

43rd Annual Marine Art Fair

September 17th and 18th, 2016

Sat 10-5 Sun 10-5

Food Vendor
Application

You are invited to complete the enclosed Food Vendor Application. Priority will be given to last year's food vendors.

The Marine Volunteer Public Safety Department depends on and appreciates your participation. This is an outdoor event that has the reputation of being an outstanding art fair. It is always held the 3rd weekend of September, the peak of our fall colors and tourist season.

Marine on St. Croix is located in Northern Washington County, eleven miles north of Stillwater and seventeen miles south of Taylors Falls **on Highway 95 at County Road 4**. If you have any questions please feel free to call the city office during business hours 651-433-3636

PLEASE SAVE AND REFER TO THIS LETTER FOR ANSWERS BEFORE CALLING.

FOOD VENDORS: All food vendors must be licensed to sell food products and provide proof of **ONE** of the following licenses by time of event.

1. Washington County Special Community Event.
2. Department of Agriculture license
3. Mobile Food License from the State of MN.

SPACE COST: We have a limited number of electrical connections available, located in front of the Village Hall. Following State Fire Marshall directives, we will be offering vendors the use of approved hook-ups. We do need to ask for a deposit for these. We will ask for a separate check of \$50 for the deposit, but we will hold the deposit check and it will be returned when the cords are returned after the Fair.

The cost for a food vendor application with electric will be \$205.00 this year plus a deposit check of \$50.00.

If you prefer to use a generator, the food vendor application is \$190.00. At this time, we plan on placing those with generators along Judd Street, between the Brookside and Security State Bank.

Please make checks payable to: **Marine Art Fair**.

Fee Includes: Trash removal, grounds maintenance, and evening security.

If you have any questions, please don't hesitate to let us know!

APPLICATION: Must be completed and returned by July 1, 2016.

Cancellation: No fees returned after **August 1, 2016**. **All cancellations must be in writing.**

You must comply with all license requirements and Health Department regulations.

Clean your area around your stand. **Dispose of trash properly.** Washington County Health Department will be happy to assist you with any questions you have regarding regulations. We urge you to contact them for assistance. 651-430-6655.

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OVER ►

TAX ID / PRICING: All artists must have a tax ID number, prices should be clearly marked and a 7.125% Minnesota sales tax must be charged on all sales. Food vendors must clearly post food license.

CONTACT INFORMATION: Marine Art Fair, PO Box 250, Marine on St. Croix, MN, 55047
Phone (651) 433-3636 during business hours.
Email marineartfair@midconetwork.com

SECURITY AND LIABILITY: The City of Marine on St. Croix, its formal representatives, The Marine Volunteer Public Safety Departments and its members, The Minnesota Historical Society, The Marine Art Fair Organizers and Volunteers are not liable for any damage, theft or injury due to this event. Please protect yourself, your display and your merchandise accordingly. Security will be provided to watch displays overnight on Friday and Saturday. No merchandise may be left on displays overnight. **Merchandise left on displays overnight will be at your own risk.**

SET-UP Start times: Food Vendors can check at the Fire Hall Friday Sept 16th, after 7:00pm. Check in staff will be available until 9:00pm. Saturday setup begins at 6:30am.

ARTIST / VENDOR PARKING: Designated parking will be assigned on set up days – place parking permit in front window – driver’s side.

**Cars must be moved to the designated parking area by 9 am BOTH days.
This is a problem every year – PLEASE COMPLY.**

TEAR DOWN / CLEAN UP: You must remain **both** days – you will not be allowed to pack up and leave early on either day. The Marine Art Fair will operate rain or shine, so please provide for all weather conditions. You must clean your area of all debris before leaving each day and dispose of properly. Cardboard boxes must be opened and flattened, **dumpster is behind bank.** The residents of beautiful Marine on St. Croix thank you for your cooperation.

ACCOMMODATIONS: No overnight parking or camping will be allowed at art fair site.

Scandia

William O’Brien State Park (651) 433-0500

Osceola, WI

River Valley Inn & Suites (715) 294-4060

St. Croix River Inn (715) 294-4248

Stillwater

The Crossings (651) 430-2699

Super 8 (651) 430-3990

Americas Best Value Inn (651) 430-1300

AmericInn (651)275-0980

Lexington Suite (651)275-1401

Marine Art Fair Contact Information: City Hall (651) 433-3636. Email: marineartfair@midconetwork.com

FOOD VENDOR APPLICATION

MARINE ART FAIR
RETURNING FOOD VENDOR _____

PLEASE PRINT IN INK AND RETURN
BUSINESS NAME _____

NAME _____

ADDRESS _____ NEW ADDRESS?

CITY /STATE/ZIP _____

DAY PHONE _____ EVENING PHONE _____ CELL PHONE _____

EMAIL ADDRESS _____ WEBSITE LINK _____

DO YOU REQUIRE ELECTRICITY? YES NO

DO YOU HAVE YOUR OWN GENERATOR? YES NO

WHAT FOOD ITEM ARE YOU SELLING

FOOD VENDOR CONTRACT

I agree to be liable for my own display and product, to use **designated artist/vendor parking**, remove all trash from my space, **comply with hours of setup and operation** of exhibit unless extremely inclement and authorized by the Art Fair Chairperson. The Marine Art Fair will operate rain or shine. **No pets at setup or show.**

FOOD VENDOR SIGNATURE DATE

APPLICANT CHECKLIST (Due by July 1, 2016)

- A. Application
- B. Operator Certificate of Compliance
- C. Certificate of Liability Insurance
- D. Food License **Due by time of Event.** (One of the following: Washington County Special Events, Department of Agriculture or Mobile Food License from the State of MN.)
- E. Payment in the amount of **\$190.00** or **\$205.00** plus **\$50.00** deposit.
Checks made payable to: **MARINE ART FAIR**

SEND TO: Marine Art Fair, P.O. Box 250, Marine on St. Croix, MN 55047, (651) 433-3636

All Applicants must enclose a self addressed, stamped, long envelope, to receive a reply.

Cancellation must be **in writing**. No fees returned after August 1, 2016.

Marine Art Fair Contact Information Number: (651) 433-3636. Email marineartfair@midconetwork.com