

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING  
Thursday, March 9, 2017

The meeting was called to order by Mayor Mills at 7:00pm. Pardun, Mowery, Willenbring and Miller present. ó

Citizens Present: Ryan Goodman, Jason Crotty, Claire Patterson, Leigh Marker .

Public Hearing ó SFU Overlay District - Mayor Mills opened the Public Hearing at 7:01pm. Clerk Peterson reported the City Attorney is still working on a few changes and is requesting the Council postpone the adoption of the ordinance temporarily.

Mayor Mills closed the Public Hearing at 7:03pm with no action being taken.

Citizens Considerations ó None

Planning Commission ó A public hearing was held at the February meeting to consider a variance request by Jack Warren for 17500 St. Croix Trail North. Mr. Warren is proposing to remove an existing one story addition to the home and replace with a two story addition. The new addition would not be higher in elevation than the existing home and would decrease the setback encroachment to the alley by 3.4 feet.

*Willenbring moved and Miller seconded to approve the variance request for Jack Warren, 17500 St. Croix Trail North. Motion passed unanimously.*

Public Safety ó Chief Malmgren reported there will be an increase in this years training, however there is state reimbursement available for up to \$7,000. Appreciation dinner will be held Sunday, April 23<sup>rd</sup> at Dunrovin.

Roads -

Engineering Report ó Ryan Goodman reviewed the Engineering report. The bid opening for the street project is scheduled for March 30th at 10:00am.

There has been some correspondence with MnDOT regarding the bike trail and the potential need for a limited use agreement. Goodman will update the Council at the April meeting.

Comprehensive Plan ó There was a meeting on March 2 to discuss the Scope and fee proposal from the City Engineer. The Council proposed to approve tasks 1-3, 5 and 7 as the full scope at a cost of approximately \$36,000, with the remaining tasks being approved at the limited scope. Currently there is \$23,000 in the budget. If the costs go beyond that amount in 20107, the Council can evaluate as necessary.

*Willenbring moved to approve the scope and fee of the tasks as listed on the agenda, with the additional spending being re-approved after the first \$23,000 has been spent. Motion passed unanimously.*

Personnel/Building Inspector - Pardun introduced Kiersten Young as the new Assistant City clerk.

Recreation ó John Goodfellow submitted a proposal for an Urban Forest Tree Board, which is a result of the Urban Forest project. Goodfellow suggested there be a committee assigned to work on the requirements of the plan and the steps to move forward. Once that is complete, the committee would disband and a tree board would then be created. A few requirements the City will need to comply with are hosting an Arbor Day event annually, issue an Arbor Day proclamation, spend \$2 per capita per year and create a tree care ordinance.

Miller suggested a call for volunteers via the newsletter. There is also a question of who would lead this project. Goodfellow offered to host a public presentation upstairs of the Village Hall to get the information out the residents.

Gateway Trail ó Miller will be meeting with Brandon Helm to discuss a joint powers agreement regarding the Gateway trail.

Finance ó No Report

Cemetery ó Some storm damage to clean up.

Wastewater and Water Systems ó Jason reported they are looking for quotes again for new panels. Recertification training at the end of March.

### Citizen Committee Reports

Village Center Task Force ó Willenbring reported the February meeting was mostly prep work for the March 30<sup>th</sup> meeting.

MarLa - Lorelee DiLorenzo reported the Oscar party was a success, and the carpet will be replaced with some of the money raised. Miller requested the Restoration Society be included in that also.

Hall/Restoration ó There was a meeting and the scope of the Village Hall was discussed.

Stormwater/Watershed ó Pardun reported the Mill pond project to test the sediment will be happening soon.

Pardun visited the home of Jim and Kim Lundholm-Eades to review the water issue. The water runoff has changed course since the neighbor to the north built a garage. The City engineer will

draw up a sketch with a possible solution to give the property owners which will hopefully solve the problem. Willenbring is not in favor of using the City engineer if it is for a personal problem for the resident, however would be more inclined if the water issue were caused by runoff from a City street. After further discussion, the Council consensus was it would not be in the best interest of the City to possibly set a precedence.

Millsite ó The committee met and developed a document summarizing the projects of the last six years along with future goals, which was then submitted to the Historical Society. There is also some concern about future maintenance of the area and whether the volunteerism can be sustained.

Green Step Cities - Anne Reich has been working with City staff on creating a Sustainable Purchasing Guideline in order to obtain Step three status. These guidelines address the purchasing practices of the city, which would include purchasing copy paper and envelopes containing at least 30% post-consumer recycled material, purchasing Energy Star equipment and appliances, purchase water saving products that meet US EPA certification standards, and lowering the footprint of City meetings and events by such things as paperless city council packets, providing recycling bins for City events, and promoting zero waste events. All of these items are things the City currently practices.

*Mowery moved and Miller seconded that the City formally adopt the Sustainable Purchasing Guidelines Best Practices #15. Motion passed unanimously.*

Holidays ó No Report.

School Property ó Pardun is requesting the Council extend the moratorium on the school property for an additional six months since there has been no resolution with the school board as of yet.

Miller also reported that the School Board has passed a resolution modifying the disposition of the Stay, which will allow the board to engage in discussions with the City.

*Pardun moved and Miller seconded to approve Resolution No. 170309-01, Ordinance No. 147. Motion passed unanimously.*

Consent Calendar ó Miller moved and Pardun seconded to approve the Minutes of 2/9/17, Treasurer's Report of 2/17, List of Bills for 3/9/17, Zoning Administrators Report-none, Public Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.

Old/New Business ó

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Long/Short Term Goals ó No Report.

Mayor Notes/Clerk's Report ó The Council revisited the Citizen of the Year nomination criteria.

Mowery questioned whether the criteria should be accomplishments over several years, or just the past year. Willenbring is in favor of using historical accomplishments. Pardun believes that one significant event should also be considered. Miller noted that Jack Warren was recognized in 1982, and has continued to contribute every year since. Miller would also like to see the award given to one person and not multiple people. He would also like to see formal guidelines created to avoid this turning into a popularity contest.

Clerk Peterson will email the names of the residents nominated to each Council member, who will then rank each nominee and email back to the City Clerk. The nominee with the most votes will be revealed at the April meeting.

Mayor Mills noted there will be a new Sheriff in the spring. Also, Larry Peterson has passed away. Mr. Peterson was a key member of the Scandia Marine Lions.

Adjournment ó Willenbring moved and Miller seconded to adjourn at 8:15pm. Motion passed unanimously.

Minutes taken by Lynette Peterson, City Clerk