaking factor values, there don't appear to be any considerable point sources for I/I. Instead, it originates from all parts of the City uniformly. Sources of I/I, including leaking pipes, fixtures, and services, and improper cross-connections with stormwater infrastructure, should continue to be addressed systematically and throughout the community.

Item	Cost
P1 Lift Station Upgrade	
Mobilization	\$10,000
Allowance	\$8,000
Site Work & Restoration	\$10,000
Bypass Pumping	\$15,000
Electrical/Controls	\$50,000
Control Panel Pad	\$4,000
Lift Station Structures/Excavation	\$40,000
Wet Well Lid & Coating	\$10,000
Valves, Piping, Misc.	\$15,000
New Submersible Pumps	\$45,000
P1 Lift Station Subtotal	\$207,000
1/2 of P1 Costs¹	\$104,000
Sanitary Sewer System Extensions²	
Combined Cost	\$320,000
Total	\$424,000
Cost per New Connection:	\$9,400

¹Assumed that half of costs for P1 upgrades will be paid for by existing users and half will be paid for by new connections

²See attached figure for details of infrastructure to be added to collection system



The City of Marine on St. Croix

Engineering Updates 10/10/2019



Engineering *italics = old information*

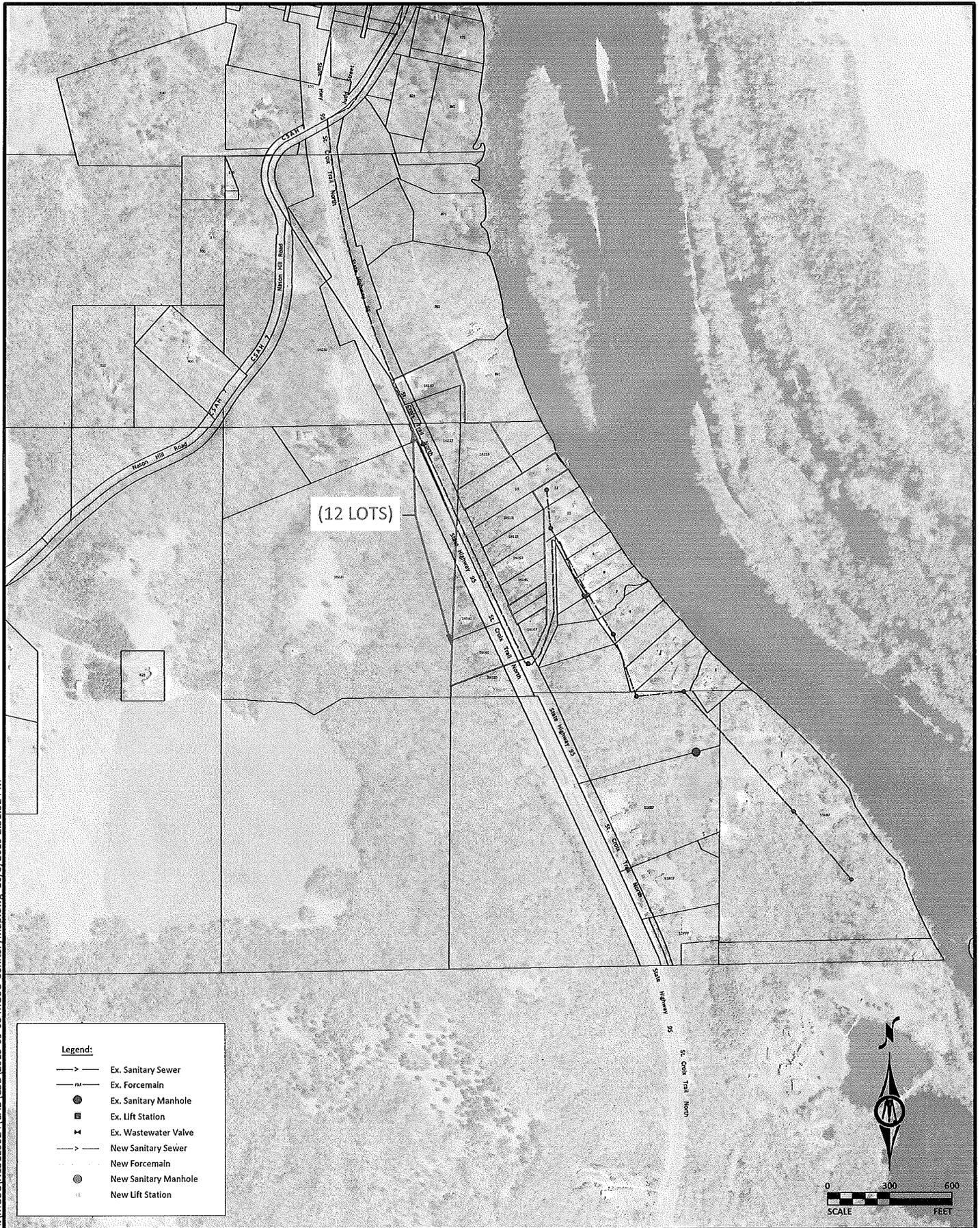
- **Local Road Improvement Program (LRIP) – Village Center Revitalization Project**
 - Project Management Team Meeting #7 is scheduled for October 10th.
 - Project has developed and revised preliminary concepts based on project requirements and feedback from PMT members, Watershed District, and City Staff. Associated concepts elevation reviews have been completed, which will allow further analysis and discussion on stormwater and preliminary construction cost estimates.
 - Preliminary construction cost estimates have been prepared.
 - Stormwater Meeting #1 was held on June 21st with the Watershed District to discuss preliminary stormwater modeling, drainage, and stormwater quality improvement concepts related to the Watershed grant. Design of stormwater quality improvement areas is underway. Potential areas have been identified and some modeling has begun. Scope sharing of water quality area design has been determined between the City and Watershed.
 - Soil borings are necessary to continue design of the roadway, storm sewer, and water quality improvements. Soil borings were completed August 27-30th and we recently received the final geotechnical report.
 - Public Open House was held on August 27th. The current proposed layout was reviewed, renderings of proposed improvements presented, voting on design options conducted, and many comments received. Comments were reviewed at the last PMT meeting and have been incorporated into the design.
 - Final design of the street profiles, curb, sidewalks, site grading, and stormwater improvements is underway.
 - Project information has been submitted to the State Historic Preservation Office (SHPO) for consultation on historic/archaeologic review (30-day review period).
 - Parker Street wetland delineation has been approved.
 - Coordination with Private Utility companies affected by the project has begun.
 - Public Open House meeting, including a site walk through, is scheduled for October 24th from 5-7 pm.

- **Wastewater System Study – Drainfield, Lift Stations, Forcemain**
 - Will plan on presenting Phase II of study at the City Council meeting which includes, analysis of the critical lift stations and forcemains, as well as the drainfield system, inflow & infiltration (I/I) analysis of collection system, and analyze upgrades required by additional household connections to system that determined a connection fee.

- **Septic, Wells, and Healthy Homes**
 - A free workshop for homeowners is being offered by Washington County, Wednesday, November 13th, 5:30pm – 7:30pm, 14669 Fitzgerald Ave N, Hugo MN.
 - As part of this class, free water testing for coliform bacteria and nitrates will be offered to participants who pre-register at least one week in advance. Free testing is ONLY available for water samples brought to the class.

- **Washington County's first Bicycle and Pedestrian Plan**
 - *Our first TAC meeting was held on Wednesday, August 14th, 2019.*
 - Project Manager, Emily Jorgensen
 - emily.jorgensen@co.washington.mn.us
 - 651-430-4338
 - <https://www.co.washington.mn.us/bikepedplan>

- **County will conduct Household Hazardous Waste Collection in Hugo Oct. 12th**
 - Washington County will have a satellite weekend household hazardous waste collection 8 a.m. to noon Saturday, Oct. 12, at the Hugo Public Works Garage, 6900 137th St. N., Hugo.
 - Satellite collections bring the services offered at the Washington County Environmental Center closer to residents, making it more convenient and practical for them to recycle and dispose their household hazardous waste and electronics.



H:\MOSC\N1311932\CAD\2019-09-03 MOSC SanitaryMap.dwg, 10/3/2019 2:51:52 PM

RESOLUTION NO. 20191010-01

A RESOLUTION AMENDING THE CONNECTION FEE FOR THE CITY OF MARINE ON ST CROIX WASTEWATER SYSTEM

WHEREAS, the City of Marine on St. Croix constructed the existing community wastewater system in mid 1980's, and

WHEREAS, the majority of homes were connected to the City's collection system, there were also several homes who kept their own individual system however paid to have the City own and maintain that system, and

WHEREAS, there are several homes that are not included in the City's system and maintain their own septic system that have inquired about connecting to the City's wastewater system, and

WHEREAS, a study was recently conducted on the wastewater system to determine the remaining life and capacity of the system and the drainfield, and

WHEREAS, the City of Marine on St. Croix City Engineer has determined that system could potentially add an additional 45 connections to the system, however in order to do that successfully the City will need to control the current I&I issues and make some upgrades to the system itself, and

WHEREAS, the current fee for a new connection is \$7,500, and

WHEREAS, Chapter 20, Section 601 of the Marine on St Croix City Code allows for the new connection charge to be changed by resolution of the City Council, and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Marine on St. Croix:

That in order to help off set the cost of upgrading and expanding the City wastewater system for the purpose of adding up to 45 new connections, the City of Marine on St Croix City Council does hereby raise the new connection fee from \$7,500 to \$9,500.

Adopted by the City Council of Marine on St. Croix this 10th day of October, 2019.

BY:

Glen Mills, Mayor

ATTEST:

Lynette Peterson, City Clerk

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018	LEVY INCREASE ^^^^^^^^^				-0.0509%
7	thru 7/31/18	2019	thru 9/30/19	to 2019	FUND NAME				
8									
26									
27					<u>GENERAL EXPENSES</u>				
28	361.81	1,200.00	1,004.06	500.00%	ANIMAL CONTROL				
29	5,400.00	5,400.00	5,220.00	0.00%	ASSESSOR				
30		7,300.00		0.00%	AUDITOR				
31		1,000.00		0.00%	ZONING ADMINISTRATION				
32	967.20	2,000.00	1,115.48	0.00%	MUNICIPAL CLERK'S INSTITUTE & CONFERENCE				
33	1,623.15	2,600.00	2,999.30	0.00%	DUES				
34	830.00	1,000.00	830.00	0.00%	ELECTIONS-LEASE				
35	2,783.50	3,000.00	1,750.50	0.00%	ENG SERVICES				
36	13,284.91	17,000.00	17,532.00	0.00%	INSURANCE				
37	13,859.68	15,000.00	23,577.09	0.00%	WORKER'S COMP				
38	10,757.50	10,000.00	15,676.25	0.00%	LEGAL SERVICES				
39	141.90	500.00	1,566.30	-78.26%	MEETING EXPENSE/APPRECIATION DINNER				
40	210.00	250.00	272.75	25.00%	PBLSHNG & ADVRTSNG				
41	172,085.70	337,541.09	229,053.92	3.06%	EMPLOYEE WAGES/BENEFITS /INSURANCE				
42	22,376.06	15,000.00	27,315.03	0.00%	BUILDING INSPECTOR				
43	864.08	600.00	173.57	66.67%	BUILDING FEES-STATE SURCHARGE FEES				
44	4,189.36	5,000.00	7,409.03	0.00%	GEN-SERVICES				
45	1,461.66	3,500.00	1,654.48	0.00%	SERVICES-COPIER,ETC.				
46	19,283.50	3,000.00		-566.67%	PLANNING - COMP. PLAN				
47	1,998.82	3,500.00	2,358.93	0.00%	MATERIALS AND SUPPLIES				
48	2,330.76	4,200.00	5,738.88	0.00%	TELEPHONE/BROADBAND				
49	1,444.91	2,400.00		0.00%	OFFICE-EQUIP				
50	190.82	100.00		0.00%	MISCELLANEOUS				
51	869.00	1,500.00	707.00	0.00%	WEB SITE - LMC				
52		1,000.00		0.00%	MILLSTREAM ASSOCIATION				
53			47,705.85		MARINE ELEMENTARY				
54	277,314.32	443,591.09	393,660.42	-1.83%	EXPENSES TOTAL				

1							
2							
3							
4							
5	Actual	Proposed	Actual	% Change			
6	2018	Budget	2019	From 2018			
7	thru 7/31/18	2019	thru 9/30/19	to 2019			FUND NAME
8							
							-0.0509%
							LEVY INCREASE ^^^^^^^^^^^
92	21,135.00	33,000.00	27,228.00	0.00%			COMPENSATION
93	2,029.65	4,500.00	3,180.03	0.00%			DUES/SERVICES
94							
95	293.98		427.64				ART FAIR
96		0.00		%			MISCELLANEOUS
97		2,000.00		0.00%			CHIEF OFFICER STIPEND
98							DEDICATED - NEW EQUIPMENT
99	44,739.21	143,461.44	64,298.67	0.63%			PUBLIC SAFETY EXPENSE
100							

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018					
7	thru 7/31/18	2019	thru 9/30/19	to 2019					FUND NAME
8									
									LEVY INCREASE ^^^^^^^^^^^
									-0.0509%
122									CEMETERY INCOME
123									
124	1,250.00	2,000.00	3,225.00	0.00%					BURIALS
125	263.83	350.00	356.32	-20.00%					INTEREST INCOME
126	1,450.00	2,000.00	1,450.00	0.00%					CEM LOT PURCHASE
127	1,450.00	2,000.00	1,450.00	0.00%					PERPETUAL CARE PURCHASE
128									MISC.
129									
130	4,413.83	6,350.00	6,481.32	-1.33%					INCOME TOTAL
131									
132									CEMETERY EXPENSES
133	85.28	150.00	132.21	0.00%					ELECTRICITY (HAND PUMP)
134	200.45	350.00	438.00	-22.22%					FUEL VEHICLES
135	133.71	200.00		0.00%					REPAIR-NOT VEHICLES
136		100.00		0.00%					REPAIRS-VEHICLES
137		2,500.00		0.00%					TREE MAINTENANCE
138	292.04	500.00	604.56	0.00%					MATERIALS & SUPPLIES
139	100.00	150.00		0.00%					TOOLS & EQUIPMENT
140	1,300.00	3,000.00	2,800.00	0.00%					GRAVE OPENING
141	143.29	500.00	330.29	0.00%					POTTIES
142	800.00								MISCELLANEOUS (LOT BUY BACK)
143	3,054.77	7,450.00	4,305.06	-1.34%					EXPENSE TOTAL
144									

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018					
7	thru 7/31/18	2019	thru 9/30/19	to 2019					FUND NAME
8									
									LEVY INCREASE ^^^^^^^^^^^
									-0.0509%
145									PARKS, ARTS, & RECREATION
146	235.11	600.00	361.58	0.00%					FIREWORK DONATIONS
147			226.00						DONATIONS
148		5,000.00	6,990.00	0.00%					MILLSITE GRANT
149	100.00								RENTAL FEES
150				0.00%					FEES (MUSEUM INTERN REIMBURSEMENT)
151									URBAN FOREST GRANT
152	711.35	800.00	463.83	25.00%					INTEREST
153	1,046.46	6,400.00	8,041.41	-18.67%					PARKS & REC TOTAL
154									
155									PARKS, ARTS, & RECREATION
156									
157	720.67	1,200.00	1,206.31	0.00%					ELECTRICITY
158	12,346.95	12,500.00	12,742.86	4.55%					HOLIDAYS-FIREWORKS-4th of July
159	93.57	1,000.00	4,696.20	0.00%					REPAIRS
160	617.80	2,500.00	1,750.00	13.64%					SERVICES-TREE MAINTENANCE
161	870.46	1,200.00	1,291.40	-29.41%					MATERIALS & SUPPLIES
162		300.00		0.00%					LOG CABIN MAINTENANCE
163	222.24	450.00	345.96	0.00%					ALARM CONTRACT-MUSEUM
164	1,612.85	3,500.00	1,026.73	-16.67%					ICERINK/WARMING HSE LABOR & TEL
165	2,419.87	2,800.00	1,759.08	12.00%					P&R - POTTIES
166		1,000.00	232.36	0.00%					TRAIL MAINTENANCE
167	1,553.23	5,000.00	3,580.38	0.00%					MILLSITE GRANT
168	219.49	500.00	456.39	0.00%					FUEL-VEHICLE
169									175th CELEBRATION
170	153.71		978.40						URBAN FOREST TASK FORCE
171				0.00%					MUSEUM INTERN
172	20,830.84	31,950.00	30,066.07	-6.45%					TOTAL EXPENSES

1							
2							
3							
4							
5	Actual	Proposed	Actual	% Change			
6	2018	Budget	2019	From 2018			
7	thru 7/31/18	2019	thru 9/30/19	to 2019			FUND NAME
8							
							LEVY INCREASE ^^^^^^^^^^^
							-0.0509%
173							ROADS INCOME
174							INTEREST
175		2,700.00	1,646.39	118.75%			MISCELLANEOUS
176			519.07				SALE OF PICK UP TRUCK
177							ROADS INCOME TOTAL
178	0.00	2,700.00	2,165.46	118.75%			
179							
180							ROADS EXPENSES
181	7,367.47	11,500.00	10,180.84	4.17%			ELECTRICITY-STREETLIGHTS
182	3,305.70	4,000.00	4,368.54	0.00%			FUEL VEHICLES
183	2,498.21	3,500.00	3,252.89	0.00%			REPAIRS-VEHICLE & EQUIPMENT
184		200.00	336.87	0.00%			SERVICES-LEGAL
185		2,500.00		0.00%			SERVICES-TREE MAINTENANCE
186	1,789.22	3,500.00	2,378.76	74.07%			TELEPHONE/BROADBAND
187	409.38	1,500.00	466.25	0.00%			UNIFORMS
188	2,973.55	6,000.00	1,925.60	0.00%			MATERIALS & SUPPLIES-SIGNS INCLUDED
189	2,741.35	4,000.00	9,893.85	14.29%			ROAD REPAIR MATERIAL
190	1,215.32	1,500.00	606.26	0.00%			TOOLS & EQUIPMENT
191	162.91	750.00	140.00	0.00%			MISC.EXPENSE-LICENSE
192	2,835.00	4,000.00	1,687.50	30.00%			SWEEPING
193	3,859.81	5,000.00	6,079.05	0.00%			SALT AND SAND
194	3,342.14	5,000.00	2,245.08	0.00%			SERVICES - ENGINEERING
195	651.07	2,000.00	809.42	0.00%			REPAIRS-BLDG-MAINT./ALARM
196		2,500.00					EXTRA SHERIFF PATROL
197	33,151.13	57,450.00	44,370.91	6.33%			ROADS EXPENSE TOTAL
198							

1							
2							
3							
4							
5	Actual	Proposed	Actual	% Change			
6	2018	Budget	2019	From 2018			
7	thru 7/31/18	2019	thru 9/30/19	to 2019			FUND NAME
8							
199							GARBAGE & REFUSE INCOME
200							
201	60,975.00	60,975.00	37,687.50	0.00%			BILLING
202	16,919.68	25,500.00	20,169.40	0.00%			RECYCLING/COMPOSTING
203	9,232.45	16,000.00	10,933.28	0.00%			G&R-COUNTY SOLID WASTE TAX
204	63.06	70.00	78.95	0.00%			COUNTY TRANSIT
205	2,816.31	5,500.00	3,330.57	0.00%			SALES TAX/SOLID WASTE SURCHARGE
206	57,019.30	108,045.00	72,199.70	0.06%			GARBAGE AND REFUSE INCOME TOTAL
207							
208							GARBAGE & REFUSE EXPENSE
209	3,601.00	5,500.00	3,664.00	0.00%			SALES TAX
210	11,640.38	16,000.00	10,999.95	0.00%			COUNTY ENVIRONMENTAL TAX
211	48,806.96	65,400.00	66,242.32	0.00%			HAULER
212	269.63	500.00	533.75	0.00%			FORMS & MAILING
213	1,199.99	4,000.00	5,251.43	0.00%			COMPOSTING
214							
215	65,517.96	91,400.00	86,691.45	0.00%			TOTAL EXPENSES
216							
217							

1									
2									
3									
4									
5	Actual	Proposed	Actual	% Change					
6	2018	Budget	2019	From 2018					
7	thru 7/31/18	2019	thru 9/30/19	to 2019				FUND NAME	
8									
218								WASTEWATER INCOME	
219									
220	69,078.39	126,741.30	87,083.60	5.15%				OPERATION & MAINT.	
221		2,000.00	636.98	300.00%				INTEREST	
222	610.39	1,500.00	1,146.24	-16.67%				LATE CHARGE	
223			6,566.16	0.00%				REIMBURSEMENT	
224		17,000.00						GENERATOR CARRYOVER	
225				-45.00%				PINE CONE TRAIL PROJECT (BOND PAYMENT)	
226	69,688.78	147,241.30	95,432.98	10.69%				WASTEWATER TOTAL INCOME	
227									
228								WASTEWATER EXPENSES	
229	775.00	500.00		0.00%				EMERGENCY PUMPING	
230	3,325.32	7,000.00	5,067.72	0.00%				ELECTRICITY	
231	1,558.53	2,200.00	1,741.93	0.00%				FUEL-VEHICLE	
232	400.00	2,000.00		0.00%				JETTING/LINE CLEANING	
233	225.00	200.00	7,380.00	0.00%				SERVICES - LEGAL AND OTHER	
234		0.00		0.00%				SITE MAINTENANCE	
235		200.00	128.50	0.00%				REPAIRS-BLDG&VEH	
236		4,326.00		1.00%				ADMINISTRATIVE LABOR (LJP)	
237	995.00	25,000.00	1,455.00	-16.67%				SEWER PUMPING	
238	2,697.51	9,500.00	14,137.32	0.00%				EQUIP. REPAIR	
239	2,982.28	4,000.00	3,970.72	0.00%				MATERIALS & SUPPLIES	
240	632.20	1,000.00	856.04	0.00%				TELEPHONE-PAGER & DIALER	
241	3,980.08	5,000.00		0.00%				NEW EQUIPMENT	
242	602.00	1,000.00	1,844.00	0.00%				LICENSE/PERMITS	
243	676.97	3,000.00	1,980.00	0.00%				WATER TESTS	
244		1,000.00	1,389.05	0.00%				TRAINING	
245		14,708.00		3.06%				PW SUPERVISOR AND PART TIME	
246		40,000.00		478.57%				RESERVE FUND	
247		17,000.00		100.00%				GENERATOR (Year 2 of 2)	
248		3,000.00	1,022.55	250.00%				ENGINEERING SERVICES	
249		6,500.00		0.00%				PANEL REPLACEMENT	
250	528.00			-104.17%				PINE CONE TRAIL PROJECT	
251									
252	19,377.89	147,134.00	40,972.83	10.69%				WASTEWATER EXPENSES	
253									
254									

CITY OF MARINE ON ST. CROIX

TREASURER'S REPORT

CHECKING	816,265.96		<u>DEPOSITS</u>
FIRE & RESCUE-DEDICATED	254,379.02		
FIRE & RESCUE-VEHICLE REPLCMNT	208,544.46		
FIRE & RESCUE- EQUIPMENT	51,742.31		
FIRE & RESCUE- VILLAGE WATER	16,527.32	G&R - Garbage	772.90
FIRE & RESCUE-800MHZ RADIOS	10,448.60	G&R - Compost	78.31
		G&R - County Tax	213.53
GEN-CITY OFFICE/RECORDS	4,203.67	G&R - Commercial Tax	
GEN - LAND ACQUISITION	40,003.73	G&R - Residential tax	57.50
GEN-STORMWATER	77,214.23	G&R - Recycling	377.28
		GEN - Bldg Fees	1119.33
WASTEWATER-RESERVE	237649.58	G&R - Cable	1,240.51
JM WATER - RESERVE	17,006.91	CEM - Burial	100.00
JM-WELLHEAD PRTCTN	5,181.78	GEN - Interest	80.38
		RDS - Transit Tax	1.44
ROADS-EQUIPMENT	31,054.20	HLL -Rent	400.00
ROADS-ALLEYS/STREETS	319,575.24	WTR - Billing	124.50
ROADS-PICKUP RPLCMNT	15,177.62	WTR - LC	10.22
		WWT - Sewer	2318.76
HLL- VILLAGE HALL	23,380.76	WWT - LC	243.76
		WWT - Interest	72.90
PARKS & REC-RED BRIDGE	29,724.66	CEM - Interest	3.79
PARKS & REC- VC SIGNAGE	15,620.71	WTR - Interest	6.81
PARKS & REC-BLDG MAINTENANCE	17,191.57	HLL - Interest	1.79
PARKS & REC-BIKE TRAIL	0.00	P&R -Interest	25.65
		PS - Interest	88.12
CEM-PERPETUAL CARE	90,000.00	RDS - Interest	112.22
CEM-PERPETUAL CARE-SAVINGS	75,822.68	P&R - Millsite	5000.00
CEM-IMPROVEMENTS	12,352.55	P&R- Misc	226.00
P&R - COMMUNITY EVENTS	21,089.73		
CITATION CABLE-SECURITY	2,500.00	Total	12675.70
BALANCE 9/30/19	<u>2,392,657.29</u>	Report by Lynette Peterson,	
		Clerk/Treasurer	

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING
Thursday, September 12, 2019

The meeting was called to order by Mayor Mills at 7:00pm. Pardun, Anderson Miller, Roden and Mills present.

Citizens Present: Tom Warth, Ryan Goodman, Marge Strand, Kay Hempel, Dan Malmgren, Kristina Smitten, Jim Maher, Gerry Mroska, Tim Williams, Leslie McKenzie, Julie Warren, Felicia Cochran, Suzanne Lindgren, Peg Arnason, Charles Arnason, Wendy Ward, Mary and Larry Whitaker, Larry Roden, Jennifer Henry, Scott Spisak, Robin Brooksbank, Win Miller, Mike Tibbetts.

Approval of the Agenda –

Miller moved and Anderson seconded to approve the agenda. Motion passed unanimously.

Citizens Considerations –

Tim Williams – Advanced Disposal- Advanced Disposal was the only company to submit a proposal for garbage and recycling services. The only amendment to the original proposal is the recycling which was listed as recycling however should be every other week.

Miller moved and Pardun seconded to approve the Garbage and Recycling contract with Advanced Disposal for a period of three years. Motion passed unanimously.

Peg Arnason – Mrs. Arnason was in attendance to report that the membership of the Civic Club is declining due to the age of the members and a lack of new members. The Civic Club currently runs the museum during the time period between Memorial Day and Labor Day however with the decline in volunteers they believe the Council needs to begin to think about making that a paid position. The City will continue to advertise for volunteers.

Julie Warren – Ms. Warren presented a request to split the PID for lot 4 and lot 5 of the Asa Parker property. The City Attorney has recommended not allowing the split as that would then create two substandard lots, as both would be under the minimum square footage of 30,000 square ft. Miller questioned why Ms. Warren would like to split the PID because she would like to see a home placed on that lot at some point in the future but they would like to maintain control of the kind of home that would put there to assure it will be a good fit for the community. Pardun noted that if the lots are split, you would not only have two substandard lots but one of those lots would also have a garage on it without a principle structure which also does not meet code. Pardun does not believe that the Council can approve a request like this at this time due to the ordinance requirements however believes that the minimum lot size is something the City should look at, but that process would take considerable time. Miller also noted that the sewer capacity is also a part of the conversation. Roden noted that a portion of the old garage on lot 4 has been removed and questioned if the remaining structure will be removed. Ms. Warren noted that they have not made

that decision, however would be willing to do so along with obtaining the necessary perc test if needed as part of the request. Anderson is not willing to shut down this request due to the fact that if lots 3 and 4 were combined, it would be 147 sq ft short of the 30,000 sq ft. Anderson believes Ms. Warren should table her request until more research is done on the perc tests. Win Miller, resident, was previously on the Planning Commission and City Council and noted that land variances and believes this issue should be put in front of the Planning Commission prior to Council decision. Clerk Peterson noted this particular request is for a PID split and not a variance and so this issue only requires City Council action. Roden also believes the request needs to be looked at based upon what fits the neighborhood also. Pardun believes the City would still be setting a precedent and believes the code should be reviewed and a further discussion. Brooksbank noted that when she was on City Council there was a similar request that the Council turned down due to the same reasons discussed tonight and cautioned the Council about setting precedent. Mike Tibbetts, resident, questioned eliminating the alley between the parcels. The Council noted the policy of the Council for many, many years to not vacate city streets. After further discussion, Clerk Peterson advised the Council still needs to act on the request.

Anderson to approve Ms. Warren's request for a PID split. Anderson and Roden yeah, Pardun, Miller and Mills nay. Motion failed.

Jim Maher questioned the decision by the Council to not allow the Marine General Store to not connect to the City water well. He believes the General Store should be supported as much as possible and hopes the Council will take that into consideration during the Judd Street reconstruction project.

Planning Commission - There was no quorum at the August meeting, so it was very short. The Short Term Rental regulations are complete and the Commission would like to schedule a workshop with the Council. Clerk Peterson will send out a workshop request to both the Commission and Council.

Miller moved and Roden seconded to accept the withdrawal request from Julie Warren for a subdivision. Motion passed unanimously.

Fire and Rescue – Chief Malmgren reported the Art Fair is the weekend of September 21 and 22. The Open house will be held on October 12th to coincide with the Folk School community event. .

Miller moved and Roden seconded to approve Joe Domier as a probationary member of the Fire and Rescue Department. Motion passed unanimously.

Roads – Ryan Goodman reviewed the Engineering report. Washington County is continuing to meet and discuss its first bicycle and pedestrian plan. The wastewater study draft should be ready to present to Council next month. The downtown revitalization project is still on track. The next public open house is tentatively scheduled for October 24th. Mike Tibbetts questioned if he could obtain a copy of the soil boring report. The City has not actually received the report yet, however

once we get it we will put it on the website.

Personnel/Building Inspector - Lori Vogel has resigned from the Assistant Clerk position. Suzanne Lindgren, who was also a candidate during the last round of interviews, has accepted the position and will begin September 24th.

Pardun moved and Anderson seconded to approve Suzanne Lindgren as the new assistant city clerk. Motion passed unanimously.

Recreation – Miller reported Scandia will be requesting a letter of support for their section of the Gateway Trail in the near future.

A citizen request has been made to place a single track mountain bike trail on the City trails up in Jackson Meadow. There is discussion of placing a track on the Anson property, and they would like to extend that to the City trails. Miller questioned if the Council would be willing to review a proposal for this trail. Pardun would like to see the proposal but would also like to know what kind of rutting could result from a trail like that. Tom Warth questioned using the trails at the school property or the maintenance shop. Locations would be discussed at the time the proposal is presented.

The Land Trust signs that were ordered states the land is private property, which is incorrect. The City has refused those signs and will be requesting new one.

Miller commended Kathy Marker and the church group for the work done on Cedar Street and the school property as part of their community project.

Miller questioned the utility box art project. The current request is for a painted project and the Council approved wrapped projects at the beginning and there is a question of maintenance. This particular project would be placed on the small panel box put in for the crosswalk.

Anderson moved and Miller seconded to approve the artist rendering as submitted. Motion passed unanimously.

There was approximately 125 people that attended the Founders Day event. The event was a success despite being cut short due to rain.

Finance – Pardun reported the initial budget meeting was held and the maximum levy was set at 1,192,658.60. The Truth in Taxation meeting will be held the first week in December on a date TBD.

Pardun moved and Miller seconded to approve the maximum proposed 2020 levy at 1,192,658.60 which represents a 34.74% increase. Motion passed unanimously.

Cemetery – Jennifer Henry reported on the cemetery project that happened in July. The Restoration Society would like to propose another project and is requesting a donation from the City of \$1,000 towards the project.

The Restoration Society will also be holding a workshop next week for citizens who are interested in learning how to do restoration work.

Wendy Ward commended the Restoration Society for putting this project together as the results were amazing.

Hall/Restoration – No Report.

Stormwater/Watershed - No Report.

Wastewater and Water Systems- No additional report.

Citizen Committee Reports

Village Center - No Report

MarLa - Jim Maher reported the AV system has been fixed. Any further needs for that equipment by the City will be coordinated through the City Clerk.

The current Art Work in the library is the work of Monfort Dunn.

Documentary nights are scheduled beginning in October.

Millsite – The last count was approximately 3,000 visitors and a few boxelder trees were removed.

Green Step Cities - Anne Reich has stepped down from the Green Step Cities committee and Leslie MacKenzie would like to replace her as the new representative

Roden moved and Miller seconded to approve Leslie MacKenzie as the new Green Step Cities representative. Motion passed unanimously.

Holidays – No Report

School Property – The lease agreement for the Folk School has been amended as discussed at the budget meeting.

Pardun moved and Miller seconded to approve the lease agreement for the Marine Folk School as amended. Motion passed unanimously.

Communication Infrastructure – A secondary proposal is in the works from Vinco for the compost site location.

Urban Forest – Three committee members were in attendance for the Forest Advisory committee, Felicia Cochran, Leslie MacKenzie and Kitzi Vadheim.

A recommendation was also brought forth for planting locations for the trees currently in the gravel bed. Public Works reviewed the proposed locations and saw no issues. Two of the trees will be placed in Jackson Meadow in memory of Pietro DiLorenzo and Peter Fernstrum.

Miller moved and Anderson seconded to approve Felicia Cochran, Leslie MacKenzie and Kitzi Vadheim as the Forest Advisory committee with John Goodfellow as the advisor. Motion passed unanimously.

Consent Calendar – *Miller moved and Pardun seconded to approve the Minutes of 8/8/19, 8/28, Treasurer's Report of 8/19, List of Bills for 9/12/19, Zoning Administrators Report, Public Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.*

Old/New Business –

.Long/Short Term Goals – No Changes

Committee Member Review – Miller would like to propose a workshop to review the citizen committees sometime before year end. Miller would like to make sure all committees are moving forward with advisory from Council.

Mayor Notes/Clerk's Report – Clerk Peterson reminded the Council to please submit any information they would like in the newsletter as soon as possible.

Adjournment . Miller moved and Pardun seconded to adjourn at 8:50pm.

Minutes taken by Lynette Peterson, City Clerk

**CITY OF MARINE ON ST. CROIX
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 191010-02

**RESOLUTION DESIGNATING
2020 ELECTION POLLING LOCATIONS**

WHEREAS, the City of Marine on St. Croix has designated these polling locations for the 2020 Primary held on March 3, 2020, August 11, 2020 and the General Election held on November 3, 2020, as follows:

PRECINCT 210 Marine Village Hall, 121 Judd Street

BE IT RESOLVED, that the City Council, hereby confirms the designation of 2020 polling locations as referenced above.

Adopted by the City Council of the City of Marine on St. Croix on this 10th day of October 2019.

BY:

Glen Mills, Mayor

Attest:

Lynette Peterson, City Clerk

October 2019 List of Bills

10/10/2019

Payable To	Total Check	Code	Breakdown Amount	
Lynette Peterson	\$4,432.74	GEN		October Salary
Suzanne Dammann	\$391.91	GEN		10/01/2019 - 10/31/2019
Suzanne Dammann	\$367.43	GEN		10/16/2019 - 10/30/2019
Tom Boesel	\$2,186.83	GEN		09/01/2019 - 09/15/2019
Tom Boesel	\$2,186.83	GEN		09/16/2019 - 09/30/2019
Jason Crotty	\$1,989.10	GEN		09/01/2019 - 09/15/2019
Jason Crotty	\$1,989.10	GEN		09/16/2019 - 09/30/2019
Richard Johnson	\$470.98	G&R		August Salary
Edward Jones	\$100.00	GEN		Employee IRA Contribution
Security State Bank	\$4,835.66	GEN		Fed Withholdings August
Minnesota Revenue	\$885.94	GEN		MN Withholding August
PERA	\$1,682.08	GEN		09/01/2019 - 09/15/2019
PERA	\$917.93	GEN		09/16/2019 - 09/31/2019
Action Rental	\$159.00	PS		Art Fair
Advanced Disposal	\$7,382.89	G&R		August Services
All Hands on Deck	\$435.00	PS	\$215.00	Cleaning
		HLL	\$220.00	Cleaning
Anne Reich	\$129.10	P&R		Mill Site Reimbursement
Bolton & Menk, Inc	\$23,949.50	RDS	\$20,971.00	CAP - Judd Street
		WWT	\$2,525.00	Services
		RDS	\$453.50	Engineering
Capital One	\$2,454.68	PS	\$473.07	Materials/Supplies
		PS	\$192.17	Art Fair
		HLL	\$154.63	Supplies
		HLL	\$11.96	Repairs
		RDS	\$59.25	Repairs
		GEN	\$483.61	School
		RDS	\$7.49	Services
		PS	\$695.00	Training
		PS	\$113.00	Fuel
		RDS	\$248.00	Uniforms
		PS	\$16.50	City Reimbursed
CarQuest	\$68.26	P&R	\$43.54	Materials/Supplies
		RDS	\$24.72	Materials/Supplies
CliftonLarsonAllen	\$4,000.00	GEN		Auditor
Commercial Asphalt Company	\$148.16	GEN		Stormwater
Culligan	\$253.00	HLL		Materials/Supplies
Dept of Employment	\$3.07	GEN		Workers Comp
Duane W. Nielsen Company	\$461.20	WWT		Repairs
Egan Company	\$2,384.03	GEN		School
Fastenal	\$150.80	PS		Art Fair
Federated Co-ops	\$724.09	P&R	\$100.33	Fuel
		P&R	\$9.09	Materials/Supplies
		CEM	\$100.33	Fuel
		WWT	\$202.47	Fuel
		RDS	\$211.54	Fuel
		GEN	\$100.33	School
Frontier	\$781.54	GEN	\$305.11	Telephone

		WWT	\$117.37	Telephone
		RDS	\$83.25	Telephone
		PS	\$75.62	Telephone
		GEN	\$200.19	School - Telephone
Gopher State One Call	\$24.30	GEN		Locate Request Services
Grainger	\$237.42	PS	\$116.70	Materials/Supplies
		GEN	\$120.72	School
Johnson/Turner Legal	\$75.00	GEN		Legal
Langness Enterprises, Inc	\$40.00	RDS	\$20.00	Repairs
		P&R	\$20.00	Repairs
Lowe's	\$19.18	RDS		Materials/Supplies
Lincoln National Life Insurance	\$149.15	GEN		Employee Insurance
Marine General Store	\$166.26	WWT	\$2.49	Materials/Supplies
		PS	\$125.33	Materials/Supplies
		WAT	\$5.99	Materials/Supplies
		RDS	\$32.45	Materials/Supplies
Menards	\$109.61	RDS	\$4.99	Repairs
		PS	\$28.14	Art Fair
		CEM	\$76.48	Restoration - Cemetery
Midcontinent	\$315.00	GEN	\$190.00	Internet
		RDS	\$125.00	Internet
MN Dept of Labor and Industry	\$10.00	RDS		Materials/Supplies
MN Dept of Revenue	\$1,200.00	G&R		3rd Quarter Sales Tax
Mercury Electric	\$1,650.88	WAT		JM Equipment Repair
Metro Sales Inc	\$225.36	GEN		Copier
MN Pollution Control Agency	\$23.00	WWT		Training
NAC	\$378.00	GEN		School
NCPERS	\$64.00	GEN		Employee Insurance
On Site Sanitation	\$340.00	G&R	\$68.00	Porta Potties
		P&R	\$204.00	Porta Potties
		CEM	\$68.00	Porta Potties
Pace Analytical	\$140.00	WWT		Water Test
Partners in Praise	\$307.00	P&R		Holidays
Pioneer Critical Power	\$965.50	WWT	\$461.76	Equipment Repair
		PS	\$503.74	Equipment Repair
Pitney Bowes	\$29.99	GEN		Services
Premium Waters Inc	\$81.22	HLL	\$81.22	Materials/Supplies
		RDS	\$0.00	Materials/Supplies
Rehbein's	\$112.00	P&R		Materials/Supplies
Reliance Electric Motors	\$898.58	WWT		Equipment Repair
SaFeAssure Consultants Inc	\$1,103.66	GEN		Services
Sentry Systems	\$177.70	GEN	\$167.70	School
		RDS	\$10.00	Alarm
Smilie's Sewer Service	\$23,820.00	WWT		Pumping
T-Mobile	\$54.46	RDS		Telephone
Tree Works	\$2,500.00	P&R		Mill Site
Troop 169	\$848.00	P&R		Holidays
Twin City Hardware	\$83.38	GEN		School
U.S Bank	\$125.00	GEN		Copier Services
Vital Systems	\$49.95	GEN		Services
Washington County Public Health	\$3,585.55	G&R		3rd Quarter Tax
Winnick Supply	\$1,012.00	WAT	\$995.00	JM Equipment Repair
		WWT	\$17.00	Samples

Xcel Energy	\$3,446.28	HLL	\$204.83	Electric
		PS	\$142.97	Electric
		P&R	\$171.40	Electric
		RDS	\$214.60	Electric
		WWT	\$546.19	Electric
		WAT	\$314.15	Electric
		CEM	\$12.47	Electric
		GEN	\$1,839.67	School
Xcel Energy		RDS		Streetlights
TOTAL	\$110,288.28			