

**Marine on St. Croix
Village Center Task Force
Meeting Minutes**

Date: August 6, 2013

Time: 6:00 PM

Location: Village Hall

Invitees Present:

Dan Willenbring
 Kristina Smitten - Absent
 Nancy Cosgriff
 Tod Drescher
 Andy Kramer
 Karen Kramer

Mary Vogel
 Jack Warren
 Mary Lusher- Council 2nd Rep

Citizens: None

Agenda

6:00		Review Agenda
6:05	Everyone	<ul style="list-style-type: none"> • River Trail Status <ul style="list-style-type: none"> ○ River Trailhead update ○ Walk Trail • River Rumble comments, how did people perceive the event • Watershed District Rule Compliance <ul style="list-style-type: none"> ○ How does or should the VCTF engage in this effort? • Update on 3rd street dumpsters • Define next focus area • 2014 City Budgeting effort- 1st draft due by 9/15
6:55		<ul style="list-style-type: none"> • Meeting schedule Sept- Dec 2013

River Rumble Event

Positive comments all around, St. Croix River Reps were applauded as they met the group, no complaints. Very terrific opportunity. Discussion around rekindling a business group. River group thanked city folks that were present. Group delivered on their commitment

Suggest that the council sends a letter of appreciation and welcome back.

City Council to try and promote some type of "Chamber"

River Trail Discussion

Need to clean out some of the ditch, need to be cautious about removing all material that slows down the water

Trail surface near complete, need to install boulders. VCTF to pick out boulders and recommend placement to prevent vehicles from parking and driving down trail. Need to understand what vegetation should be placed at the top.

A more permanent solution at the trail head will be developed over time, tie into the 3rd street project

Dan to call Jason to determine vegetation

Watershed District Rule Compliance

> I'd suggest another word than "limit" in the minutes referring to the watershed district. The way I looked at it the MOU only allows 2 parties (district and city). Thus I misspoke when I mentioned a third party but the effective relationship would as if the VCTF is a third party at the table. Wording might say the VCTF,

City, Watershed District and the VCTF since it is derived from city council action, would be the center of interaction with the other "parties" to advance the projects and ensure VC results are per city's plan.. i.e. MN\DOT, MHS, NPS & other businesses.

- *Group to help develop mitigation options instead of just taking direction from Watershed engineer.*

- *VCTF able to leverage skills to obtain funding and design options.*
- *VCTF can leverage current relationships with MNDOT and MHS as we work to mitigate storm water runoff*
- *Help in determining project milestone schedule*
- *Grant application*

3rd Street Dumpsters

Dumpsters are overflowing

Concerns over trash hauler combining recycle and trash

Tod to send a follow up email to Reynolds

Future Meeting Dates;

All meetings at the Village Hall 6:00 PM

- *Sept 3rd - Tuesday*
- *October 1st – Tuesday*
- *November 4th Monday*
- *December 10th - Tuesday*

Village Center Task Force - 2013 Work Effort- Goals- Updated August 6, 2013

PROJECT	POINT PERSON/CHAIR	PARTNERS	TIMELINE FOR 2013	NEXT STEPS	CITIZEN HELPERS
Partnership Collaboration	Dan	MHS National Park Service MN/DOT Watershed	Monthly meetings TBD Monthly meetings TBD	Re-establish meeting cadence with DOT	

		MN- DNR Washington County Local businesses	TBD Initiated TBD	Determine new contact person for MHS meetings due to Tom Elligø retirement 8-5-13 Continue with meetings, MHS update, see meeting minutes from 4-1, MN/DOT meeting on 4-11-13	
Lower Mill Site RIVER PLACE	Jack	Minnesota Historical Society National Park Service MN/DNR	Cultural resource survey likely in 2014- south side of stream	Wait for cultural resource survey before we can proceed in this area, MHS has submitted budget request to complete this work	Curt Moe
Maple St. River Access RIVER GATEWAY	Andy/Jack	MHS City of Marine National Park Service MN/DNR Marine-Camelian Watershed	Complete the trail by end of Summer 2013 8-5-13 Submit estimate by April	Rough grading complete, trees and brush either cleared or identified to remain, waiting for final contract between Peterson and MHS to surface the trail, minor drainage improvements completed by City 8/5/13 Design team met on Monday 5-6-13. Notes to be Provide cost estimate to MHS for upgrading the trail treat the trail head as a separate project: 4/2 clarification on some aspects of the estimate (10,000.00); how do we solicit volunteer services to help clear brush? Ask individuals closer to time of work.	Curt Moe

Third Street (Future)	Karen/Tod		Prior to any Judd St. work	<p>Request for traffic counters made to Ryan Goodman, City Engineer . We can do this work entirely in house and the cost would be \$750. This costs includes a 48-hour tube counts to be placed at the following streets:</p> <ul style="list-style-type: none"> • Oak Street between Judd and 3rd • Judd Street between Lyndon and Oak • 3rd Street between Oak and Lyndon • Lyndon Street between Judd and 3rd <p>8/5/13</p> <p>Determine traffic counts pre and post-closing of N. Judd, 4-2-13 postponed until June/July.</p>	
VC Stormwater Study	Dan/Mary	MNDOT Washington County Marine City Engineer	2 nd Quarter 2013	<p>Meeting held between Willenbring and Pardon, Vogel unable to attend. Propose next meeting with some key players of the Planning Commission and Watershed. Evaluate the potential of optimizing engineering efforts with the newly proposed stormwater management efforts for the central business and urban residential districts. 8/6/13</p> <p>Waiting to have meeting with Lon P. and Mary V. to address overall city storm water. . Work with Ryan Goodman, City Engineer so he can prepare a proposal to provide a comprehensive stormwater analysis for the area impacting the village center, continue to coordinate meetings with MN/Dot, Watershed and Washington County</p>	

Trail Link to Burris	Tod		Late spring/early summer 2013	<p>Trail area cleared, fence removed, grass surface proposed, some timbers removed and some still need to be removed. 8/5/13</p> <p>Dan to bring up at council meeting to have the fence and timbers removed, need to determine final trail alignment and surface recommendations 5-3-13. Wait for spring to proceed with trail work; 4-2 do we coordinate with River trail, look at this more in May. Ask volunteers.</p>	
Garbage Dumpsters	Karen/Tod	<p>Springsteen/lumber/Olives building owners</p> <p>Brookside/Bank owners</p>	<p>Define milestone dates</p> <p>Mid April have meetings with business owners</p>	<p>Tod talked to Reynolds to discuss reducing the container count. Need to look at code requirements and garbage rate structure and City Ordinances. Potential to reduce dumpsters although contrary to # of containers per parcel, modify container count should be only City's contribution. Potential annual savings of \$585. 6/5/13</p> <p>Meet with local business to discuss placement of dumpsters, try to limit impact to city r/w; - Dumpsters, Tod took pictures of 9 large dumpsters, all different sizes, survey prepared to interview business owners on their needs. Mary L will get costs per dumpster size and frequency from Lynette</p>	

Grant Application Template . basic information	Kristina/Nancy	Restoration Society Public Safety Department MARLA	By April mtg, make initial contact with partners	No update since May meeting 8/6/13 Connect with partners to move this ahead. Denn and restoration society to be contacted again. MARLA says yes/will attend May meeting for VCTF update and how we can interact. K/N to contact Sue to clarify.	
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Nancy will serve as accountability WHIP for these projects! Please come with updates at each meeting.

Minnesota Historical Society/ Marine on St. Croix Monthly Meeting

May 31, 2013 9:30 AM

Meeting minutes

Attendees:

Curt Moe, Tom Ellig, Dan Willenbring

Tom Ellig

MHS did not get any capital requests out of the next legislative budget bill

- No funding for cultural resource survey

- Looking for other ways to fund this effort

- Survey still remains a priority, will again submit project next year under the capital bonding bill

Existing work done by City volunteers can continue on the lower site

Trail project

Dianne Adams-Graf might be able to use R & R funding for end of this fiscal year to maintain the trail from the General Store down to the river.

Tom will modify specs and Marin will solicit some bids for firm pricing, try to get down to \$5-6K. We can use remaining funds from current contract to purchase class 5 to help move this project forward. This could be around \$1,000. Ideally this work could be performed in June, if not, then R & R funding for next year (July 2013) will be used.

Curt will take some photos of the trail and send to Tom to include in part of the "Bid" package.

Curt

Cannot find the NW property corner monument

Investigating a people counter to gauge visitor trips to the Mill Site

Settlers Cabin

There was a strong interest from children in the log cabin from the recent Mill Stream day. The local historical group is trying to increase the availability of Open Hours of the Settlers Cabin.