

**Village Center Task Force**

Meeting Minutes

**Date:** June 5, 2013

**Time:** 6:00 PM

**Location:** Village hall

**Invitees Present:**

Dan Willenbring

Nancy Cosgriff-absent

Tod Drescher

Andy Kramer

Karen Kramer

Mary Vogel- absent

Jack Warren

Mary Lusher- Council 2<sup>nd</sup> Rep- absent

**Citizens:**

Curt Moe

Fitz Heimdahl

Mary Skamser

**Agenda**

6:00		Review Agenda
6:05	Everyone	<ul style="list-style-type: none"><li>• Review Goal Matrix-<ul style="list-style-type: none"><li>○ Third Street Garbage Container Reduction Effort . Tod and Karen</li><li>○ Burris Trail next steps</li><li>○ MHS update - Dan</li><li>○ River Trailhead update . Mary- not discussed</li><li>○ Third St. Parking</li><li>○ Judd S. update</li></ul></li></ul>
7:00		<ul style="list-style-type: none"><li>• Meeting schedule July-August</li></ul>

**MHS- General Store to River Trail discussion:**

If City has time, they should clear storm water ditch, work with Jason to time the clearing of the plugged ditch, mostly at the bottom of the hill. Curt Moe relayed comment from Jason that a private contractor may provide a bid lower than city efforts for the trail maintenance. Jack and Andy will work with Jason and Ryan Goodman to re-grade top of trail to direct water into ditch. The group felt we should not put the gate back in order to help promote pedestrian use of trail. Team will figure out the regarding over the next several weeks.

**Update**- per conversation with Tom Ellig and Curt Moe on 6-11-13, funds for the end of this fiscal year(June 2013) are not available. Work will get pushed at least 30 days.

### **Burris Trail Update:**

Fence out, timbers facing west are removed, crew will remove the north facing timbers, bob cat smoothed out trail area. Need to determine surface of the trail and subgrade treatment. Tod, Jack and Kristina walked the trail and determined that seeding the area will be sufficient. No other surface recommended at this time

### **Judd Street:**

Team wants to install traffic counters on Judd, Oak and 3rd, and Linden to base line the traffic, Dan to request this of Ryan G.

### **Third St. Garbage discussion:**

Tod talked to Reynolds to discuss reducing the container count. Need to look at code requirements and garbage rate structure and City Ordinances. Potential to reduce dumpsters although contrary to # of containers per parcel, modify container count should be only City's contribution. Potential annual savings of \$585.

### **Third St. Parking**

Think about parallel parking along 3rd street, group desires reduced pavement impact, look at grass pavers option, need to see what the storm water analysis dictates

### **Stormwater**

Dan and Mary to connect with Lon P. to discuss overall City approach to storm water and then tie it back to the Village Center efforts. Meeting set for June 12 at 7:00 AM

### **Future Meetings**

July Meeting Cancelled, August meeting on Tuesday the 6<sup>th</sup> at 6 PM, Village Hall  
informal river float gathering set for Tuesday July 16, River Host to be determined

**Village Center Task Force - 2013 Work Effort- Goals- Updated May 3, 2013( Matrix not updated from 6/5 mtg)**

PROJECT	POINT PERSON/CHAIR	PARTNERS	TIMELINE FOR 2013	NEXT STEPS	CITIZEN HELPERS
Partnership Collaboration	Dan	MHS National Park Service MN/DOT Watershed MN- DNR Washington County Local businesses	Monthly meetings TBD Monthly meetings TBD TBD Initiated TBD	Continue with meetings, MHS update, see meeting minutes from 4-1, MN/DOT meeting on 4-11-13	
Lower Mill Site RIVER PLACE	Jack	Minnesota Historical Society  National Park Service  MN/DNR	Cultural resource survey likely in 2014- south side of stream	Wait for cultural resource survey before we can proceed in this area, MHS has submitted budget request to complete this work	Curt Moe
Maple St. River Access  RIVER GATEWAY	Andy/Jack	MHS City of Marine National Park Service MN/DNR Marine-Carnelian Watershed	Submit estimate by April	Design team met on Monday 5-6-13. Notes to be Provide cost estimate to MHS for upgrading the trail, treat the trail head as a separate project: 4/2 clarification on some aspects of the estimate (10,000.00); how do we solicit volunteer services to help clear brush? Ask individuals closer to time of work.	Curt Moe
	Karen/Tod		Prior to any Judd st. work	Determine traffic counts pre and post-closing of N. Judd, 4-2-13 postponed until June/July.	

Third Street (Future)					
VC Stormwater Study	Dan/Mary	MNDOT Washington County Marine City Engineer	2 <sup>nd</sup> Quarter 2013	Waiting to have meeting with Lon P. and Mary V. to address overall city storm water. . Work with Ryan Goodman, City Engineer so he can prepare a proposal to provide a comprehensive stormwater analysis for the area impacting the village center, continue to coordinate meetings with MN/Dot, Watershed and Washington County	
Trail Link to Burriss	Tod		Late spring/early summer 2013	Dan to bring up at council meeting to have the fence and timbers removed, need to determine final trail alignment and surface recommendations 5-3-13. Wait for spring to proceed with trail work; 4-2 do we coordinate with River trail, look at this more in May. Ask volunteers.	
Garbage Dumpsters	Karen/Tod	Springsteen/lumber/Olives building owners Brookside/Bank owners	Mid April have meetings with business owners	Meet with local business to discuss placement of dumpsters, try to limit impact to city r/w; - Dumpsters, Tod took pictures of 9 large dumpsters, all different sizes, survey prepared to interview business owners on their needs. Mary L will get costs per dumpster size and frequency from Lynette	

Grant Application Template . basic information	Kristina/Nancy	Restoration Society Public Safety Department MARLA	By April mtg, make initial contact with partners	Connect with partners to move this ahead. Denn and restoration society to be contacted again. MARLA says yes/will attend May meeting for VCTF update and how we can interact. K/N to contact Sue to clarify.	
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Nancy will serve as accountability WHIP for these projects! Please come with updates at each meeting.

## Minnesota Historical Society/ Marine on St. Croix Monthly Meeting

May 31, 2013 9:30 AM

### Meeting minutes

#### Attendees:

Curt Moe, Tom Ellig, Dan Willenbring

#### Tom Ellig

MHS did not get any capital requests out of the next legislative budget bill

- No funding for cultural resource survey

- Looking for other ways to fund this effort

- Survey still remains a priority, will again submit project next year under the capital bonding bill

Existing work done by City volunteers can continue on the lower site

#### Trail project

Dianne Adams-Graf might be able to use R & R funding for end of this fiscal year to maintain the trail from the General Store down to the river.

Tom will modify specs and Marin will solicit some bids for firm pricing, try to get down to \$5-6K. We can use remaining funds from current contract to purchase class 5 to help move this project forward. This could be around \$1,000. Ideally this work could be performed in June, if not, then R & R funding for next year (July 2013) will be used.

Curt will take some photos of the trail and send to Tom to include in part of the "Bid" package.

#### Curt

Can't find the NW property corner monument

Investigating a people counter to gauge visitor trips to the Mill Site

#### Settlers Cabin

There was a strong interest from children in the log cabin from the recent Mill Stream day. The local historical group is trying to increase the availability of Open Hours of the Settlers Cabin.