

CITY OF MARINE ON ST. CROIX CITY COUNCIL MEETING  
Thursday, January 10, 2019

The meeting was called to order by Mayor Mills at 7:00pm. Pardun, Anderson, Roden, Miller and Mills present. ,

Citizens Present: Dan Malmgren, Jason Crotty, Ryan Goodman, Sheriff Starry, John Goodfellow, Kitzie Vadheim, Nancy Cosgriff, Larry Roden, Gerry Mroska, Tod Drescher, Dorothy Deetz, Annie Moore, Peter and Christine Cundall, Jennifer Malmberg, Christine Mafsky, Anne Reich, Gayle Knutson, Jim Maher, Win Miller, Tom Warth, Scott Spisak, Kristina Smitten, Ryan Marsel. John Patrick, Cecily Harris, Robin Brooksbank

Clerk Peterson administered the Oath of Office to new Council members Charlie Anderson and Gwen Roden.

Public Hearing – Short Term Rental Moratorium – Mayor Mills called the public hearing to order at 7:02pm for the purpose of considering a moratorium on short term rentals. Gerry Mroska stated the purpose of this moratorium is to prohibit any newly established short term rentals for a period of 12 months in order to consider how to regulate these moving forward. John Waugh, resident, noted that short term rentals are not a permitted use in the code and questioned why the City then allows people to use their residences as short term rentals. The City does not define short term rentals and therefore it is difficult to single out what rentals are considered short term. John Goodfellow is in support of the moratorium, however is concerned that the moratorium timeline is listed as 12 months with the option to extend. Anderson stated the City would not want to limit itself with a timeline and the Planning Commission will do its due diligence to get this wrapped up as quickly as possible. Ryan Marcel questioned how this become such a large issue within the town and what is the current problem with slhort term rentals. Mayor Mills noted there is a public safety issue in knowing who the owner is and how to get a hold of them should there be an emergency. Roden noted the Planning Commission would like to address this before it becomes an issue. Tom Warth is concerned about the character of the town changing. Mayor Mills closed the public hearing at 7:26pm. The Council discussed sending a letter regarding rentals in town which will be sent to all residents.

*Miller moved and Roden seconded to accept Ordinance 153, Resolution 190110-01 establishing a temporary moratorium on short term rentals for the period of 12 months with the option of extending. Motion passed unanimously.*

Mayor Mills opened the public hearing to establish an EDA within the City of Marine. City Attorney, Dave Snyder, reviewed the purpose of establishing the EDA as part of the Marine Elementary School purchase. This EDA will be populated and run by the City Council. Miller noted this EDA is not being put in place to allow the Council to run the school, it is being done in order to allow the City to purchase the building and allow for the City to lease the school. Kitzie Vadheim is concerned that the Council will be wearing both hats, of both the Council and EDA members. Dave Snyder advised it was his recommendation to limit the EDA to Council members

as part of the initial set up, noting there is always the ability to add/change members in the future. Mike Tibbetts suggested the Council add language to limit the EDA to only the school building. Dave Snyder does not believe that is necessary, however the Council could create an ordinance at a later date to do that if they desire. However Snyder also noted that not limiting the scope could allow for future grant options, etc. Jim Maher questioned if the EDA meetings would be held at the same time as Council meetings and would they be public. Dave Snyder advised all meetings would be public and the EDA could not make any decisions on spending money, only the City Council has the ability to do that. Robin Brooksbank supports this as the same Council members who will be the designated EDA members are the same people who have worked for the last three years to have the City purchase the school and believes they have the best interest of the City at heart. Dave Snyder reiterated that having the Council making up the EDA was suggested by himself and outside bond counsel and not by the Council members. Mike Tibbetts again stated he would like to see the EDA be address specific.

*Miller moved and Pardun seconded to approve the Resolution Organizing the Economic Development Authority of the City of Marine on St Croix, Minnesota with the adoption of the officers as follows:*

<i>Glen Mills</i>	<i>President</i>
<i>Lon Pardun</i>	<i>Vice President</i>
<i>Gwen Roden</i>	<i>Secretary</i>
<i>Bill Miller</i>	<i>Treasurer</i>
<i>Charlie Anderson</i>	<i>Assistant Treasurer</i>

*Motion passed unanimously.*

*Miller moved and Pardun seconded the approval of the EDA Bylaws as presented. Motion passed unanimously.*

*Miller moved and Pardun seconded the approval of the Extract of Minutes for the meeting held January 10, 2019 by the City Council of the City of Marine on St Croix. Motion passed unanimously.*

Mayor Mills closed the public hearing at 7:51pm.

Designate Official Depository – *Pardun moved and Anderson seconded to designate Bill Miller as acting Mayor, that the monthly meeting date be the second Thursday of the month at 7:00pm, that the County Messenger be the official newspaper, that the Security State Bank of Marine be the official depository, that Johnson and Turner be the official legal firm, that Bolton Menk be the City Engineer and that Robert Rules of Order, revised, be the official rules of the meeting. Motion passed unanimously.*

Citizen Considerations –None

Planning Commission - Chairman Mrosla stated there will be a public hearing at the January meeting for the Balego subdivision. Mrosla questioned if the Council would be alright if a vice chairman position were created. The Council consensus was to go ahead. There are also two commission positions open. Chairman Mrosla would like to accept applications until January 25<sup>th</sup>, and then conduct interviews with the hope of having a recommendation for the Council at the February meeting.

Committee Assignments – Miller and Anderson requested Public Safety. Pardun and Roden requested Roads. Roden will also take Village Center, Holidays and Mill Site. Anderson will also help with Holidays, Parks and Rec, and Mill Site.

Fire and Rescue – Chief Malmgren spoke with Washington County on the proposed contract discussed last month and reiterated the City is still not interested until the indemnification clause is changed. Anderson requested Sheriff Starry be notified directly also. The fire truck was damaged while backing into the hall and the insurance company has been notified. The ISO audit is in progress. The annual report will be presented in March.

Roads - Ryan Goodman reviewed his engineering report a presented a Village Center Revitalization report for the upcoming Judd Street project. Pardun requested approval for Bolton Menk to prepare plans and specs. John Goodfellow questioned when there will public input on this project. Pardun noted sometime around April there will be task force meetings. The task force will be made up of the Council roads committee, City engineer and Dan Willenbring. Nancy Cosgriff suggested Tod Drescher also be a part of the task force. Pardun noted there will be plenty of opportunity for public input, but also be aware that MnDOT will also have input. Mike Tibbetts would like to see photos and topographical maps available to the residents and that resident input begin sooner rather than later.

*Pardun moved and Roden seconded to authorize Bolton Menk to begin preparation of plans and specifications for the Village Center project. Motion passed unanimously.*

Goodman also reported the outstanding issues the County Road 4 project will be addressed later this summer.

Personnel/Building Inspector - No Report.

Recreation – The trails committee will be meeting soon to discuss the Gateway Trail.

Finance – No report .

Cemetery – No Report.

Wastewater and Water Systems- Jason Crotty is filing all of the state usage reports. The City will be starting the process of evaluating the current sewer system very soon.

## Citizen Committee Reports

### Village Center - No Report

MarLa - Miller reviewed the draft of the MOA.

*Miller moved and Anderson seconded to approve the draft MOA subject to approval by the Marla board. Motion passed unanimously.*

*Miller moved and Roden seconded to approve a temporary one day liquor license for the Marla Oscar party on February 23<sup>rd</sup>. Motion passed unanimously.*

Anne Reich gave an update of recent and upcoming events. The last documentary night will be held in February. The Oscar party will be held on February 23<sup>rd</sup>. Retired Supreme Court Justice Alan Page will be coming in September.

### Hall/Restoration – No update

Stormwater/Watershed – Pardun reviewed the proposal from the December meeting regarding 710 Broadway St and questioned if the Council had any additional questions or comments. Pardun has contacted a surveyor and they said it would be very expensive to survey and could not guarantee it could be certified. Anderson can visualize that area being a great community park area, however he would like to get more information before making any decisions. Mike Tibbetts stated if the City ends up purchasing that property, then he would like to see the dam removed. John Goodfellow would like the City to think of the project as a watershed issue rather than a property issue. Pardun questioned direction from the Council as how to move forward, noting that none of the proposed costs have been budgeted for, which would be approximately \$8,000. Miller doesn't recall the Council ever putting together a long term plan for land acquisition outside of the downtown area and he is aware of many other parcels in town that the owners would love to sell to the City. Without knowing what the property is worth, it is difficult to make any decisions without knowing a price from Ms. Harris or an having an appraisal.

*Pardun moved and Anderson seconded to work with Ms. Harris of 710 Broadway to come to an agreement on an appraisal cost and negotiations on a purchase price of Gaskill's Mill Reservation with a cost not to exceed \$4,000. Motion passed unanimously.*

Millsite – The overlook will be replaced this spring and the Historical Society has approved additional funding to trim the tree next to the Village Hall.

### Green Step Cities - No Report

Holidays – Dorothy Deetz reported that the security company will be contracting with the City again this year for the fireworks. Anderson commended the local business owners on the Christmas trees in the Bandstand park.

School Property – The City is set for a March closing.

Consent Calendar – *Miller moved and Pardun seconded to approve the Minutes of 12/13/18, Treasurer’s Report of 12/18, List of Bills for 1/10/19, Zoning Administrators Report, Public Works Maintenance Report and Planning Commission Minutes. Motion passed unanimously.*

Old/New Business – Citizen of the Year nominations. Miller reminded the Council of the criteria for Citizen of the Year and Life Time achievement awards and reiterated they are not something that need to be given out every year. Any nominations should be sent to the City Clerk as soon as possible so the Council can vote in February.

Long/Short Term Goals – Anderson would like to add communication infrastructure as a committee report and will be prepared to present a proposed list of committee members and clarification of the proposal in February.

Mayor Notes/Clerk’s Report – Anderson reminded the Council he will not be in attendance at the February meeting but will plan on either conference calling or facetimeing the meeting. Clerk Peterson will also not be in attendance at that meeting.

Miller welcomed Charlie and Gwen to the Council.

Adjournment . Miller moved and Pardun seconded to adjourn at 9:02pm.

Minutes taken by Lynette Petersonn, City Clerk