

CITY OF MARINE ON ST. CROIX
PLANNING COMMISSION
REGULAR MEETING

Tuesday February 27th 2018 - 7:30pm
121 Judd Street – Village Hall

1. Call to Order
2. Parking Lot Updated Plans/Lighting Review – Christ Lutheran Church
3. Old/New Business
4. Approval of January Minutes
5. Adjournment

The City of Marine on St. Croix Planning Commission regular meeting of February 27, 2018 was called to order by Acting Chair Roden at 7:35pm. Hagstrom, Smitten, Spisak, and Warren present. Brenner and Mrosla absent.

Citizens Present: John Arnason, Eric Tryon

Parking Lot Updated Plans/Lighting Review – Christ Lutheran Church

Warren recused himself from the discussion. Project Manager Eric Tryon reviewed that there were two lighting plans presented to the Planning Commission in November: one with fewer, taller lights, and one with more, shorter lights. After input from the Commission and conversations with neighbors, it was decided to go with the eight, shorter lights. Smitten asked if the height of the poles was at a maximum of 15 feet. Arnason responded that they will be 12-foot poles with the fixture at the top. Roden asked about the changes the Commission wanted to be made to the landscaping plan involving the mature height of plants. Arnason responded that they will be changing the plants in the middle so that it matches that of the north and south, but the updated plan is not yet completed.

Hagstrom asked if the final height for the lights includes the base, and Arnason responded that it does. Smitten stated that the foot candles do not spill over the property line anymore and that was positive. Spisak asked about the direction of the lighting. It was found that there is essentially a lighted side and a dark side. There was discussion about the street light already by the sidewalk, on the south side of Oak Street, and keeping that in mind in the placement of the other lights. Spisak asked about the color of the lights, and Tryon responded they would be black. Hagstrom asked when they were planning to start the project, and Tryon said it is now planned for May.

Hagstrom asked about the progress made on the five conditions for approval outlined in the November 28th Planning Commission minutes. Tryon responded that the first item, updated construction sets with the proposed sidewalk in the southeast corner of the lot, is completed and reflected in the plans given to the Commission. Spisak said that the few items in City Engineer Ryan Goodman's November 21st letter still need to be addressed, although some of them, such as the traffic control plan, will take place after getting the contractor. Smitten asked who will give the final approval before construction begins, and Assistant Clerk Young said it would likely be Goodman who will see that all requirements are satisfied and the City will process the necessary permits.

Minutes By Kiersten Young, Assistant City Clerk

PLANNING COMMISSION TERMS – Kristina Smitten – Expires 12/31/2018, Gwen Roden, Gerry Mrosla, Ron Brenner, Anna Hagstrom – Expires 12/31/2019, Scott Spisak, Jack Warren – Expires 12/31/2020

Hagstrom moved and Spisak seconded to approve Condition 1 from the November 28th Planning Commission Minutes, and Condition 5, as presented in the Site Plan dated 11/16/2017, showing eight poles, with each pole not to exceed 15 feet in height. Conditions 2, 3, and 4 are still pending.

- 2. Submit any and all revised or updated plans to the City and its Engineer for final approval.*
- 3. Satisfy the requirements of the City Engineer's letter of November 21, 2017.*
- 4. Submit a final landscape plan (initial plan dated August 2017) that meets the requirements for screening, upon maturity of the plants, as set forth in Section 404.3.*

Motion passed unanimously.

Old/New Business

Warren rejoined the Commission. Hagstrom asked about the status of Mike Tibbetts request from January. Roden said she believed it had been withdrawn. Spisak asked if Council had a chance yet to review their code updates, and Roden said they will be waiting until after the Comprehensive Plan work is finished.

Approval of January Minutes

*Smitten moved and Warren seconded to approve the January 30th Planning Commission minutes as drafted. **Motion passed unanimously.***

Adjournment

*Spisak moved and Hagstrom seconded to adjourn at 8:02 pm. **Motion passed unanimously.***

Minutes By Kiersten Young, Assistant City Clerk

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